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Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

October 29, 2026

DIVISION MEMORANDUM
No. 541 s. 2026

ENHANCING INSTRUCTIONAL COACHING THROUGH THE BESH SYSTEM: ENHANCING PSDS AND EPSvrs CAPACITY FOR EVIDENCE-INFORMED COACHING

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Concerned Education Program Supervisors
Public Schools District Supervisors
Concerned Division Office Unit Heads
All Others Concerned

1. The Schools Division of Bulacan shall conduct the three-day training titled **Enhancing Instructional Coaching Through the BESH System: Enhancing PSDS and EPSvrs Capacity for Evidence-Informed Coaching** on November 10-12, 2026, at Hotel Lucky Chinatown, Binondo, Manila.

2. This activity aims to strengthen the capacity of Public Schools District Supervisors (PSDS) and Education Program Supervisors (EPS) in providing systematic, evidence-informed instructional coaching to school heads and teachers through the BESH System. It seeks to enhance participants' competencies in analyzing classroom observation results, learner assessment data, lesson plans, and learner outputs; conducting reflective coaching conversations; providing evidence-based feedback; and planning, documenting, and monitoring appropriate coaching interventions, particularly in literacy and numeracy.

3. The training shall cover the foundations of instructional coaching and the roles of PSDS and EPS, navigation and utilization of the BESH System, analysis of instructional evidence, implementation of the coaching cycle, development of appropriate coaching interventions, and preparation of coaching action plans. Through presentations, demonstrations, case analyses, coaching simulations, workshops, and collaborative activities, participants shall develop practical outputs that can be applied in their respective districts and learning areas.

4. The activity shall be attended by five (5) members of the top management, thirty-three (33) PSDS, three (3) EPSvrs in English, Mathematics, and Filipino, three (3) resource speakers, and six (6) members of the Program Management Team (PMT), for a total of fifty (50) participants.

5. Expected outputs include a District/Division Instructional Coaching Plan and an individual or district-level BESH Utilization and Coaching Action Plan. These outputs shall identify priority instructional needs, appropriate coaching interventions, target timelines, evidence sources, and monitoring mechanisms to support the sustained application of learning.

6. The PMT shall oversee the preparation, coordination, implementation, documentation, and evaluation of the activity. All participants are expected to actively participate in the sessions and accomplish the required outputs to ensure the effective application of the competencies developed during the training.

7. Expenses for food and accommodation shall be charged against the Division INSET Fund, while transportation expenses shall be charged against local/school funds, subject to the availability of funds and existing budgeting, accounting, and auditing rules and regulations.

8. This Memorandum shall serve as the **Travel Authority** of all participants attending the said activity.

9. Immediate dissemination of and compliance with this Memorandum are directed.

CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent