



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

July 14, 2026

DIVISION MEMORANDUM
No. **325**, s.2026

ORIENTATION ON THE INSTITUTIONAL GUIDELINES ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2026-2027

To: Assistant Schools Division Superintendents
Division Chiefs
Accounting Unit
Supply Unit
School Health Section
District SBFP Advisers
Program Development Officers
Administrative Officer II
All others Concerned

1. Pursuant to DepEd Order No. 13, s. 2026 or the Institutional Guidelines on the Implementation of the School-Based Feeding Program, this Schools Division adhere to the policy in the implementation of the program. Thus, an orientation on the Institutional Guidelines on the School-Based Feeding Program shall be conducted on July 23-24, 2026.
2. The activity aims to:
 - Provide information on the Institutional Guidelines issued by the Department of Education
 - Discuss details of the implementation of SBFP, including the mechanics, documents required, delivery and acceptance, schedules, storage, handling, accounting, and beneficiaries of the program, and
 - Discuss the health protocols to be followed in the conduct of the feeding program.
3. Participants to this activity are the District Nutrition Advisers, Program Development Officers, Administrative Officer II of district drop-off points, nurses and Division SBFP-Technical Working Group (SDS, ASDS, SGOD Chief, CID Chief, Budget Officer, Accountant, Supply Officer, SBFP Focal Persons, SBFP Technical Assistants).
4. Attached is Enclosure No. 1, Program of Activity for reference.
5. This memorandum shall serve as the travel authority of all concerned.



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5. This memorandum shall serve as the travel authority of all concerned.
6. Expenses to be incurred in the conduct of the said activity shall be charged against SBFP Program Support Fund subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.


CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 325, s. 2026

Program of Activity
Orientation on the Implementation of School-Based Feeding Program
S.Y. 2025-2026

Date: July 23-24, 2026

Venue: TBA

Day 1 (July 23, 2026)

Time	Activity / Topic	Person Responsible
8:30am - 8:45am	Registration	
8:30am - 8:45am	Preliminaries: National Anthem: Opening Prayer: Attendance check: Opening Remarks: Inspirational message: Statement of Purpose:	Anita C. Apostol Jaime T. Tugade, CESE, RGC OIC – Assistant Schools Division Superintendent Cecilia E. Valderama, PhD, CESO VI Schools Division Superintendent Rainelda M. Blanco, PhD SGOD Chief
8:45am – 9:00am	Overview of SBFP	Yolanda G. Jimenez
9:00am – 9:45am	Partnership & Collaboration	Ginno Jhep Pacquing Project Development Officer IV DEPED REGION III
9:45am – 10:00am	Health Break	SBFP Focal Person
10:00am – 12:00nn	Institutional Guidelines for SBFP Implementation	Crisel P. Viray Nutritionist Dietician III DEPED REGION III



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12:00nn – 1:00pm	Lunch Break	
1:00pm – 3:00pm	Continuation	Marie Lindsey R. Susi Technical Assistant II DEPED REGION III
3:00pm – 4:00	Milk Feeding Program Orientation	Catmon Multipurpose Cooperative

Day 2 (July 24, 2026)

Time	Activity / Topic	Person Responsible
8:30am - 8:45am	Preliminaries	
8:45am – 9:15am	Cycle Menu, Beneficiaries	SBFP Focal Persons
9:15am – 9:45am	SBFP Forms	SBFP Focal Persons
9:45am – 11:15	Delivery, Inspection & Acceptance	Raquel I. Climaco Administrative Officer IV
11:15am – 12:00nn	Financial Management	Jonnalyn D. Gonzales Accountant III
12:00nn – 1:00pm	Lunch Break	
1:00pm - 1:30pm	Awarding – Best Implement	
1:30pm – 4:50pm	Food Safety	Nicole Andreanna T. Bulseco, MD Medical Officer II
4:50pm - 5:00pm	Closing Remarks	Nicole Andreanna T. Bulseco, MD Medical Officer II



