



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

July 2, 2026

DIVISION MEMORANDUM

No. 291 s. 2026

GUIDELINES ON THE DISTRIBUTION OF KEY STAGE 1 READING MATERIALS

To: Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Public Schools District Supervisors
Elementary School Heads
All Others Concerned

1. Pursuant to the Joint Memorandum dated April 24, 2026 entitled *Guidelines on the Utilization of the Downloaded Funds for the Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)*, and following the completion of the procurement, printing, and delivery of the Key Stage 1 reading materials by the Schools Division Office of Bulacan, this Memorandum provides the guidelines for their distribution to intended beneficiaries.
2. The Key Stage 1 reading materials listed in Annex A should have already been received by all districts.

Annex A
Key Stage 1 Reading Materials

<i>Grade</i>	<i>Learning Resource</i>
Kindergarten	My Jumbo Learning Workbook
Kindergarten	Kulay
Grade 1	Munting Patak-Ulan
Grade 1	Si Putot
Grade 2	Ano Kaya Ako Paglaki
Grade 2	Message in the Sand
Grade 3	Ang Bayang Maaksaya sa Tubig
Grade 3	Ang Masisipag na Langgam

3. The Bureau of Learning Resources (BLR), Central Office shall likewise provide learner bags for the same beneficiaries. As much as practicable, the above-mentioned learning resources and the learner bags shall be simultaneously distributed to learners to ensure that each beneficiary receives the complete package in a single distribution activity.
4. To facilitate efficient logistics and safeguard the learning resources, Public Schools District Supervisors are authorized to immediately distribute the storybooks to schools upon receipt, even prior to the arrival of the learner bags **from the BLR-Central Office**, whenever circumstances so warrant, including but not **limited to**:
 - insufficient storage space at the district office;
 - continuous heavy rains or possible flooding that may damage the learning resources;
 - the need to prevent prolonged warehousing of the materials;
 - the fact that almost two (2) months of the First Quarter have already elapsed although these learning resources were intended for distribution prior to the opening of classes; and
 - other analogous circumstances deemed necessary by the District Supervisor.



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5. Distribution Guidelines

- Storybooks may immediately be distributed from the district to schools.
- Schools shall hold the storybooks pending receipt of learner bags from BLR.
- Storybooks and learner bags should, as much as practicable, be distributed simultaneously.
- If immediate learner distribution is necessary because of exceptional circumstances, the District Supervisor may authorize such distribution with proper justification.

6. District Supervisors shall:

- a. Submit photographs or other MOVs showing the individual receipt of the learning resources by learners;

- b. Accomplish the online Delivery Status Report Form using the link or QR code below:

Google Form: <https://bit.ly/KeyStage1Storybooks2026>



- c. The Google Form shall capture the following information:

- delivery date,
- quantity received,
- distribution status,
- number of schools served,
- number of learners served, and
- other pertinent remarks.

7. The Google Form shall be accomplished immediately upon receipt of this Memorandum and updated until the distribution of all learning resources has been completed.

8. Immediate dissemination of and strict compliance with this Memorandum is desired.


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Schools Division Superintendent

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