



Republic of the Philippines  
Department of Education  
Region III  
SCHOOLS DIVISION OF BULACAN

February 23, 2026

**DIVISION MEMORANDUM**  
No. 107 s. 2026

**VISIONED LRMDs: TRANSFORMING LEARNING RESOURCES, EMPOWERING EVERY LEARNER  
(PHASE 2 – DIVISION WRITESHOP ON GUIDELINES FOR LR VALIDATION FINALIZATION, PROCESS ALIGNMENT, AND INSTITUTIONALIZATION OF PASAPORTE BASÁRAL)**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
All Others Concerned

1. In reference to Division Memorandum No. 549, s. 2025 entitled *VisionEd LRMDs: Transforming Learning Resources, Empowering Every Learner (Phase 1 – Orientation, Planning, and LRMDs Systems Improvement)*, this Office announces the conduct of VisionEd LRMDs 2026 – Phase 2, a Two-Day Live-In Seminar-Writershop, to be held on February 26–27, 2026, at Galilee Resort and Hotel, San Pedro, Bustos, Bulacan.
2. Anchored on the Division’s unifying call, this Phase 2 activity transitions from systems orientation to guidelines and processes crafting, process alignment, and operational standardization of learning resource development and validation mechanisms responsive to diverse and emergency learning situations.
3. The two-day intensive writershop shall focus on the following:
  - a. Crafting and refining the SDO Bulacan Learning Resource Resilience and Continuity Framework;
  - b. Aligning LR development, validation, certification, and dissemination processes, including print-based, modular, and digitally-enabled delivery systems;
  - c. Finalizing enhanced Division Guidelines on LR Validation and Certification for Utilization to ensure quality assurance, accountability, and compliance;
  - d. Establishing a standardized LR-ADM Process Flow (Development → Validation → Certification → Deployment → Monitoring);
  - e. Institutionalizing Pasaporte BasÁRAL as the official Division monitoring and documentation mechanism for LR utilization and ADM impact tracking (see Enclosure No. 3).
4. The detailed activity design, including guidelines drafting sessions, ADM alignment workshops, validation refinement, and production outputs, is provided in Enclosure No. 1. The Draft Guidelines Framework attached as Enclosure No. 2 is circulated for early review, checking, and consolidation of feedback before final adoption.



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5. While identified Division Core LRMS Members shall participate onsite, other LR Coordinators, LR Advisers, and selected school representatives not included in the onsite list shall participate virtually. A secured online access link shall be sent to their respective registered email addresses one (1) day before the conduct of the writeshop.
6. To ensure proper documentation, CPD credit processing, and access to onsite and online participation, all participants are required to pre-register through the official registration link: <https://forms.gle/QZBaVoW335rs3kR48>
7. Registration shall close on February 24, 2026, at 9:00 AM. Only registered participants shall receive confirmation details and access credentials.
8. This program, covering both Phase 1 and Phase 2, has been officially accredited with fourteen (14) Continuing Professional Development (CPD) Units for Professional Teachers. Participants who have completed both phases in accordance with program requirements shall be eligible for the corresponding CPD credit.
9. This Office reiterates the implementation of DepEd Order No.9, s. 2005 titled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith." Classes must remain uninterrupted, and concerned school heads are reminded that substitute teachers must be assigned to those teachers who will attend this activity.
10. Expenses related to this activity shall be charged against Division INSET funds, while transportation expenses of participants can be charged against the school's local fund, subject to existing government accounting and auditing rules and regulations.
11. This Memorandum shall serve as Travel Authority for the onsite participants listed in Enclosure No. 4.
12. Immediate and wide dissemination of this Memorandum is desired.