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Enclosure No. 2 to Division Memorandum No. 325, s. 2026

District	Full Name	Designation
ANGAT DISTRICT	Evangeline A. Culbengan	HEAD TEACHER III
ANGAT DISTRICT	Xernan Galvez Bartolome	Administrative Officer II
ANGAT DISTRICT	Cecile C Dineros	Nurse II
ANGAT DISTRICT	Terevic O. Mananghaya	PDO I
BALAGTAS DISTRICT	Katherine J. Lagman	PDO I
BALAGTAS DISTRICT	Shelah Mari V. Paguia	Principal III
BALAGTAS DISTRICT	Jillien Marielle D. Santiago	Administrative Officer II
BOCAUE DISTRICT	Catrine Edriane S. De Guzman	Nurse II
BOCAUE DISTRICT	Crislyn G.Dela Cruz	SCHOOL PRINCIPAL III
BOCAUE DISTRICT	Karen Lyn C. Gonzales	Nurse II
BOCAUE DISTRICT	Rhodora T. Tiburcio	Administrative Officer II
BOCAUE DISTRICT	John Edel B. Centeno	Project Development Officer I
BULAKAN DISTRICT	Enelyn Aquino	Administrative Officer II
BULAKAN DISTRICT	Evergene S. Ramos	PDO I
BULAKAN DISTRICT	Kathleen Ruth C. Rabusa	Nurse II
BULAKAN DISTRICT	Josephine C De Leon	SPIII/ Nutrition Adviser
BUSTOS DISTRICT	Reisse M. San Andres	AO II
BUSTOS DISTRICT	Precila A. Magpayo	Project Development Officer I
BUSTOS DISTRICT	Blanquita F. Alcantara	SCHOOL PRINCIPAL I
CALUMPIT NORTH DISTRICT	Melda L. Villanueva	Nurse II
CALUMPIT NORTH DISTRICT	Maricel D. Cruz	OIC
CALUMPIT NORTH DISTRICT	Maria Paula R. Nunag	Project Development Officer I



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CALUMPIT NORTH DISTRICT	Leona Rita B. Cruz	Central AO
CALUMPIT SOUTH DISTRICT	Princes Elaine R. Diego	PDO I
CALUMPIT SOUTH DISTRICT	Vilma C. Lim	PRINCIPAL III
CALUMPIT SOUTH DISTRICT	Ma. Rita S. Bufo	ADMINISTRATIVE OFFICER II
DRT DISTRICT	Faye Agnes V. Cunanan	Project Development Officer I
DRT DISTRICT	Lailanie C. Pascual	ADMINISTRATIVE OFFICER II
DRT DISTRICT	Rona C. Castro	Principal I
DRT DISTRICT	Stephany Lupig	Nurse II
GUIGUINTO DISTRICT	Lorraine B. Magarro	PDO I
GUIGUINTO DISTRICT	Vilma V. Santos	School Head
GUIGUINTO DISTRICT	Cherrie T. Alba	Nurse II
GUIGUINTO DISTRICT	Florabel Narciso	Administrative Officer II
HAGONOY EAST DISTRICT	Lester Jeo C Libao	Nurse II
HAGONOY EAST DISTRICT	Desiree Cruz Lagdamen	Head Teacher I
HAGONOY EAST DISTRICT	Evangeline S. Domingo	PDO I
HAGONOY EAST DISTRICT	Christian Alexander T. Solis	Administrative Officer II
HAGONOY WEST DISTRICT	Grace A. De Leon	PDO I
HAGONOY WEST DISTRICT	Susana T Gabriel	Principal II
HAGONOY WEST DISTRICT	Marie Anthonette T. Panganiban	Nurse II
HAGONOY WEST DISTRICT	Ma. Celina DI Bustillo	Administrative Officer II
MARILAO NORTH DISTRICT	Corazon A. Dela Rosa	PRINCIPAL IV
MARILAO NORTH DISTRICT	Sheryll T. Briones	ADMINISTRATIVE OFFICER II
MARILAO NORTH DISTRICT	Christian B. Francisco	Project Development Officer I
MARILAO NORTH DISTRICT	Mary Celine Enriquez	Nurse II
MARILAO SOUTH DISTRICT	Jhoanna Lou L. Rubio	Administrative Officer II
MARILAO SOUTH DISTRICT	Irma Lerma Matic	Project Development Officer I



