Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 26, 2026

DIVISION MEMORANDUM
No. 544, s. 2026

CONSULTATIVE MEETING WITH THE OFFICERS OF THE FEDERATED AND DISTRICT PARENT-TEACHER ASSOCIATIONS (PTAs) AND PUBLIC SCHOOLS DISTRICT SUPERVISORS/SECONDARY EDDIS CHAIRS ON EDUCATIONAL FIELD TRIPS AND OFF-CAMPUS ACTIVITIES

To: Asst. Schools Division Superintendents;
Public Schools District Supervisors;
Public Elementary and Secondary School Heads;
EDDIS Chairs (Secondary)
Federated Parent-Teacher Associations;
All Others Concerned

1. In line with the Schools Division Office's continuing commitment to acknowledge active partnership and engagement of organizations in ensuring transparency and accountability of DepEd Schools in the conduct of Off-campus activities a Consultative Meeting with the Officers of the Federated and District Parent-Teacher Associations (PTAs) be conducted.

2. The meeting aims to provide a venue for open dialogue, consultation, and exchange of views regarding the implementation of existing DepEd policies and Division guidelines on educational field trips and off-campus activities. It also seeks to gather the insights, concerns, and recommendations of PTA leaders to ensure that school activities are properly guided by established policies and the shared responsibility of schools and parents in safeguarding learners.

3. The details of the meeting are as follows:

Date: December 1, 2026
Time: 10:00 am (31 District PTA Presidents and Officers of Bulacan PTA Federation
1:30 pm – PSDS's and EDDIS Chairs
Venue: SDO Bulacan-Conference Hall.

4. All Officers of the Federated and Districts PTAs are requested to attend and actively participate in the discussion.

5. The agenda shall include the following:

a. Presentation and discussion of existing policies and Division guidelines on educational field trips and off-campus activities;
b. Clarification of the roles and responsibilities of schools, parents, and PTA officers;
c. Presentation of concerns and issues encountered in the conduct of field trips and off-campus activities;
d. Consultation on measures to strengthen learner safety, transparency, accountability, and parental involvement; and
e. Open forum and recommendations.

6. `The insights and recommendations gathered during the consultation shall serve as inputs in strengthening the Division's implementation and monitoring mechanisms for educational field trips and off-campus activities.

For information, guidance, and appropriate action.

[redacted]
CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent