



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

September 14, 2026

DIVISION MEMORANDUM

No. 426 s. 2026

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 385, S. 2026
ENTITLED "PROJECT SIKLAB LRE 2026: THREE-DAY LIVE-IN DIVISION
TRAINING-WORKSHOP ON STRENGTHENING LEARNING RESOURCE
MANAGEMENT AND DEVELOPMENT"**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Division Memorandum No. 385, s. 2026, Project SIKLAB LRE 2026 is rescheduled to October 14–16, 2026 at the same venue, The Redd Manor Condotel, City of San Fernando, Pampanga. The adjustment is due to intervening Division activities and scheduling requirements following the earlier postponement caused by flooding and travel/accessibility concerns.
2. As the new dates fall beyond the end-of-term block, the composition of participants has been adjusted to ensure the least disruption to classes while maintaining the personnel necessary to achieve the objectives and required outputs of the training-workshop. Participants were selected based on their designated LRMS-related functions, relevant technical expertise, and specific roles in the development, validation, production, and management of learning resources, as reflected in Enclosure No. 2.
3. The revised Training-Workshop Matrix and List of Participants and Key Activity Personnel are attached as Enclosures Nos. 1 and 2, respectively.
4. All persons listed in Enclosure No. 2 shall accomplish the Project SIKLAB LRE 2026 Pre-Registration Form for final attendance, accommodation, meals, and activity coordination. Those who have already registered need not register again.

Pre-Registration Form:

<https://forms.gle/pvGDpzuGUKg9MCUw9>

5. Full attendance and participation throughout the three-day live-in training-workshop, including evening output activities, are required. No substitution of listed participants or key activity personnel shall be allowed. Participants are reminded to bring a laptop, extension cord, portable internet modem, Pasaporte basARAL, and training passport for workshop use.
6. Transportation expenses shall be charged against local funds, while meals and accommodation shall be charged against Division MOOE, subject to the usual accounting and auditing rules.
7. This Addendum and Corrigendum shall also serve as the Travel Authority for all persons identified in the enclosures. Attendance and participation shall be on official time, subject to existing rules and regulations.
8. All other provisions of Division Memorandum No. 385, s. 2026 not inconsistent with this issuance shall remain in effect.
9. Immediate and wide dissemination of this Addendum and Corrigendum is desired.

CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. _____, s. 2026

**TRAINING-WORKSHOP MATRIX
PROJECT SIKLAB LRE 2026**

Journey Through the Playbook: Navigate • Manage • Innovate • Empower

Person/Part	Storytelling Session Title
Marilene G. Ramos, EdD Education Program Supervisor, LRMS	"Why Are We Taking This Journey?"
Cecilia S. Custodio, PhD Chief Education Supervisor, CID	"Why the Journey Matters"
Cecilia E. Valderama, PhD, CESO VI Schools Division Superintendent	"Where This Journey Must Lead"
Maria Celina L. Vega, CESO VI Assistant Schools Division Superintendent	"Reading the Map: The LRMS Journey" Resource Speaker
Eric S. Carangan Master Teacher Sta. Rita Elementary School, Guiguinto Mar Florence DC. Sebastian School Head Talbak High School	"Your Journey Guides" Resource Speakers
Ariel D. Jamlid Teacher Gabihan Elementary School, San Ildefonso South	"The Voice of the Journey" Storyteller-Emcee/Moderator

DAY 1 — NAVIGATE

"Is the Route Clear?"

Understanding the LRMS Journey and Testing the Playbook

Time	Session / Activity	Learning Experience / Workshop Process	Guided Output
6:30–7:30 a.m.	Breakfast / Arrival	Breakfast, arrival, and room coordination.	—
7:30–8:00 a.m.	Registration: Claim Your Passport	Participants receive their Destination Team assignment, Playbook, validation forms, and SIKLAB LRE Passport.	Organized Destination Teams
8:00–9:00 a.m.	Opening Journey "Every Resource Has A Journey"	Storytelling-based opening integrating the preliminaries, Statement of Purpose, and leadership messages.	Shared mission: We are not tourists. We are the test travelers of the Playbook.
9:00–10:15 a.m.	Session 1 Reading the Map: The LRMS Journey	Leadership input followed by mapping of the LRMS journey: Need → Resource → Access → Use → Evidence → Improvement.	LRMS Journey & Accountability Map + questions to test against the Playbook
10:15–10:30 a.m.	Health Break Real Stop-Over	Uninterrupted break.	—