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MARILAO SOUTH DISTRICT	Issa Marie T. Cabarle	Administrative Officer II
MARILAO SOUTH DISTRICT	Rod Christopher R. Tolentino	Nurse II
NORZAGARAY EAST DISTRICT	Danica Mae Domingo	Nurse II
NORZAGARAY EAST DISTRICT	Gina P. Correa	Principal II
NORZAGARAY EAST DISTRICT	Beverluz D. Dizon	Administrative Officer II
NORZAGARAY EAST DISTRICT	Vincent T. Dullete	PROJECT DEVELOPMENT OFFICER I
NORZAGARAY WEST DISTRICT	Jovelyn S. Felix	Principal IV/District Nutrition Adviser
NORZAGARAY WEST DISTRICT	Leilani C. Bernabe	Administrative Officer II
NORZAGARAY WEST DISTRICT	Marites C. Evangelista	Nurse 2
NORZAGARAY WEST DISTRICT	Jhon Phaul Rhyzen C. Pascual	Project Development Officer I
OBANDO DISTRICT	Angela May P. Solis	Project Development Officer I
OBANDO DISTRICT	Jenelyn DI. Eusebio	Head Teacher III/District Nutrition Adviser
OBANDO DISTRICT	Genevieve A. Aguilar	Administrative Officer II (central AO)
PANDI NORTH DISTRICT	Devy C. Coronel	Administrative Officer II
PANDI NORTH DISTRICT	Eugenia Dg. Dela Cruz	HEAD TEACHER 1
PANDI NORTH DISTRICT	Angela R. Peralta	PDO I
PANDI SOUTH DISTRICT	Suzette J. Enriquez	Project Development Officer I
PANDI SOUTH DISTRICT	Rowena S Dela Cruz	Principal 3
PANDI SOUTH DISTRICT	Alonica B. Cruz	ADMINISTRATIVE OFFICER II
PAOMBONG DISTRICT	Rosita S. Lopez	Head Teacher III - Nutrition Adviser
PAOMBONG DISTRICT	Yolanda G. Jimenez	Nurse II
PAOMBONG DISTRICT	Regine D. Tan	Administrative Officer II
PAOMBONG DISTRICT	Emerhayah Pahme Azis	PDO - I
PLARIDEL DISTRICT	John Aldous B. Tanquis	PDO I
PLARIDEL DISTRICT	Bernadette Dr. De Jesus	Nurse II
PLARIDEL DISTRICT	Rhey Christopher R Sanchez	Head Teacher I



