Republic of the Philippines
Department of Education
Region III – Central Luzon
Schools Division of Bulacan

Request for Quotation (RFQ)

Date: March 11, 2026
RFQ No.: Infra RFQ 2026 -03- 02

To all Eligible Suppliers:

I. Please quote your lowest price inclusive of VAT on the item listed on the following page, subject to the Terms and Conditions of this RFQ. Submit or send your quotation, fully sealed and duly signed by you or your representative to the Bids and Awards Committee or its Secretariat not later than **March 16, 2026** at **10:00 am** at **DepEd - Schools Division Office Bulacan, Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos.** Quotation that exceeds the approved budget for the contract (ABC) shall be rejected. For more information, email us at **procurement@bulacandeped.com.ph** .

II.

[redacted]

JAIME T. TUGADE, PhD, CESE, RGC
BAC Chairperson
Infrastructure

III. Particulars

Lot No	Item & Description / Technical Specifications	Approved Budget for the Contract (ABC) in PhP	Quantity and Unit of Measure	Bidder's TOTAL PRICE in Pesos
	Repair of COA Storage Flooring	**Php 37,721.03**	**See attached Program of Works**	

Contract Duration: **Thirty (30) days** from Contractor's receipt of Notice to Proceed.

Location/Site: **Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan**

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Contractor's Business Name:				TIN:	
Address:					
Telephone No.:		Fax No.:		E-mail:	
Supplier's Authorized Representative's Signature over Printed Name:				Date:	

Terms and Conditions

A. Submission of Requirements

1. **Sealed quotations and other requirements stated below** shall be submitted or sent by the bidder/supplier to the Bids and Awards Committee (BAC) or its Secretariat on or before the deadline for submission quotation(s) and at the address stated in this RFQ, as follows:

   1.1. Duly signed and accomplished Request for Quotation (prices quoted in Philippine currency)
   1.2. Duly accomplished and signed Program of Works: Bill of Quantities and Detailed Cost Estimate;
   1.3. Current Mayor's/Business Permit
   1.4. Certificate of PhilGEPS Registration (Platinum)/PhilGEPS Registration Number
   1.5. Income or Business Tax Return
   1.6. PCAB License (General Building)
   1.7. Omnibus Sworn Statement

   Bidder's/supplier's failure to submit or send any of the above-stated documents on or before the deadline stated in this RFQ shall be ground for disqualification of the bidder/supplier and its/his/her/their quotation(s).

B. Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Bidders' price quotations
3. Compliance with procuring entity's assessment of the technical, legal, and financial capability and experience of the bidder in the same or similar business

In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the procuring entity shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.

C. Award

Bidder(s)/supplier(s) who submitted the lowest calculated and responsive quotation(s) shall be awarded the PO after evaluation of quotations by the BAC.

D. Project Completion

1. Completion of the project shall be made within **30 calendar days** from date of receipt of Notice to Proceed by the Contractor.
2. The Project Site is at **Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan**.
3. Upon completion of the project, the contractor shall notify the Procuring Entity and present the following documents:

   a. Notice to Proceed;
   b. Statement of Work Accomplishment;
   c. Inspection/Punchlist of Corrective Works Report;
   d. Progress Photographs (Before, During, After);
   e. Certificate of Completion; and
   f. Certificate of Turn-Over

   For the purpose of these conditions, the procuring entity's representative at the Project Site is **Carl Paulo A. Fernando, Division Engineer**.

E. Instructions

a. Contractor shall be responsible for the source(s) of its materials/equipment, and shall perform the work/s in accordance with the schedule, and specifications of the project. Failure of the contractor to comply with this provision shall be ground for cancellation of the award or contract issued to the contractor.

b. Contractor shall proceed with works of the project in its favor after the date of receipt of notice to that effect. A Notice to Proceed shall constitute an official notice to the Contractor. Thereafter, if the project has not yet started, the contract may be cancelled.

c. Contractor who accepted a project but failed without justifiable cause to perform the work within the time called for in the contract shall be disqualified from participating in DepEd or any of DepEd units' future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its revised IRR against the supplier.

   The term "without justifiable cause" refers to force majeure, and/or extraordinary circumstances defined in the Civil Code of the Philippines.

d. Rejected work shall be construed as non-delivery, and the contractor shall undertake the necessary repair works, at his own expense, subject to liquidated damages for delayed completion.

e. All duties, revenue charges, excise and other taxes shall be paid by the Contractor.

f. All transactions are subject to withholding of credible Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau

of Internal Revenue.