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Time	Session / Activity	Learning Experience / Workshop Process	Guided Output
10:30 a.m.–12:00 noon	Session 2 LR Detective: What Makes A Resource Technically Ready?	Technical demonstration and hands-on inspection of print and digital LR for production readiness.	Annotated LR Detective Technical Review Sheet+ Playbook provisions flagged for checking
12:00–1:00 p.m.	Lunch Destination: Food	Uninterrupted lunch break.	—
1:00–2:15 p.m.	Session 3 Follow The Resource: From Draft To Legitimate Use	Teams arrange and validate the LR development-to-use pathway against the Playbook.	Corrected LR Development-to-Use Route Map
2:15–2:30 p.m.	Health Break	Uninterrupted break.	—
2:30–4:30 p.m.	Session 4 Playbook Lab 1: “Walk The Route”	Teams test assigned Playbook sections using RETAIN • REVISE • REMOVE • ADD • ALIGN.	Annotated Playbook + Destination Validation Sheet + unresolved questions
4:30–5:00 p.m.	Passport Checkpoint “Where Did We Get Stuck?”	Teams identify one strength, one major issue, and one question for Day 2.	Day 1 Route Status
5:00–6:30 p.m.	Dinner / Personal Time	Uninterrupted dinner/personal time.	—
6:30–7:15 p.m.	LRMS Reflection Café, “What Would You Do?”	Teams respond to an LRMS scenario and determine whether the Playbook provides clear guidance.	One-page LRMS Decision Card
7:15 p.m. onwards	Rest / Personal Time	Rest / personal time.	—

DAY 2 — MANAGE

“Does the System Work?”

Testing the Playbook Against Actual SDO Bulacan LRMS Practice

Time	Session / Activity	Learning Experience / Workshop Process	Guided Output
7:00–8:00 a.m.	Breakfast	Uninterrupted breakfast.	—
8:00–8:15 a.m.	Passport Checkpoint “Yesterday In One Page”	Selected insights reconnect participants to the Day 2 challenge: “Na-release na. Now what?”	Shared Day 2 challenge



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Time	Session / Activity	Learning Experience / Workshop Process	Guided Output
8:15–9:45 a.m.	Session 5 Resource Trail: “Nasaan Na?”	Teams trace actual LR delivery from receipt and recording to access, utilization, evidence, and monitoring.	Delivery-to-Utilization Gap Map
9:45–10:00 a.m.	Health Break	Uninterrupted break.	—
10:00–11:30 a.m.	Session 6 Pasaporte Basaral: “May Pasaporte, Pero May Biyahe Ba?”	Teams examine implementation, utilization, monitoring evidence, TA needs, and areas for improvement.	Pasaporte basARAL Status & Action Card
11:30 a.m.–12:00 noon	Reality Check: Playbook Vs. Practice	Teams identify where actual practice confirms or challenges Playbook provisions.	Playbook flags incorporated into working copy
12:00–1:00 p.m.	Lunch Break	Uninterrupted lunch break.	—
1:00–2:45 p.m.	Session 7 Playbook Lab 2: “Does The System Work?”	Teams cross-test Playbook sections for continuity, consistency, usable tools, and clear responsibilities.	Cross-Destination Validation Matrix + corrected links/workflows
2:45–3:00 p.m.	Health Break	Uninterrupted break.	—
3:00–4:30 p.m.	Session 8 LRMS In Action: From Good Practice To Experience	Teams design how validated LRMS practices or innovations can move from use → evidence → sharing → recognition → scaling.	LRMS Experience Concept Card
4:30–5:00 p.m.	Route Status Green • Yellow • Red	Teams rate assigned sections as GREEN–workable, YELLOW–for revision, or RED–with a process/policy gap.	Destination Route Dashboard
5:00–6:30 p.m.	Dinner / Personal Time	Uninterrupted dinner/personal time.	—
6:30–7:15 p.m.	LRMS Design Café “Make One Thing Easier”	Teams simplify one difficult Playbook process into a practical school-user tool.	One practical school-user tool
7:15 p.m. onwards	Rest / Personal Time	Rest / personal time.	—



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DAY 3 — INNOVATE • EMPOWER

“Are We Ready to Put SDO Bulacan's Name on It?”

