



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

April 6, 2026

**DIVISION MEMORANDUM**

No. *166* s. 2026

**RANKING AND PLACEMENT FOR VACANT SCHOOL PRINCIPAL I POSITIONS IN  
THE ELEMENTARY AND SECONDARY LEVEL**

To : Asst. Schools Division Superintendent  
SGOD and CID Chiefs  
HRMPSB Members  
Public Schools District Supervisor  
Elementary and Secondary Principals/OICs  
All Others Concerned

1. This is to announce that Open Ranking for the School Principal I vacant positions in the Elementary and Secondary, this Schools Division, shall be conducted following the schedule below:

<b>Date</b>	<b>Activity</b>	<b>Personnel In-Charge</b>
On or before April 16, 2026	Submission of documents listed in Item. No.5 to the Record's Unit	Records Unit
April 17, 2026	Initial evaluation of the applicants' qualification based on DepEd Order No. 7, s. 2023 - Qualification Standards	HRMO
April 21, 2026	Emailing of applicants	Division HRMPSB Secretariat
April 24, 2026	Evaluation of documents	HRMPSB
April 27, 2026	Submission of CAR to the SDS	Secretariat

2. The Preferred Qualification Standards (QS) for the positions based on DepEd Order Nos. , 19, s. 2025 are as follows:



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

**Website:** <https://bulacandeped.com>

**Email:** [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

<b>Position Title/Salary Grade</b>	<b>Education</b>	<b>Experience</b>	<b>Training</b>	<b>Eligibility</b>	<b>School Head Assessment</b>
School Principal (SG 19)	Master's degree in Education, or Educational Management, or Educational Leadership; or Master's degree in relevant learning area with at least 9 units in Management	5 years teaching experience and 1 year experience in school management and operations	32 hours of training in any of a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	RA 1080, as amended (Teacher)	NQESH / NASH PASSER

3. The evaluation of documents shall be based on DepEd Order No. 7.s.2023.
4. The concerned Public Schools District Supervisor in charge shall conduct an initial evaluation based on the qualification standards.
5. Interested and qualified applicants shall submit the following documentary requirements to the Record's Unit on or before April 16, 2026. No additional documents shall be accepted after the set deadline unless submission is extended through an official notice.
  - a. Letter of intent addressed to the Head of Office
  - b. Duly accomplished Personal Data Sheet
  - c. Photocopy of valid and updated PRC License/ID, if applicable
  - d. Photocopy of Certificate of Eligibility
  - e. Photocopy of scholastic/academic records such as Transcript of Records/Diploma, including completion of graduate and post-graduate units/degrees
  - f. Photocopy of Certificate/s of Training
  - g. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record
  - h. Photocopy of latest appointment if applicable
  - i. Photocopy of Performance Ratings in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

**Website:** <https://bulacandeped.com>

**Email:** [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

---

- j. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No.10173
- k. Other documents as may be required by the HRMPSB for comparative assessment, including but not limited to.
  - i. Means of Verification (MOV's) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment; and
  - ii. Photocopy of the Performance Rating obtained from the relevant work experience if Performance Rating is not relevant to the position to be filled.

*Note: Applicants who **fail to submit** the complete set of mandatory requirements on or before the deadline shall not be included in the pool of qualified applicants.*

- 6. Section V, Item 50 of DepEd Order No. 19, s. 2022 provides that “The HRMPSB may also conduct other evaluation assessments in addition to the prescribed evaluative assessments as deemed necessary, such as but not limited to oral or written examinations, computer proficiency tests, and skills test. Other evaluative assessments must be anchored on the required competencies or related to the duties and responsibilities of the position to be filled.”
- 7. The said open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for School Principal I positions in the elementary and secondary level. No additional documents will be accepted after the scheduled date of the ranking procedure.
- 8. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
- 9. Wide dissemination of this Memorandum is desired.

  
**CECILIA E. VALDERAMA, PhD, CESO VI**  
Schools Division Superintendent



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

**Website:** <https://bulacandeped.com>

**Email:** [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

Enclosure to the Division Memorandum No. s. 2026

Position	Item Number	Publication Date
<b>SECONDARY</b>		
School Principal I	SP1-151288-2010	3/31/2026
School Principal I	SP1-151270-2010	3/31/2026
School Principal I	SP1-150759-2010	3/31/2026
<b>ELEMENTARY</b>		
School Principal I	SP1-150819-2010	3/31/2026
School Principal I	SP1-150969-2010	3/31/2026
School Principal I	SP1-150775-2010	3/31/2026
School Principal I	SP1-150833-2010	3/31/2026
School Principal I	SP1-150040-2014	3/31/2026
School Principal I	SP1-150806-2010	3/31/2026
School Principal I	SP1-150866-2010	3/31/2026
School Principal I	SP1-150850-2010	3/31/2026



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

**Website:** <https://bulacandeped.com>

**Email:** [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)