Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

November 04, 2026

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Select Elementary and Secondary School Heads
Representative/Officer of the Field Trip Service Provider
All Others Concerned

The Schools Division Office of Bulacan, through the concerned office/personnel, will conduct a **Coordination Meeting with the Educational Field Trip Service Provider** on **November 06, 2026, at 10:00 AM**, at **Carlos F. Gonzales High School.**

The meeting aims to ensure the **safe, organized, educational, and compliant implementation of the planned educational field trip**. It will provide an opportunity to discuss and clarify the necessary arrangements, including the proposed itinerary, transportation, safety and emergency protocols, supervision of learners, coordination with destination sites, documentation, and other requirements necessary for the proper implementation of the activity.

In this regard, the attendance of the authorized representatives of the service provider is requested to discuss and coordinate the foregoing matters and provide the necessary information and commitments pertaining to the planned educational field trip.

Cooperation and active participation in this coordination meeting are highly appreciated as we work together to ensure that the planned field trip is implemented in accordance with applicable DepEd policies, safety standards, and other relevant requirements.

For information, guidance, and compliance.

CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent

DIVISION LETTER
No. _____ s. 2026