



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

February 23, 2026

DIVISION MEMORANDUM

NO. 108 S. 2026

**CALL FOR INNOVATION MANAGEMENT PROPOSALS FOR FY 2026
(S.Y. 2026-2027)**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In accordance with Regional Memorandum No. 408, s. 2023, the DepEd Region Office III, through the Policy, Planning and Research Division, announces the Call for FY 2026 Innovation Proposals under the Policy and Research Program Fund, aimed at promoting a culture of future-thinking, knowledge creation, and institutionalized innovation management.
2. In view of this, the Schools Division Office of Bulacan, through the School Governance and Operations Division (SGOD), invites all teaching, teaching-related, and non-teaching personnel to submit innovation proposals. Priority shall be accorded to initiatives focused on curriculum and instruction, particularly those anchored on research findings, Priority Improvement Areas (PIA) of the Regional Education Development Plan (REDP), or a demonstrated urgency to enhance existing pedagogical and business processes.
3. Electronic copies of a signed endorsement from the head of the school, noted by the public schools district supervisor, with initially reviewed innovation project proposal by the school local innovation management proposal evaluation committee, together with the Declaration of Anti-Plagiarism and Absence of Conflict of Interest, and other pertinent forms all in one-single PDF format file, which must be uploaded on the following links per educational district (EDDIS) on or before 11:59PM of March 13, 2026, Friday. Strictly no submission of hardcopy in the division office within the time of this call. The proponent will receive an email notification once completed the submission process. The Division Innovation Management Secretariat encourages the proponent to carefully check the form before submission to avoid mistakes.



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4. Applicants must submit an electronic copy of their signed and initialed innovation project proposal, including all required forms (such as the Declaration of Anti-Plagiarism and Absence of Conflict of Interest), compiled into a single PDF file.
5. Submissions must be uploaded to the respective Educational District (EDDIS) links provided below on or before 11:59PM of March 13, 2026, Friday. Please note the following:
 - a. Initial Review: Proposals must be noted by the Public Schools District Supervisor and initially reviewed by the School Local Innovation Management Proposal Evaluation Committee.
 - b. No Hardcopies: To streamline the process, hardcopy submissions will not be accepted at the Division Office during this call.
 - c. Confirmation: Proponents will receive an email notification once the submission is completed.
 - d. Accuracy: The Division Innovation Management Secretariat advises all proponents to review their documents carefully before uploading to ensure all information is correct.
6. Download the Innovation Management Project Proposal Templates at:
URL: <https://tinyurl.com/InnovationMgtProposalsFY2026> or kindly scan the QR Code below:



7. The following are the submission links for all elementary and secondary schools by EDDIS. The deadline is on or before 11:59PM of March 13, 2026, Friday. Strictly no late submissions.

EDDIS	Designated Submission Links for both Elem. and Sec.
I	https://tinyurl.com/InnovCallFY26EDDIS1
II	https://tinyurl.com/InnovCallFY26EDDIS2
III	https://tinyurl.com/InnovCallFY26EDDIS3
IV	https://tinyurl.com/InnovCallFY26EDDIS4
V	https://tinyurl.com/InnovCallFY26EDDIS5
VI	https://tinyurl.com/InnovCallFY26EDDIS6



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8. Innovation proposals must abide by the provisions of Regional Memorandum No. 408, s. 2023 entitled **“Implementation Guidelines on Innovation Management”**. The schedule of the innovation management cycle shall be as follows:

Activity	Schedule
Call for Innovation Project	Fourth Week of February
Deadline of Submission of Innovation Project Proposals	Second Week of March
Initial Screening	Fourth Week of March
Committee Evaluation	First Week of April
Notification of Results to the Proponents	Third Week of April

9. To ensure that all submissions adhere to the required standards and ethical guidelines, an online orientation together with the school innovation management focal persons (one per school) will be held on March 2, 2026 at 10 AM, via MS Teams thru the link below.

<https://tinyurl.com/InnovMngtOrientation26>

10. The following composed the Schools Division Innovation Committee and are tasked with the comprehensive innovation management of the division.

Chair: **Jaime T. Tugade, PhD, CESE, RGC**
OIC Assistant Schools Division Superintendent

Co-Chairs: **Rainelda M. Blanco, PhD**
SGOD Chief Education Supervisor
Cecilia S. Custodio, PhD
CID Chief Education Supervisor

Adviser: **Cecilia E. Valderama, PhD, CESO VI**
Schools Division Superintendent

Members:
Jay-Arr C. Tayao, DBA, EdD – SGOD DEPS
Anastacia N. Victorino, EdD – DEPS, Filipino
Virgilio L. Laggui, PhD – DEPS, AP
Marinella T. Pengson, PhD – DEPS, Science
Francisco B. Macale – DEPS, Mathematics
Jay Arr V. Sangoyo, PhD – DEPS, English
Perlita G. Pagdanganan, EdD – DEPS, Kindergarten/SNEd
Ariston E. Manuel – DEPS, MAPEH
Eleseo E. Godoy, PhD – DEPS, VE-GMRC
Agnes R. Bernardo, PhD – DEPS, Alternative Learning System
Joel I. Vassallo, PhD – DEPS, EPP/TLE/TVL
Maribel S. Perez – SEPS, Planning and Research
Mark Joven V. Ramos – EPS II, SMME



