Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

26-11-186

BIDS AND AWARDS COMMITTEE
(Goods & Services)

Request for Quotation

P.R. No. 26-09-162B

November 7, 2026

To: _____
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I. Please quote your lowest price inclusive of VAT on the item/s listed below subject to the Terms and Conditions of this RFQ and submit your sealed quotation before **November 10, 2026, 9:00am** duly signed by your representative at DEPED Schools Division of Bulacan, Office of the Procurement Unit, City of Malolos, Bulacan. ABC of this project is **P 1,394,000.00**. For more information, please email us at procurement@bulacandeped.com.ph

MARIA CELINA L. VEGA, CESO VI
CHAIRPERSON-BAC-Goods and Services

II.

ITEMS & DESCRIPTION	No. of Pax (minimum guaranteed)	Statement of Compliance (State "Comply" or "Not Comply"	Price/PAX
PROCUREMENT OF SERVICES FOR FORMAL PSYCHOLOGICAL-EDUCATIONAL ASSESSMENT OF LEARNERS WITH SIGNIFICANT/SLIGHT DELAYS **Requirements:** - Administration, Scoring and Interpretation of School Ability Test, Formal Psychological-Educational Assessment 340 learners x P 4,100.00 = **ABC: P 1,394,000.00**			

This is to submit our price quotation as indicated above subject to the terms and conditions of this RFQ.

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"FORMAL PSYCHOLOGICAL-EDUCATIONAL ASSESSMENT OF LEARNERS WITH SIGNIFICANT/SLIGHT DELAYS"

SECTION V. Special Conditions of Contract

PROJECT DESCRIPTION

The project covered by this shall involve the Psychological-Educational Assessment of identified learners with significant delay and slight delay in overall development enrolled in the Schools Division of Bulacan.

The assessment shall cover **three hundred forty (340) learners** identified and referred by Receiving Teachers, Special Needs Education Teachers, and School Leaders in SDO Bulacan through the consent of their parents or guardian.

The activity shall be undertaken to identify the cognitive, academic, behavioral, developmental and emotional needs of learners to facilitate appropriate educational planning, placement, interventions, accommodations, and referrals for specialized support services.)

All activities involving learners shall be conducted in accordance with applicable laws, professional standards, child protection policies, data privacy requirements, parental/guardian consent requirements, and relevant DepEd policies and regulations.

OBJECTIVES

The project aims to:

a. Conduct comprehensive psychological-educational assessments of identified learners with significant and mild delays in overall developmental: such as their cognitive abilities, academic achievement, behavioral and emotional functioning, developmental needs, as well as their learning strengths and areas of difficulty. The assessment results shall serve as the basis for appropriate individual educational planning, interventions, accommodations, and referral services.

b. Determine the areas where the learners may require additional support and intervention;
c. Provide appropriate recommendations for management, intervention, therapy, and related support services;

d. Provide parents/caregivers and concerned school personnel with relevant assessment findings to guide appropriate support for the learners; and

e. Provide appropriate mental health and educational, documents needed for placement in Special Needs Education programs or other support services.

SCOPE OF SERVICES

The Service Provider shall provide the following services:

a. Conduct psychological-educational assessments of identified learners with significant and mild developmental delays. The Service Provider shall select and administer appropriate, valid, reliable, and individualized assessment tools, measures, and procedures for each learner based on his or her unique developmental profile, educational needs, behavioral concerns, and referral concerns. The assessment shall evaluate the learner's cognitive abilities, academic achievement, behavioral and emotional functioning, developmental needs, and learning strengths and areas of difficulty;

b. Prepare and submit an individual summary of psychological-educational assessment/Report for each learner assessed;

c. Provide recommendations for further management, intervention, therapy, and other appropriate support services based on the assessment findings;

d. Issue a mental health documents, including psychological assessment reports, certification, and other supporting documents within the scope of professional practice, when warranted, for legitimate purposes, for parents/caregivers who may require documentation for absence from work,

financial assistance applications, or other legitimate purposes, when appropriate. And

e. Participate, when agreed upon by the Parties, in a Parent Education Forum intended to increase parents' awareness regarding developmental and behavioral concerns and provide practical strategies that may be applied at home.

f. A multidisciplinary team is ideally composed of any of the following professionals:
   - Licensed Clinical Psychologist (Lead Assessor)
   - Psychometrician
   - Developmental Pediatrician
   - Speech-Language Pathologist
   - Occupational Therapist
   - Special Education (SPED) Specialist

The requested target date for submission of the individual Summary of Assessment/Reports shall be on or before the end of December, 2026.

BENEFICIARIES

The beneficiaries of the assessment shall be:

a. Learners identified by DepEd–Schools Division of Bulacan through the referral of their Special Education or Receiving Teachers, School Leaders and currently referred to SNED Program;

b. Learners who may or may not have an existing diagnosis; and

c. Learners who may not currently be receiving therapy or other related intervention services.

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DOCUMENTARY REQUIREMENTS

1. Philgeps Registration
2. Business Permit
3. Tax Clearance Certificate
4. List of Manpower
5. Curriculum Vitae of Key Personnel
6. Professional Licenses and Certifications

Provider's authorized representative's signature over printed name:

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