Breaking, Fixing, Connecting and Finalizing the Playbook

Time	Session / Activity	Learning Experience / Workshop Process	Guided Output
7:00–8:00 a.m.	Breakfast	Uninterrupted breakfast.	—
8:00–8:15 a.m.	Gallery Of Insights — “How Far Have We Travelled?”	Participants review the Day 2 route dashboard and selected outputs.	Shared final challenge
8:15–10:15 a.m.	Session 9 — Playbook Lab 3: “Break It Before We Print It”	Teams conduct final stress-testing for unclear, conflicting, outdated, duplicated, or missing provisions/tools.	Final RETAIN–REVISE–REMOVE–ADD–ALIGN disposition + verified annexes/tools
10:15–10:30 a.m.	Health Break	Uninterrupted break.	—
10:30 a.m.–12:00 noon	Session 10 — LRMS Convergence: “Resolve • Assign • Park With Reason”	Workshop findings are sorted into four bins: PLAYBOOK REVISION • POLICY/TECHNICAL CLARIFICATION • OPERATIONAL ACTION • FUTURE DEVELOPMENT. Every red/yellow issue must be resolved, assigned to a responsible person/team, or formally parked with a reason.	Final Playbook Resolution Matrix
12:00–1:00 p.m.	Lunch Break	Uninterrupted lunch break.	—
1:00–2:00 p.m.	LRMS Output Walk — “Let The Output Speak”	Teams cross-validate outputs using CLEAR • WORKABLE • CONNECTED.	Final cross-validation of all 10 Destinations
2:00–2:30 p.m.	Passport To Action — “What Happens After We Arrive?”	Individuals and Destination Teams identify their post-workshop commitments.	Individual and Team Commitment Cards
2:30–3:00 p.m.	Post-Activity Assessment And Program Evaluation	Individual; uninterrupted	Completed assessment/evaluation
3:00–4:00 p.m.	Closing Journey — “Route Validated. Journey Continues.”	Synthesis, selected impressions, closing message, recognition, and final story connecting the Playbook to the learner.	Formal hand-off toward final Playbook editing and institutionalization

One Story. Ten Destinations. One Playbook. One LRMS Journey.



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Enclosure No. 2 to Division Memorandum No. _____, s. 2026

**LIST OF PARTICIPANTS
PROJECT SIKLAB LRE 2026**

Full Name	Designation	Exact Name Of The School
Abegail S. Orteza	Head Teacher	Plaridel Elementary School
Alicia M. Sacdalan	Principal	Calasag Elementary School
Anna V. Juliano	Principal	Cay Pombo Elementary School
Armando M. Nabong Jr.	EPSA II	SDO Bulacan
Arnel B. Manco	Teacher	Guiguinto National Vocational HS
Arvin V. Valino	Teacher	Maguinao Elementary School
Belinda S. Sagun	Principal	Pinagtulayan Elementary School
Bryan DC. Gabriel	Principal	Emilia Perez Ligon High School
Cecilia B. Fajardo	Principal	Calawitan Elementary School
Charmaine Joy Dg. Caro	Teacher	Matias A. Fernando MS
Cherry C. Hernandez	Teacher	Maguinao Elementary School
Cherry Lou C. Dela Cruz	ASP II	Pulo Primary School
Chique Razel T. Cruz	Teacher	Teodoso R. Manuel ES
Crista Mischelle F. Gonzales	Librarian	Pulilan Central School
Christian Paul De Guzman	SEPS-HRD	SDO Bulacan
Christopher Rey C. San Jose	Teacher	Carlos F. Gonzales High School
Clarissa Dela Cruz	Head Teacher	Iba National High School
Cynthia V. Aguinaldo	Principal	Catacte Integrated School
Dolores P. Borja	Head Teacher	AFGB Memorial Trade School
Elenita C. Coronel	Librarian	Dr. Felipe De Jesus National HS
Elmo G. Villaroza	Principal	Calumpit Central School
Francis C. Reyes	Principal	Abangan Norte Elementary School
Geofrey M. Granada	School Head	Cucong Elementary School
Henrieth A. Sinues	Librarian	Prenza National High School
Herminia M. De Guzman	Librarian	AFGB Memorial Trade School
Isagani M. Aguinaldo	Head Teacher	Felizardo C. Lipana National High School
Jeffrey C. Dote	School Head	Talamsi II Elementary School
Jenina Joyce L. Mendoza	Head Teacher	San Rafael National Trade School
Jesusa V. Pampilon	EPS II - SMN	SDO Bulacan
Joahnnna Marie T. Arceo	Teacher	Sto. Cristo Elementary School
Jo-Ann S. Guansing	Principal	Buhol na Mangga ES
Jobelle R. Liongson	Principal	Salacot Elementary School
Joerlin J. De Guzman	Principal	Binuangan Elementary School
Jomar C. Merino	School Head	Basyo Elementary School
Jose S. Magno	Teacher	GNV High School-Annex



