



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

August 24, 2026

DIVISION MEMORANDUM

No. **246** s. 2026

**PROJECT SIKLAB LRE 2026: THREE-DAY LIVE-IN DIVISION TRAINING-
WORKSHOP ON STRENGTHENING LEARNING RESOURCE
MANAGEMENT AND DEVELOPMENT**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division Office of Bulacan, through the Curriculum Implementation Division-Learning Resource Management Section (CID-LRMS), shall conduct Project SIKLAB LRE 2026 (Strengthening Innovation, Knowledge-Building, and Localization for a Better Learning Resource Ecosystem): Three-Day Live-In Division Training-Workshop on Strengthening Learning Resource Management and Development on September 2-4, 2026 at The Redd Manor Condotel, City of San Fernando, Pampanga.
2. Project SIKLAB LRE is the annual capacity-building initiative of the Division LRMS designed to strengthen competencies, systems, and practices in learning resource management and development. For 2026, the activity shall focus on the technical and operational aspects of learning resource preparation, development, quality assurance, management, utilization, and monitoring, alongside the review and strengthening of priority Division LRMS programs and processes.
3. Specifically, the activity aims to:
 - a. strengthen participants' competencies in the technical preparation, development, quality assurance, management, utilization, and monitoring of learning resources through technical inputs and hands-on application;
 - b. provide sustained workshop time for the collaborative review, validation, and finalization of relevant sections, processes, tools, and provisions of the SDO Bulacan LRMS Playbook, including the completion and refinement of assigned outputs across successive sessions;
 - c. review and consolidate the implementation status of Pasaporte basARAL and the management, accessibility, and utilization of learning resources delivered to schools, and identify corresponding actions and technical assistance based on implementation findings;
 - d. engage participants in sequential and collaborative workshops, technical review, simulations, peer feedback, and evening output sessions that allow the immediate application of technical inputs and progressive refinement of outputs;
 - e. develop and finalize plans and technical preparations for the upcoming Division LRMS celebration and related activities, including appropriate learning resource exhibits, demonstrations, showcases, and platforms for sharing LRMS practices and innovations;
 - f. strengthen participants' technical readiness for learning resource development initiatives, exhibitions, recognition activities, contests, and similar opportunities that may subsequently be announced; and
 - g. consolidate the outputs of the three-day activity into actionable LRMS recommendations, priority technical assistance, and agreed next steps for implementation at the Division and school levels.



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Date	Time	Session / Activity
Day 2 September 3	8:15–10:00 a.m.	SESSION 5 — WHERE ARE OUR LEARNING RESOURCES NOW? FROM DELIVERY TO UTILIZATION (Facilitators: Division LRMS)
Day 2 September 3	10:00– 10:15 a.m.	HEALTH BREAK
Day 2 September 3	10:15 a.m.– 12:00 noon	SESSION 6 — PASAPORTE basARAL CHECKPOINT: WHERE ARE WE NOW? (Facilitators: Division LRMS)
Day 2 September 3	12:00–1:00 p.m.	LUNCH BREAK
Day 2 September 3	1:00–2:45 p.m.	SESSION 7 — PLAYBOOK LAB 2: DOES THE SYSTEM WORK? (Facilitators: Division LRMS)
Day 2 September 3	2:45–3:00 p.m.	HEALTH BREAK
Day 2 September 3	3:00–4:45 p.m.	SESSION 8 — LRMS IN ACTION: PREPARING FOR THE DIVISION CELEBRATION AND FUTURE LR OPPORTUNITIES (Facilitators: Division LRMS)
Day 2 September 3	4:45–5:00 p.m.	DAY 2 PASSPORT CHECKPOINT Quick synthesis and preparation for the evening activity
Day 2 September 3	5:00–6:30 p.m.	DINNER / PERSONAL TIME
Day 2 September 3	6:30–7:30 p.m.	LRMS DESIGN CAFÉ — “MAKE LRMS COME ALIVE” Facilitators: Division LRMS
Day 2 September 3	7:30 p.m. onwards	PERSONAL TIME / REST

