



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

July 01, 2026

DIVISION MEMORANDUM
No. 207. 2026

CHANGE OF SCHEDULE AND DURATION OF THE SCHOOL-BASED IN-SERVICE TRAINING (INSET) UNDER DIVISION MEMORANDUM NO. 35, S. 2026

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads
All Teaching and Non-Teaching Personnel
All Others Concerned

1. Relative to Division Memorandum No. 35, s. 2026, titled "Submission of 3-Day In-Service Training (INSET) Plan and 5-Month Learning Action Cell (LAC) Plan for School Year 2026–2027," this Office hereby issues the following revisions concerning the conduct of the School-Based In-Service Training (INSET).
2. Pursuant to the provisions of DepEd Order No. 009, s. 2026, titled "Guidelines on the Implementation of the Three-Term School Calendar in Basic Education," and to ensure that the conduct of professional development activities does not disrupt instructional time during the Instructional Block, the School-Based INSET shall now be conducted for **two (2) days only**, on **September 10–11, 2026**.
3. In view thereof, all School Heads are directed to revise their School-Based INSET Plan to reflect the revised two-day duration and September 10–11, 2026 schedule, ensuring that all planned sessions and activities are appropriately adjusted within the prescribed period.
4. School Heads shall upload the revised School-Based INSET Plan, reflecting the aforementioned changes, through the designated Google Drive on or before July 15, 2026. File naming convention is SCHOOLID_SCHOOLNAME_REVISEDINSET2627.



<https://tinyurl.com/RevisedINSETPlans2627>



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5. Schools that have already uploaded their INSET Plans are advised to replace their previously submitted copies with the revised versions to facilitate proper evaluation and consolidation.
6. The previously submitted Five-Month Learning Action Cell (LAC) Plan shall remain valid unless revisions are deemed necessary as a result of the changes in the INSET schedule.
7. All other provisions of Division Memorandum No. 35, s. 2026, which are not inconsistent with this Corrigendum, shall remain in full force and effect.
8. Immediate dissemination of and strict compliance with this Memorandum is desired.


CECILIA E. VALDERAMA, PhD, CESO VI
Schools Division Superintendent 