



**PHILIPPINE
ORGANIZATION
FOR TLE AND TVL
EDUCATORS INC.
(POTTE) INC.**

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September 17, 2026

Dr. Cecilia E. Valderama, PhD, CESO VI
Schools Division Superintendent
Department of Education
Malolos City, Bulacan

EMAIL:
DepEd-SDO of Bulacan Office of the SDS

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SEP 17 2026	
By: _____	
Time: _____	
To: _____	
For information: _____	
CECILIA E. VALDERAMA, PhD, CESO VI Schools Division Superintendent	

Subject: REQUEST FOR DIVISION ADVISORY AND DISSEMINATION OF THE 5TH POTTE GAWAD PARANGAL SA NATATANGING GURO 2026 TO PUBLIC AND PRIVATE SCHOOLS FOR THE 8TH POTTE NATIONAL CONVENTION 2026

Dear Schools Division Superintendent Dr. Valderama,

Warm greetings from the Philippine Organization for TLE and TVL Educators (POTTE), Inc.!

The Philippine Organization for TLE and TVL Educators (POTTE), Inc. respectfully requests the issuance of an appropriate **Division Advisory or Memorandum** and the dissemination of the invitation to the **8th POTTE National Convention 2026 with 5th POTTE Gawad Parangal sa Natatanging Guro 2026, Bahandi Research Congress, Bahandi Innovation Expo, and Industry Exhibition**, scheduled on **December 7-9, 2026** at the **Legazpi City Convention Center, Legazpi City, Albay**.

The **5th POTTE Gawad Parangal sa Natatanging Guro 2026** is designed to recognize qualified educators and school leaders whose documented work demonstrates professional excellence, innovation, service, leadership, and positive impact on learners and communities. It also aims to encourage schools to identify, affirm, and learn from exemplary practices that may strengthen teaching, learner preparation, and institutional improvement.

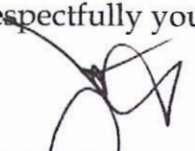
Supporting convention components include the Bahandi Research Congress, Innovation Expo and Industry Exhibition, and selected keynote and plenary sessions. These provide educators with opportunities to present research, showcase instructional or technology-based solutions, exchange practices, and build collaboration. The request is therefore centered on **recognizing educators and widening access to professional knowledge-sharing**.

May we respectfully request your Office to circulate the attached information to public and private elementary and secondary schools within the Division, particularly to TLE and TVL teachers, school heads, researchers, and innovators. Participation shall be voluntary, subject to approval, and without disruption of classes or essential school operations. No compulsory collection shall be imposed, and any authorized expenses shall be subject to existing budgeting, accounting, auditing, and institutional policies. Dissemination shall not be construed as requiring attendance.

Attached for your evaluation and dissemination are the updated Program Matrix, the guidelines and criteria for the **5th POTTE Gawad Parangal sa Natatanging Guro 2026**, research and innovation information, and registration details. For clarifications, the POTTE Secretariat may be reached at **0992 052 8588** or **potteincorporated@gmail.com**.

We respectfully hope for your favorable consideration and assistance in ensuring that deserving educators and schools within the Division are informed of this recognition and professional-sharing opportunity.

Respectfully yours,


DR. JOSEPHINE G. FIGUEROA
National President, POTTE, Inc.