DAY 3 — INNOVATE AND SUSTAIN
From Validation to Action

Date	Time	Session / Activity
Day 3 September 4	7:00–8:00 a.m.	BREAKFAST
Day 3 September 4	8:00–8:15 a.m.	PASSPORT CHECKPOINT — GALLERY OF INSIGHTS Quick viewing of selected Day 2 outputs
Day 3 September 4	8:15–10:15 a.m.	SESSION 9 — PLAYBOOK LAB 3: “BREAK IT BEFORE WE PRINT IT” (Facilitators: Division LRMS)
Day 3 September 4	10:15–10:30 a.m.	HEALTH BREAK
Day 3 September 4	10:30 a.m.– 12:00 noon	SESSION 10 — LRMS CONVERGENCE 2026: FROM FINDINGS TO ACTION (Facilitators: Division LRMS)
Day 3 September 4	12:00–1:00 p.m.	LUNCH BREAK
Day 3 September 4	1:00–2:00 p.m.	LRMS OUTPUT WALK: THE JOURNEY COMPLETED Gallery-style viewing and validation of major outputs instead of lengthy group presentations
Day 3 September 4	2:00–2:30 p.m.	PASSPORT TO ACTION Individual and group commitment setting and identification of immediate next steps
Day 3 September 4	2:30–3:00 p.m.	POST-ACTIVITY ASSESSMENT AND PROGRAM EVALUATION
Day 3 September 4	3:00–4:00 p.m.	CLOSING PROGRAM AND FINAL PASSPORT CHECKPOINT



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Enclosure No. 2 to Division Memorandum No. ~~46~~, s. 2026

**LIST OF PARTICIPANTS
PROJECT SIKLAB LRE 2026**

No.	Name	School/District
1	Niña Sherry L. Clemente	Abangan Sur Elementary School
2	Herminia Mendoza	Afgbmts
3	Eva M. Cruz	Akle Elementary School
4	Ann Jelyn F. Valmadrid	Anyatam Elementary School, San Ildefonso North
5	Mark Philip R. Fajardo	Bagong Barrio Elementary School
6	Neil Patrick Pelayo	Bagong Barrio Es
7	Maesie T. Dela Peña	Bajet-Castillo High School, Pulilan
8	Shirly Joy Ds. Mangahas	Balasing Es
9	Marivic Alforte	Balatong B Elementary School, Pulilan
10	Michelle Yazmin L. Leonzon	Banga Elementary School
11	James Ian R. Ramos	Binuangan Elementary School
12	Camille S. Gatchalian	Bubulong Malaki Elementary School
13	Mary Grace T. San Pedro	Buga Elementary School
14	Jesica Marie S. Varilla	Buliran Es
15	Solaiman A. Loma	Bulualto Elementary School
16	Desiree Kae Z. Bonifacio	Cambaog Elementary School
17	Meriam O. Clemente	Caniogan Elementary School
18	Emilie A. Marcelo	Cay Pombo Elementary School
19	Sheena Marie De Celis	Caypombo Elementary School, Sta. Maria West
20	Jericson S. San Jose	Dona Candelaria Meneses Duque MHS
21	Mariver C. Mangulabnan	Dr. G. Dela Merced Memorial School
22	Jhonnalee G. Marquez	Dr. Manuel S. Tansinsin MS
23	Abby Gail Amolo	Fortunato F. Halili Agricutural School
24	Wilfred Joy F. Diago	Frances Elementary School
25	Jomar C. Calma	Frances NHS
26	Laiza Marie Ds. Ramos	Francisco Balagtas Memorial School
27	Lalaine DG. Santiago	Francisco F. Illescas ES
28	Jonas DR. Morales	Gen. Gregorio Del Pilar IS
29	Joana Luz R. Villafuerte	Gen. Gregorio Del Pilar Is
30	Arnel B. Manco	GNVHS
31	Elaine Gladys V. Magaling	Iba Elementary School
32	Juleby S. Reyes	Julian Sumbillo High School
33	Jeffrey O. Vigo	Kapitangan NHS