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PLARIDEL DISTRICT	Rainiell G. Zialcita	ADMINISTRATIVE OFFICER II
PULILAN DISTRICT	Bernardita F Bautista	School Principal II
PULILAN DISTRICT	Aurea P. Comendador	Administrative Officer II/Central AO
PULILAN DISTRICT	Niña Judith Gonzales Reyes	PROJECT DEVELOPMENT OFFICER I
SAN ILDEFONSO NORTH DISTRICT	Tristan Russ E. Valderama	Project Development Officer I
SAN ILDEFONSO NORTH DISTRICT	Josephine Muyrong Busalpa	Principal I
SAN ILDEFONSO NORTH DISTRICT	Zarah Faye S. Cañada	Administrative Officer II
SAN ILDEFONSO SOUTH DISTRICT	Maricar Reyes	Head Teacher III
SAN ILDEFONSO SOUTH DISTRICT	Editha E. Bequizo	NURSE II
SAN ILDEFONSO SOUTH DISTRICT	Marilyn F. Leuterio	Administrative Officer II
SAN ILDEFONSO SOUTH DISTRICT	Janice B. Obra	PDO I
SAN MIGUEL CENTRAL DISTRICT	Olivia Orayza S. Bigornia	Head Teacher III
SAN MIGUEL CENTRAL DISTRICT	Jashel S. David	Project Development Officer I
SAN MIGUEL CENTRAL DISTRICT	Miguelito E. Sta Maria	Teacher In Charge
SAN MIGUEL CENTRAL DISTRICT	Cherry Queen O. Pascual	Administrative Officer II
SAN MIGUEL NORTH DISTRICT	Christian G. Roque	PDO I
SAN MIGUEL NORTH DISTRICT	Ma.Melody C.Jimenez	Head Teacher III
SAN MIGUEL NORTH DISTRICT	Cedric Agustin Reyes	Administrative Officer II
SAN MIGUEL NORTH DISTRICT	Lucia Jane C. Chico	Nurse
SAN MIGUEL SOUTH DISTRICT	John Patrick T. Alcantara	PDO
SAN MIGUEL SOUTH DISTRICT	Mary Jane S. Cruz	Head Teacher III
SAN MIGUEL SOUTH DISTRICT	Michaela Joy G. Dela Cruz	Administrative Officer II
SAN RAFAEL EAST DISTRICT	Lannie N Peregrino	Principal IV
SAN RAFAEL EAST DISTRICT	Dennis Joseph G. Lustado	Project Development Officer I
SAN RAFAEL EAST DISTRICT	Rachelle Ann M. Taguiam	Administrative Officer II
SAN RAFAEL WEST DISTRICT	Sheryl Ann J. Dizon	PDO



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SAN RAFAEL WEST DISTRICT	Danica N. Rodriguez	ADMINISTRATIVE OFFICER II
SAN RAFAEL WEST DISTRICT	Cristina G. Leano	Principal III
STA. MARIA CENTRAL DISTRICT	Maricel G Santiago, EDD	Principal IV
STA. MARIA CENTRAL DISTRICT	Lyn Ching C. Pascual	Administrative Officer II
STA. MARIA CENTRAL DISTRICT	Inald R. Gatlabayan	Project Development Officer
STA. MARIA EAST DISTRICT	Job Angelo P Bonus	SHNU
STA. MARIA EAST DISTRICT	Dianne G. Tayag	Administrative Officer II
STA. MARIA EAST DISTRICT	Shirley V. Layug	Project Development Officer I
STA. MARIA EAST DISTRICT	Luisito T. Cruz	Principal III
STA. MARIA WEST DISTRICT	Angeles V. Guevarra Jr	Nurse II
STA. MARIA WEST DISTRICT	Dyann P. Ignacio	Head Teacher III
STA. MARIA WEST DISTRICT	Rikka Deannise Dt. Torres	Administrative Officer II
STA. MARIA WEST DISTRICT	Kristelle S. Maningas	PROJECT DEVELOPMENT OFFICER I
SDO BULACAN	Shirley C. Burgos	Nurse II
SDO BULACAN	Jean Rochelle M. Mendoza	Nurse II
SDO BULACAN	Aaron Fredd C. Apostol	TA I
SDO BULACAN	Gary L. Lopez	Nurse II
SDO BULACAN	John Paulo S. Trinidad	Nurse II
SDO BULACAN	Analyn T. Cruz	Nurse II
SDO BULACAN	Gerry R. Inoncillo	Nurse II
SDO BULACAN	Alino Mauro R. Gatdula	Administrative Support II
SDO BULACAN	Arminda R Valentino	Nurse II
SDO BULACAN	John Russel C. De Jesus	ADMINISTRATIVE SUPPORT II
SDO BULACAN	John Donovan T. Caling	Technical Assistant 1
SDO BULACAN	Marc Leomil M. Perez	Technical Assistant I
SDO BULACAN	Charity Grace V. Igaya	Nurse.II
SDO BULACAN	Ma. Leonora B. Ignacio	Nurse 2
SDO BULACAN	Anita C. Apostol	Nurse II



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