  
**CECILIA E. VALDERAMA, PhD, CESO VI**  
Schools Division Superintendent

docG/cid-lrmds-memo  
041/02-18-2026



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Enclosure No. 1 to Division Memorandum No. \_\_\_\_\_, s. 2026

**- LEARNING AND DEVELOPMENT MATRIX -**

**DAY 1 – GUIDELINES FRAMING & LR PROCESS ALIGNMENT**

TIME	SESSION	OUTPUT
7:30–8:00	Arrival & Registration	Attendance
8:00–8:30	Opening Program	Activity Framing
8:30–9:30	Plenary: LR Framework & Education Continuity Standards	Shared Understanding
9:30–10:30	Workshop 1: Mapping the LR Process Flow (Development → Validation → Certification → Deployment → Monitoring)	Draft LR Flowchart
10:30–10:45	Health Break	—
10:45–12:00	Workshop 2: Identifying Gaps in Current LR Systems	Gap Analysis Matrix
12:00–1:00	Lunch	—
1:00–3:00	Guidelines Drafting Session: Crafting the Division LR Guidelines	Draft Guidelines Sections
3:00–4:30	Validation Standards Review & Refinement	Revised Validation Framework
4:30–6:00	Cluster Breakout: ADM Alignment (Print, Modular, Digital)	ADM Compliance Checklist
Evening	Consolidation & Draft Presentation	Draft Guidelines Framework

**DAY 2 – FINALIZATION, INSTITUTIONALIZATION & PRODUCTION**

TIME	SESSION	OUTPUT
8:00–8:30	Recap & Guidelines Review	Consolidated Inputs
8:30–10:00	Finalization: LR Validation & Certification Guidelines	Final Draft for Adoption
10:00–10:45	Pasaporte BasARAL as Monitoring & Utilization Mechanism	Institutional Framework
10:45–11:00	Break	—
11:00–12:00	Simulation: Certification & ADM Deployment Process	Standardized Process Model
1:00–3:00	Parallel Production: Finalization of 40 Contextualized LRs	Validated LRs
3:00–4:00	Presentation of Guidelines & LR Outputs	Adopted Framework
4:00–4:30	Commitment Setting	Signed Commitment



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**Enclosure No. 2 to Division Memorandum No. \_\_\_\_\_, s. 2026**

**DRAFT COPY FOR REVIEW AND FEEDBACK**  
**SDO BULACAN LEARNING RESOURCE RESILIENCE AND CONTINUITY**  
**FRAMEWORK**

**I. GUIDELINES STATEMENT**

1. The Schools Division Office of Bulacan hereby adopts the Learning Resource Resilience and Continuity Framework to ensure uninterrupted delivery of quality education under any situation—onsite, online, modular, blended, or home-based.
2. This Framework institutionalizes a standardized and accountable process for Learning Resource (LR) development, validation, certification, Alternative Delivery Mode (ADM) deployment, and monitoring, supported by community partnerships and digital systems.

**II. SCOPE**

3. These guidelines apply to all public schools under SDO Bulacan, all Division-developed learning resources, and all personnel involved in LR governance and ADM implementation.

**III. LR-ADM PROCESS FRAMEWORK**

4. All Learning Resources shall undergo the following process:

**A. Development**

- Curriculum-aligned and contextualized
- Crisis-responsive and inclusive

**B. Validation**

- Content, technical, and language review
- QA consolidation

**C. Certification**

- Complete signed validation forms
- Issuance of Certification for Utilization by Division LRMDs

**D. ADM Deployment**

- Print-ready and digital-ready formatting
- Upload to recognized platforms
- Tracking through LR Dashboard

**E. Monitoring**

- Documentation through Pasaporte BasÁRAL
- Utilization and impact reporting

**IV. CONTINUITY MECHANISMS DURING NON-ONSITE LEARNING**

5. When face-to-face classes are suspended, schools shall activate:

**A. Online and Home-Based Support**

- Provision of digitized, validated LRs
- Scheduled consultation sessions
- Monitoring through Pasaporte BasÁRAL

**B. Community Learning Access Model**

- Activation of Barangay Libraries and Study Hubs
- Formal coordination with LGUs

**C. Barangay Validation of Pasaporte BasÁRAL**

- Authorized barangay officials may sign learner entries
- Signatures serve as supporting documentation for ADM reporting

**D. Community WiFi Support**

- Coordinated and supervised access to WiFi hubs
- Optimization of LR files for low-bandwidth access

**E. Health and Safety Compliance**



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- All Community Learning Access Points shall comply with SHNU-guided standards

**V. ROLES AND RESPONSIBILITIES**

6. The following units shall support implementation:
- LRMS – Guidelines oversight, certification, dashboard management
  - DRRM – Activation of continuity protocols
  - SMNU – LGU partnerships and resource mobilization
  - ITO – Digital compatibility and repository maintenance
  - Youth Formation Section – Student engagement and advocacy
  - SHNU – Health and safety compliance for community learning spaces

**VI. GOVERNANCE**

7. An Education Continuity Team composed of LRMS (Lead), DRRM, SMNU, ITO, Youth Formation, SHNU, and SGOD/CID representatives shall coordinate activation, deployment, compliance, and reporting.