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34	Apple Sevilla	Lolomboy Nhs
35	Angelo B. Dating	Loma De Gato ES
36	Arvin V. Valino	Maguinao Elementary School
37	Cherry Hernandez	Maguinao Es
38	Maria Lourdes C. Valentin	Mamerto C. Bernardo MCS
39	Jonalyn C. De Castro	Marcelo H. Del Pilar Memorial School
40	Rica Mae E. Tampioc	Marilao Central IS
41	Ma. Priscilla C. Delos Reyes	Matungao ES
42	Sheryl C. Espiritu	North Hills Village Elementary School
43	Rommel L. Quijano	Norzagaray
44	April Ann L. Custodio	Paombong Cs
45	Rochelle D. Yambao	Pascual O. Cruz MES
46	Edelyn T. Viñas	Pasong Callos Elementary School
47	George Anthony D.U. Dandan	Pinagkuartelan Integrated School, Pandi North
48	Henrieth Sinues	Prenza Nhs
49	Anna Lee L. Maniego	Pulilan Central School
50	Crista Mischelle F. Gonzales	Pulilan District
51	Shaira Mae M. Flores	Pulong Sampaloc Elementary School
52	Justine Diana V. Garcia	S.S. Del Rosario Elementary School, Bustos
53	Marites C. Luciano	San Gabriel ES
54	Rechelle Ann S. Enriquez	San Marcos Elementary School
55	Noreen A. Pelayo	San Miguel Elementary School
56	Shaira Marie P. Samson	San Miguel Nhs
57	Maribel C. Pascual	San Vicente Elementary School
58	Debbie Ann A. Malit	Saog Es
59	Joan S. Buenaventura	St. Mary Village Elementary School
60	Jacqueline A. Dionisio	Sta. Lucia NHS
61	Mark Kevin L. Olimba	Sta. Lucia Nhs
62	Sherryl Malicdim	Sta. Maria Central School, Sta. Maria Central
63	Angela B. Agustin	Sta. Monica Elementary School
64	Mariett Joy U. Amante	Sta. Rosa I Elementary School
65	Johanna Marie T. Arceo	Sto. Cristo Es
66	Cienna D. Del Rosario-Marquez	Sto. Niño Elementary School
67	Jennifer Jurado Anzures	Taba Elementary School
68	Cheryl A. Pedro	Teodoso R. Manuel Elementary School
69	Irish C. De Guzman	Tiaong Elementary School
70	Lerry P. Pronebo	Timoteo Policarpio Memorial ES



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**PROGRAM MANAGEMENT TEAM, DIVISION LRMS VALIDATORS, RESOURCE
SPEAKER & TECHNICAL WORK GROUP**

No.	Name	Designation	Role
1	Marilene G. Ramos, EdD	Education Program Supervisor, LRMS	PMT/Resource Speaker
2	Joannarie C. Garcia	Librarian II	PMT
3	Glenda S. Constantino	Project Development II	PMT
4	Eric S. Carangan	Master Teacher I, Sta. Rita ES	Resource Speaker
5	Mar Florence DC. Sebastian	Principal, Talbak HS	Resource Speaker
6	Jose S. Magno	Teacher, GNVHS	Facilitator
7	Sarah Jane J. Tayao	Teacher, Dampol 2 nd NHS	Facilitator
8	Mark Joseph DL. Liongson	Master Teacher, Frances NHS	Facilitator
9	Sharmaine S. Liongson	Teacher, Northville 9 ES	Facilitator
10	Bryan Amiel F. De Jesus	Senior Education Program Specialist, SMN	Division Validator
11	Jesusa V. Pampilon, PhD	Education Program Specialist II, SMN	Division Validator
12	Shiela Marie Flores, PhD	Education Program Specialist II, ALS	Division Validator
13	Von Christian A. Ocampo	Head Teacher, Binakod ES	Division Validator
14	John Nilcon M. Abolencia	Teacher, Parada NHS	Division Validator
15	Mark Joven Ramos	Education Program Specialist II, SMME	Monitoring and Evaluation
16	Ariel D. Jamlid	Teacher, Gabihan ES	Moderator
17	Chique Razel T. Cruz	Teacher, Binagbag ES	TWG
18	Michelle F. Concepcion	Teacher, Northville IV-B ES	TWG
19	Nurse 1	SDO Bulacan	Medical
20	Nurse 2	SDO Bulacan	Medical



