



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

To: Assistant Schools Division Superintendents
CID Chief
Division Testing Coordinator
Division Information Technology Officer
Education Program Supervisors
Public School District Supervisors
Secondary School Heads
School Testing Coordinators
School ICT Coordinators
All Others Concerned

SUBJECT: **GUIDELINES FOR THE ADMINISTRATION OF THE TECHNICAL ASSESSMENT COMPONENT OF THE COMPUTER-BASED NATIONAL CAREER ASSESSMENT EXAMINATION (CB-NCAE) FOR SCHOOL YEAR 2026-2027**

Date: October 14, 2026

1. Relative to the Regional Memorandum No. 377, s. 2026, titled "*Dissemination of Advisory No. 022, s. 2026, dated September 23, 2026, Re: Temporary Suspension of the Technical Assessment for the Computer-Based National Career Assessment Examination (CB-NCAE) for School Year 2026-2027,*" this Office hereby disseminates the said Regional Memorandum and provides the necessary guidelines for the administration of the Technical Assessment component of the Computer-Based National Career Assessment Examination (CB-NCAE) for School Year 2026-2027.
2. The Schools Division of Bulacan, under **Cluster R3-1**, shall administer the Technical Assessment for all Grade 10 learners in public schools and DepEd-recognized private secondary schools within the Division testing window of **October 21-30, 2026**.
3. The specific testing schedule of each public and DepEd-recognized private secondary school shall strictly follow the schedule reflected in the official Google Sheet through the link below:

[SDO_BULACAN_GRADE 10 FORM 1 CB NCAE.xlsx - Google Sheets](#)

School Heads, School Testing Coordinators, and Information Technology Coordinators are directed to regularly access and monitor the said Google Sheet and ensure strict compliance with their assigned testing dates and sessions.

4. The corresponding **Enrollment Keys for DepEd-recognized private secondary schools** are provided in a separate Google Sheet through the following link:

[CB-NCAE PRIV G10 Region III - Bulacan Enrolment Key.xlsx - Google Sheets](#)

Concerned private school heads and testing coordinators shall ensure the proper, secure, and confidential use of their assigned Enrollment Keys during the administration of the CB-NCAE Technical Assessment.



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5. Schools with a large number of Grade 10 learners but limited ICT resources may conduct multiple testing sessions within their assigned schedules as reflected in the official testing schedule. Learners who are unable to take the examination during their assigned testing dates may be accommodated during the make-up schedule in accordance with the guidelines issued by the Bureau of Education Assessment (BEA) and the Regional Office.
6. To prevent network congestion and ensure the smooth conduct of the examination, all schools shall strictly adhere to their designated schedules and shall ensure the readiness of computers, tablets, internet connectivity, testing venues, and other logistical requirements necessary for the successful administration of the assessment.
7. The Education Program Supervisors and Public School District Supervisors shall monitor the conduct of the Technical Assessment to ensure compliance with all prescribed testing protocols and applicable guidelines. Likewise, they are expected to submit a narrative report on the conduct of the said monitoring activity.
8. School Heads, School Testing Coordinators, and Information Technology Coordinators shall take the lead in the conduct of the Technical Assessment in preparation and in compliance with the testing protocols.
9. All School Heads, School Testing Coordinators, and Information Technology Coordinators are enjoined to verify the accuracy of their school's assigned testing schedule. Concerned private schools shall likewise verify their corresponding Enrollment Keys as reflected in the designated Google Sheet to ensure the smooth and successful administration of the assessment.

Note: Access to the Google Sheets shall be limited to authorized personnel involved in the administration of the CB-NCAE Technical Assessment. School Heads are responsible for ensuring that the schedule and enrollment key information are used solely for official testing purposes and are not disclosed to unauthorized individuals.

10. For inquiries and clarifications, concerned personnel may coordinate with the Division Testing Coordinator through the Curriculum Implementation Division (CID) or with the Division Information Technology Officer.
11. Immediate dissemination of and strict compliance with this Memorandum is directed.


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Schools Division Superintendent

DIVISION LETTER

No. 113 s. 2026



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