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PROJECT SIKLAB LRE 2026**

Full Name	Designation	Exact Name Of The School
Jovy Jane B. Amolo	Librarian	FFHNAS
Julie Ann J. Magno	Head Teacher	San Roque National High School
Justin De Guzman	SHS Teacher	Parada National HS
Lannie N. Peregrino	Principal	San Rafael Central School
Leodegario U Cruz	ASP II	Bunsuran NHS
Leonardo S. Amarila	Head Teacher	Balatong B Elementary School
Lolita SD. Pascual	Principal	San Gabriel ES
Ma. Lea D. Viudez	Principal	Biclat Elementary School
Ma. Priscilla C. Delos Reyes	Principal	Matungao Elementary School
Maria Divina D. Valderama	Principal	Salapungan Elementary School
Maricel A. Sayson	Head Teacher	AFGB Memorial Trade School
Mark Joven Ramos	EPS II-SMME	SDO Bulacan
Mark Kevin L. Olimba	Teacher	Sta. Lucia National High School
Mary Grace C. Bernardo	Department Head Designate	Felizardo C. Lipana National HS
Matilde G. Agapito	Principal	Bambang Elementary School
Merced S. Bernardo	Principal	Dulong Malabon Integrated School
Mhoonlee E. Mongaya	Head Teacher	Calumpit National High School
Michelle B. Balatbat	Principal	Lambakin ES- Annex
Michelle F. Concepcion	Teacher	Northville IV-B Elementary School
Neil Anthony A. Pelayo	Teacher	Bagong Baryo Es
Nica Marie B. Magisa	School Head	Heritage Homes IS
Norlan Velayo	Principal	Pinambaran Elementary School
Odette V. Espiridion	Principal	Maronquillo National High School
Ray Rudolf M. Pastrana	Head Teacher	Frances National High School
Rhodora S. Santiago	Librarian	Lolomboy National High School
Rodbert M. Santos	Principal	Borol I Elementary School
Roland Paul S Baltazar Jr	Head Teacher	San Juan Elementary School
Romy Boy C. Punongbayan	Department Head Designate	San Roque National High School
Ronald G. Gabito	Principal	FVR Phase 3 Elementary School
Ronald O. Lopez	Head Teacher	Alexis G. Santos National HS
Rosalie Garcia Centeno	Principal	San Isidro Labrador ES
Roxane M. Vergara	Principal	Umpucan Elementary School
Sally DV. Abolencia	Teacher	Parada National High School
Sharmaine S. Liongson	Teacher	Northville 9 ES
Von Christian A. Ocampo	Head Teacher	Binakod Elementary School



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**PROGRAM MANAGEMENT TEAM, DIVISION LRMS VALIDATORS, RESOURCE
SPEAKERS & TECHNICAL WORKING GROUP**

Name	Designation	Role
Joannarie C. Garcia	Librarian II	PMT/TWG
Glenda S. Constantino	Project Development II	PMT/TWG
Sarah Jane J. Tayao	Teacher, Dampol 2 nd NHS	Facilitator/TWG
Mark Joseph DL. Liongson	Master Teacher, Frances NHS	Facilitator/TWG
Rommel Quijano	Teacher	Facilitator/TWG
Kathrine O. Luna	School Head, Pinalagdan High School	Facilitator/TWG
Dante Liongson, PhD	PSDS	Division Validator
Revelyn S. Maniego, PhD	PSDS	Division Validator
Rodrigo V. Jacinto Jr, PhD	Principal, Salapungan National High School	Division Validator
Melanie T. Sangoyo	Principal	Division Validator
Bryan Amiel F. De Jesus	Senior Education Program Specialist, SMN	Division Validator
Shiela Marie Flores, PhD	Education Program Specialist II, ALS	Division Validator
John Nilcon M. Abolencia	Teacher, Parada NHS	Division Validator
Nurse 1	SDO Bulacan	Medical
Nurse 2	SDO Bulacan	Medical