F. Inspection

1. The Procuring Entity may conduct an inspection prior to the award of Contract, to validate compliance to the required technical requirements.

2. All work accomplished by the contractor shall be subjected to inspection, and acceptance by the DepEd Inspection team and end-user.

   For the purpose of this condition, the Procuring Entity's representative at Project Site is Carl Paulo A. Fernando, Division Engineer.

G. Liquidated Damages

A penalty of one-tenth of one per cent (0.1%) of the cost of the unperformed portion of the works for every day of delay shall be charged to defaulting contractor.

H. Warranty

One (1) year from project completion up to final acceptance or the defects liability period, the contractor shall undertake repair works, at his own expense, of any damage to the infrastructure on account of the use of materials of inferior quality, within thirty (30) days from the time the Head of the Procuring Entity has issued an order to undertake repair.

In case the bidder/supplier fails to comply with its obligation under this warranty, the procuring entity may exercise its option to blacklist the contractor in accordance with the provisions of RA 9184 and its revised IRR.

To signify said warranty, the bidder/supplier shall issue a Warranty Certificate in favor of the procuring entity as a condition for payment of the contract price.

I. Payment

1. Partial payment can be made thru progress billing of the works accomplished and submission by the contractor of the following documents:

   a. Request for Payment;
   b. Statement of Work Accomplished; and
   c. Progress Photographs of accomplished works;

2. Full and final payment shall be made upon full completion of the works and submission by the contractor of the following documents:

   a. Request for Final Payment;
   b. Statement of Work Accomplished;
   c. Inspection/Punchlist of Corrective Works Report;
   d. Progress photographs;
   e. Certificate of Completion; and
   f. Certificate of Turn-Over Acceptance;

J. Reservation Clause

The procuring entity reserves the right to reject any and/or all quotations, not award the contract or annul the bidding process under the following situations without thereby incurring any liability to the affected parties or bidders:

a) If there is prima facie evidence of collusion between appropriate public officers or employees of the procuring entity, or between the BAC and any of the bidders, or if the collusion is between or among the bidders themselves, or between a bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;
b) If the BAC is found to have failed in following the prescribed bidding procedures; or
c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP, as follows;
d) if the physical and economic conditions have significantly changed so as to render the project no longer economically, financially, or technically feasible, as determined by the Head of the Procuring Entity;
e) if the project is no longer necessary as determined by the Head of the Procuring Entity; and
f) if the source of funds for the project has been withheld or reduced through no fault of the procuring entity.

K. Bidder's binding commitment to the procuring entity

After having carefully read and accepted your Request for Quotation (RFQ) and its Terms and Conditions, I/We submit herein price quotation(s) for the item(s) in this RFQ. The quotation(s) shall be binding upon me/us for **thirty (30) calendar days** reckoned from last day of submission indicated in this RFQ. The corresponding Award or Contract shall be accepted by me/us at any time before expiration of this period.

I/We confirm that the prices quoted in this RFQ are fixed and firm for the duration of the validity period and will not be subject to upward revision or variation.

We confirm that we are eligible to participate in government public procurements having been issued valid business permit, license, and/or registration by the government and/or its instrumentalities.

My/our authorized signature on page two (2) of this RFQ binds me/us to this document of the procuring entity.

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Republic of the Philippines

Department of Education

Region III

SCHOOLS DIVISION OF BULACAN

PROGRAM OF WORKS

BILL OF QUANTITIES / SUMMARY SHEET

Office:	**SCHOOLS DIVISION OFFICE OF BULACAN**	**Date:**	**February 2026**
		Budget Allocation:	**PHP 37,721.03**
Region:	III	**Engineering and Admin Overhead:**	**PHP 0.00**
Division:	BULACAN	**Approved Budget for Contract:**	**PHP 37,721.03**
Project Title:		**Completion Period:**	**30 calendar days**
		Minimum Required Manpower:	
	Repair of COA Sotrage Flooring	General Foreman	
		Helper	Mason
		Minimum Required Equipment:	
Location:	Guinhawa, City of Malolos, Bulacan	Hand Tools	Welding Machine
		One-Bagger Mixer	Bar Cutter

Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
1	**I.General Requirements**	29.67%	lot	1.00	P 11,193.60	
	Sub-Total				**11,193.60**	
	II. DIRECT COST					
1.0	Earthworks Works	11.03%	cu.m	5.00	4,161.00	
2.0	Concreting Works	17.71%	cu.m	1.25	6,681.12	
3.0	Rebar Works	5.00%	kg	32.41	1,886.62	
5.0	Masonry Works	6.88%	sq.m	2.80	2,593.64	
13.0	Painting Works	16.39%	sq.m	12.50	6,183.00	
	Sub-Total				**21,505.38**	
	III. INDIRECT COST 15% of (II)					
	Overhead Expenses (5%)	2.85%			1,075.27	
	Contractor's Profit (10%)	5.70%			2,150.54	
	Sub-Total				**3,225.81**	
	IV. TAX 5% of (I+II+III)					
	Sub-Total	4.76%			**1,796.24**	
	V. TOTAL CONSTRUCTION COST (I + II + III+IV)	**100.00%**			**37,721.03**	

Prepared by:

CARL PAULO A. FERNANDO
Engineer III - Education Facilities

Reviewed by:

VICTORIA O. MADRIGAL
Administrative Officer V

Funds Available:

ALVIN V. SURIBEN
Budget Officer

Recommending Approval:

RAINELDA M. BLANCO, PhD
Chief Education Supervisor - SGOD

Approved:

CECILIA E. VALDERAMA, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Republic of the Philippines

Department of Education

Region III

SCHOOLS DIVISION OF BULACAN

PROGRAM OF WORKS

DETAILED COST ESTIMATE

PROJECT : Repair of COA Sotrage Flooring
SCHOOL : SCHOOLS DIVISION OFFICE OF BULACAN
LOCATION : Guinhawa, City of Malolos, Bulacan
OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	GENERAL REQUIREMENTS				
	Mobilization/Demobilization	lot	1.00	5,000.00	5,000.00
	Supervision of General Foreman	days	5.00	1,238.72	6,193.60
	Sub-total				**11,193.60**
1.0000	**Earthworks**				
	Materials				
1.0500	Select Fill	cu.m	5.00	400.00	2,000.00
	Labor				
1.0800	Engineering Backfill + Compaction (Manual)	cu.m	5.00	432.20	2,161.00
	Sub-total				**4,161.00**
2.0000	**Concreting Works**				
	Materials	***cu.m***	***1.25***		
2.0200	Portland Cement	bag	9.00	205.00	1,845.00
2.0300	Crushed Gravel 3/4"	cu.m	1.00	1,600.00	1,600.00
2.0500	Washed Sand	cu.m	1.00	1,200.00	1,200.00
	Labor				
2.0700	Concrete Pouring - Grade Level (Manual)	cu.m	1.25	1,628.90	2,036.12
	Sub-total				**6,681.12**
3.0000	**Rebar Works**				
	Materials				
3.1000	D10mm x 6.00 mts RSB	pc	9.00	150.00	1,350.00
3.1200	G.I. Tie Wire	kg	1.00	80.00	80.00
	Labor				
3.0200	Rebar - Grade Level	kg	32.41	14.09	456.62
	Sub-total				**1,886.62**
5.0000	**Masonry Works**				
	Materials				
	Masonry Wall	*sq.m*	***1.40***		
5.0200	CHB 5" thk	pc	18.00	20.00	360.00
2.0200	Portland Cement	bag	1.00	205.00	205.00
2.0500	Washed Sand	cu.m	0.25	1,200.00	300.00
5.0400	10mm x 6m RSB	kg	2.00	40.36	80.72
3.1200	G.I. Tie Wire	kg	1.00	80.00	80.00
	Plastering	*sq.m*	***2.80***		
2.0200	Portland Cement	bag	1.00	205.00	205.00
2.0500	Washed Sand	cu.m	0.25	1,200.00	300.00
	Labor				
5.0100	CHB Laying	sq.m	1.40	189.45	265.23
5.0300	Plain Cement Wall Finish	sq.m	2.80	284.89	797.69
	Sub-total				**2,593.64**
13.0000	**Painting Works**				
	Materials				
	Concrete Surfaces	*sq.m*	*12.50*		
13.1200	Primer, Epoxy	gal	1.00	860.00	860.00
	Chlorinated Rubberized Paint	gal	2.00	1,500.00	3,000.00

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	Acrylic Thinner	gal	2.00	500.00	1,000.00
	Labor				
13.0300	Floor painting (roller application, 4 coats)	sq.m	12.50	105.84	1,323.00
	Sub-total				**6,183.00**
I	GENERAL REQUIREMENTS				***11,193.60***
II	DIRECT COST				***21,505.38***
III	INDIRECT COST 15% of (II)				***3,225.81***
IV	TAX 5% of (I + II)				***1,796.24***
V	**TOTAL CONSTRUCTION COST (I + II + III +IV)**				***37,721.03***

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