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Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 19, 2026

DIVISION MEMORANDUM
No. 526, s. 2026

SCHOOL GOVERNANCE COUNCIL (SGC) PRE-VALIDATION FOR ELEMENTARY SCHOOLS

To:
Assistant Schools Division Superintendent
Division Chiefs,
Public Schools District Supervisors (Elementary)
Public Elementary School Heads
School Governance Council designated co-chair and secretary
All Other Concerned

1. The Schools Division Office of Bulacan, through the School Governance and Operations Division (SGOD) - School Management Monitoring and Evaluation (SMME) Unit, will conduct the **School Governance Council (SGC) Pre-Validation for Elementary Schools on November 24–26, 2026**, across three (3) designated cluster venues.

2. The activity aims to:
   a. validate the operational functionality, governance processes, and compliance of elementary SGCs against assessment tool;
   b. review submitted MOVs, required documentation, and evidence artifacts to ensure complete readiness for regional and national validation; and
   c. provide immediate technical assistance and targeted recommendations to strengthen participatory school governance, accountability, and continuous improvement.

3. Each elementary school shall be represented by its designated SGC Co-Chair or elected SGC Secretary.

4. The schedule and specific venues are detailed as follows.

EDDIS	Date	Time	Venue
I and II	November 24, 2026	8:00 AM – 5:00 PM	TBA
III and IV	November 25, 2026	8:00 AM – 5:00 PM	Pulilan Central School

Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
Website: https://bulacandeped.com.ph
Email: bulacan@deped.gov.ph

V and VI	November 26, 2026	8:00 AM – 5:00 PM	Santa Maria Central School

5. Participants are advised to bring hard and soft copies of all verified Means of Verification (MOVs).

6. Public Schools District Supervisors are enjoined to ensure full attendance, compliance, and active participation of school heads and SGC officers within their respective districts.

7. The Division Validating Team composed of SGOD-SMME specialists and designated evaluators shall conduct the onsite review and provide overall technical assistance.

8. Travel expenses, food, and other incidental expenses incurred relative to participation in this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

9. For information, guidance, and compliance.

CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent