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Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

October 29, 2026

DIVISION MEMORANDUM

No. 506 s. 2026

ADDENDUM TO DIVISION MEMORANDUM NO. 474, S. 2026, RE: CENTRAL LUZON ASSEMBLY OF EDUCATION LEADERS (CLAEL) 2026: CONFERENCES FOR MASTER TEACHERS AND ASPIRANTS, SCHOOL LEADERS, AND SCHOOL COUNSELOR ASSOCIATES (SCA)

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads
All Division Office Unit Heads
All Teaching and Non-Teaching Personnel
All Others Concerned

1. In reference to Division Memorandum No. 474, s. 2026, entitled *Central Luzon Assembly of Education Leaders (CLAEL) 2026: Conferences for Master Teachers and Aspirants, School Leaders, and School Counselor Associates (SCA)*, this Office hereby announces the inclusion of **Project Development Officers I and Guidance Counselors and/or Guidance Associates** among the personnel who may participate in the **Conference for School Counselor Associates (SCA)** scheduled on **November 3-5, 2026**, at the **Laus Group Event Center, City of San Fernando, Pampanga**.
2. The inclusion of the aforementioned personnel is intended to provide relevant professional learning opportunities that will strengthen their competencies in guidance services, learner welfare and protection, mental health support, crisis intervention, referral mechanisms, and other related functions in support of the holistic development of learners.
3. Participation shall remain subject to the approval of the immediate supervisor or authorized official, as applicable, the exigencies of service, and compliance with the registration requirements and procedures prescribed by the conference organizers. Concerned personnel are advised to coordinate with their respective supervisors and the designated Division Office focal person regarding registration and other necessary arrangements.
4. Registration fees and other allowable expenses incurred in connection with participation in the aforementioned conference, when applicable, **may be reimbursed or charged against the School Maintenance and Other Operating Expenses (MOOE) or other eligible local funding sources**, subject to the availability of funds, prior authorization and approval of the appropriate officials, and compliance with existing budgeting, accounting, auditing, and other applicable government rules and regulations. All claims for reimbursement shall be supported by the necessary receipts and other required documentation.



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5. All other provisions of the aforementioned Division Memorandum that are not modified or affected by this Addendum shall remain in full force and effect.
6. Immediate dissemination of and compliance with this Memorandum is directed.


CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent