



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

April 27, 2026

DIVISION MEMORANDUM
NO. 182 S. 2026

**MANDATORY INCLUSION OF DEPED REGION III LOGOS IN DOCUMENT
FOOTER IN SUBMISSION OF SPECIAL ORDER (SO) REQUEST**

**To: Assistant Schools Division Superintendents
Division Chiefs
Private School Heads
All others concerned**

1. In line with the Department's efforts to strengthen institutional identity, all private schools applying for Special Order (SO) that have not yet submitted their documents are required to include the DepEd Region III Official Logo in the footer of the said documents.
2. The footer should appear on every page of the documents. Text in the footer must be clear. Please use the standard font at a size no smaller than 8 points.
3. For the reference please be guided by the template in the link: <https://tinyurl.com/SOfooter>
4. All private schools are directed to update their Special Order Document footers immediately.
5. For immediate dissemination and compliance.


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Schools Division Superintendent

SMME/42026



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