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11. The following enclosures articulate the division and regional policies in submitting innovation proposals is strictly observed:
 - Enclosure No. 1: Technical Guidelines (Annex 2)
 - Enclosure No. 2: Endorsement from the Head of Office
 - Enclosure No. 3: Requisite Components for an Innovation Project Proposal Outline (Annex 3)
 - Enclosure No. 4: Innovation Project Proposal Template (Annex 4)
 - Enclosure No. 5: Declaration of Anti-Plagiarism and Declaration of Absence of Conflict of Interest (Annex 5)

12. Immediate dissemination of and compliance with this Memorandum are earnestly desired.


for **CECILIA E. VALPERAMA, PhD, CESO VI** 
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 108, s. 2026

TECHNICAL GUIDELINES

1. All documents containing proposals for innovation projects must adhere to the following standard format:

Paper Size:	A4 size (8.27 x 11.69 inches)
Font Style and Size:	Bookman Old Style; 11
Margins:	1" on all sides
Spacing:	Single

2. Ensure all in-text citations and lists of references are made by APA 7th Edition guidelines.

Form 1



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Enclosure No. 2 to Division Memorandum No. 108, s. 2026

IMMEDIATE SUPERVISOR CONFORME

I hereby endorsed the attached Innovation Project Proposal. I certify that the proponent has the capability to implement an innovation project without compromising his/her office functions.

Name & Signature of Immediate Supervisor

Position & Designation

Date



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Enclosure No. 3 to Division Memorandum No. 108, s. 2026

Requisite Components for an Innovation Project Proposal Outline

- A. Endorsement from the Head of the Office
- B. General Information
 - I. Implementing Identity (Division/Unit/Section)
 - II. Project Proposal Title
 - III. Type of Innovation
 - IV. Brief Description of the Proposal
 - V. Scope of Implementation
 - VI. Implementation Period
 - VII. Total Funding Requirement
- C. Background and Rationale
- D. Project Description
 - I. Goal
 - II. Outcome
 - III. Objectives
 - IV. Inputs
 - V. Expected Outputs
 - VI. Logical Framework
- E. Methodology
 - I. Method
 - II. Project Beneficiaries
 - III. Impact Estimation
 - IV. Work and Budget Plan
 - V. Monitoring and Evaluation Plan
 - VI. Exit Plan
- F. References

Form2



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Enclosure No. 4 to Division Memorandum No. 108, s. 2026

FORM 3 - INNOVATION PROJECT PROPOSAL TEMPLATE

I. Proponent/s

(Write the name/s of the proponent/s, positions, and brief description of roles and responsibilities in the Innovation Project)

Lead Proponent:	(Name) (Position) (Brief Description of Roles and Responsibilities in the Innovation Project)
Co-Proponent*:	(Name) (Position) (Brief Description of Roles and Responsibilities in the Innovation Project)
Co-Proponent*:	(Name) (Position) (Brief Description of Roles and Responsibilities in the Innovation Project)

- *If needed*

II. Implementing Entity:

(Indicate the Functional Division/Unit/Section/School)

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III. Type of Innovation

(Indicate the type of Innovation: Process or Product)

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IV. Brief Description of the Proposal

(Briefly describe the innovation in terms of its type, project target, usage or application, and its significance)



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V. Scope of Implementation:
(Specify the scope: Regional/Division/School)

VI. Total Funding Requirement:
(Indicate the amount of funds needed for the innovation project and source)

VII. Implementation Period:
(Please specify the duration for implementing the innovation project)

VIII. Background
(please provide the circumstances or situation that led to the proposal for the innovation project)

IX. Rationale
(Indicate data-driven reasons why the innovation is necessary (refer to sources of innovation), and what needs to be addressed or innovated)

X. Project Description
(Provide information for the following)



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A. Goal

B. Outcome:

C. Objectives:

D. Inputs:

E. Expected Outputs:

F. Logical Framework (LogFrame)

(Lay out the overview process, inputs, activities, outputs, and outcomes)

XI. Methodology

A. Method (Briefly discuss the design)



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B. Target Beneficiary

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C. Impact Estimation

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D. Work and Budget Plan
 (Action Plan reflecting specific strategies, activities, and resources)

Phase	Activity	Time Frame	Resources			Budgetary Requirement	Expected Output/s
			Human	Material	Financial		
Pre-implementation							
Implementation							
Post-implementation							

E. Monitoring and Evaluation Plan

No.	INDICATOR	BASELINE (What is the current value?)	TARGET (What is the target value?)	DATA SOURCE (How will it be measured)	FREQUENCY (How often will it be measured?)	RESPONSIBLE (Who will measure it?)	REPORTING (Where will it be reported?)

XII. Exit Plan
 (Exit Strategy should clarify how your project will be brought to a close while sustaining its benefits)

Plan Component/Method	Action / Steps	Timeline

Form 3



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