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4. The live-in modality is necessary to provide uninterrupted and sustained time for the completion of interrelated workshop requirements. Daytime technical inputs shall be followed by guided application and scheduled evening output sessions, with outputs progressively reviewed, refined, validated, and consolidated in succeeding sessions. This arrangement shall allow participants to complete the required collaborative outputs within the prescribed three-day training period.
5. The activity shall employ interactive, collaborative, and output-oriented methodologies, including technical discussions, guided workshops, simulations, learning resource and document review, collaborative problem-solving, peer validation, and structured evening output sessions. The detailed schedule, session objectives, methodologies, activities, guide questions, and expected outputs are contained in the Training-Workshop Matrix attached as Enclosure No. 1 to this Memorandum.
6. The list and distribution of participants are contained in Enclosure No. 2. All identified participants are expected to attend and actively participate in the entire duration of the three-day live-in training-workshop, including the scheduled evening activities and output sessions.
7. Participants shall accomplish the required pre-registration through <https://forms.gle/FCToiRZd7JujLrMP9> on or before August 28, 2026 to facilitate accommodation, room assignment, training materials, and other necessary arrangements.
8. Transportation expenses of participants shall be charged against local funds, while meals and accommodation shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
9. Attendance in this activity shall be on official time. This Memorandum shall likewise serve as Travel Authority of the identified participants, provided that necessary arrangements are made to ensure that classes and the delivery of basic education services are not disrupted.
10. Immediate and wide dissemination of this Memorandum is desired. directed.


CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent

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025/08-20-2026



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Enclosure No. 1 to Division Memorandum No. 385, s. 2026

**TRAINING-WORKSHOP MATRIX
PROJECT SIKLAB LRE 2026**

DAY 1 — NAVIGATE

Understanding the Learning Resource Ecosystem

Date	Time	Session/Activity
Day 1 September 2	7:00–8:00 a.m.	REGISTRATION AND PRE-ACTIVITY REQUIREMENTS
Day 1 September 2	8:00–9:00 a.m.	OPENING PROGRAM: ENTERING THE LRMS STORY — “EVERY RESOURCE HAS A JOURNEY” A short live-storytelling experience introducing the LR journey, interwoven with messages from Cecilia S. Custodio, PhD, Chief, CID and Cecilia E. Valderama, PhD, CESO VI, SDS
Day 1 September 2	9:00–10:15 a.m.	SESSION 1 — THE LRMS JOURNEY: FROM NEED TO USE AND IMPROVEMENT (Discussant: Maria Celina L. Vega, CESO VI, ASDS)
Day 1 September 2	10:15–10:30 a.m.	HEALTH BREAK
Day 1 September 2	10:30 a.m.– 12:00 noon	SESSION 2 — BEHIND A QUALITY LEARNING RESOURCE: TECHNICAL STANDARDS THAT MATTER (Resource Speaker 1)
Day 1 September 2	12:00–1:00 p.m.	LUNCH BREAK
Day 1 September 2	1:00–2:30 p.m.	SESSION 3 — FROM DRAFT TO RELEASE: DEVELOPMENT, QUALITY ASSURANCE, AND RESPONSIBLE LR PRACTICES (Resource Speaker 2)
Day 1 September 2	2:30–2:45 p.m.	HEALTH BREAK
Day 1 September 2	2:45–4:45 p.m.	SESSION 4 — PLAYBOOK LAB 1: WALK THROUGH THE PROCESS (Facilitators: Division LRMS)
Day 1 September 2	4:45–5:00 p.m.	DAY 1 PASSPORT CHECKPOINT Quick synthesis and identification of unfinished questions for the following day
Day 1 September 2	5:00–6:30 p.m.	DINNER / PERSONAL TIME
Day 1 September 2	6:30–7:30 p.m.	LRMS REFLECTION CAFÉ — “WHAT WOULD YOU DO?” (Facilitators: Division LRMS)
Day 1 September 2	7:30 p.m. onwards	PERSONAL TIME / REST

DAY 2 — MANAGE

From Resource Delivery to Access, Utilization, and Evidence

Date	Time	Session/Activity
Day 2 September 3	7:00–8:00 a.m.	BREAKFAST
Day 2 September 3	8:00–8:15 a.m.	PASSPORT CHECKPOINT — YESTERDAY IN ONE PAGE Light participant-led recap of Day 1