**VII. NON-NEGOTIABLE PROVISIONS**

8. The following shall be strictly observed:
- a. No LR deployment without Certification for Utilization.
  - b. No ADM upload without complete validation documentation.
  - c. Community validation requires formal coordination.
  - d. All digital releases must pass ITO compatibility review.
  - e. Community learning hubs must comply with SHNU health standards.

**VIII. TARGET IMPLEMENTATION (SY 2026–2027)**

9. The Division shall aim to:
- Institutionalize Pasaporte BasARAL in at least 30% of schools;
  - Establish at least one LGU partnership per district;
  - Operationalize a fully functional LR–ADM Dashboard;
  - Maintain activation-ready Community Learning Access mechanisms.

**IX. EFFECTIVENESS**

10. This Framework shall take effect upon issuance of the corresponding Division Memorandum or Order.

**XII. SIGNATURE PAGE**

(For Review, Concurrence, and Endorsement Before Final Adoption)

PREPARED BY:

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Education Program Supervisor – LRMS  
Curriculum Implementation Division

Date: \_\_\_\_\_

REVIEWED BY:

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Chief Education Supervisor  
Curriculum Implementation Division

**RAINELDA M. BLANCO, PhD**  
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School Governance and Operations Division

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Assistant Schools Division Superintendent

APPROVED:

**CECILIA E. VALDERAMA, PhD, CESO VI**  
Schools Division Superintendent



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**Enclosure No. 3 to Division Memorandum No. \_\_\_\_\_, s. 2026**

**PASAPORTE BASÁRAL INSTITUTIONALIZATION FRAMEWORK**  
*(Bulacan Model for Literacy Engagement and LR Utilization Tracking)*

**I. RATIONALE**

Pasaporte BasÁRAL serves as:

- A learning passport documenting resource utilization
- Evidence of field testing and classroom application
- Reflection tool for learners and teachers
- Monitoring mechanism for Library Hour implementation

**II. IMPLEMENTATION STRUCTURE**

**A. SCHOOL LEVEL**

Schools shall:

1. Designate English/Filipino Coordinator as a Pasaporte BasÁRAL Coordinator
2. Integrate Pasaporte in Library Hour
3. Monitor entries quarterly
4. Submit the summary utilization report to the District

**B. DISTRICT LEVEL**

District LR Advisers shall:

- Consolidate utilization data
- Identify high-performing schools
- Support schools with low implementation

**C. DIVISION LEVEL**

Division LRMDS shall:

- Track implementation via Dashboard
- Recognize exemplary schools quarterly
- Integrate Pasaporte data into LR impact evaluation

**III. TARGET FOR SY 2026–2027**

- ✓ Institutionalization in at least 30% of schools (initial phase)
- ✓ Integration in Library and ADM initiatives
- ✓ Inclusion as supporting MOV for LR field testing

**IV. SUCCESS INDICATORS**

- Increased LR utilization rates
- Improved reflection quality
- Enhanced literacy engagement
- Documented impact evidence



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Enclosure No. 4 to Division Memorandum No. \_\_\_\_\_, s. 2026

**- LIST OF DESIGNATED ONSITE PARTICIPANTS AND ASSIGNED ROLES -**

NAME	DESIGNATION	SCHOOL / OFFICE	DISTRICT
Charmaine Joy DG. Caro	Teacher	Matias A. Fernando MS	Angat
Chique Razel T. Cruz	Teacher	Teodoso R. Manuel ES	Angat
Rose Anne S. Villarama	Teacher	Don Pablo Amisola MS	Angat
Laiza Marie DS. Ramos	Teacher	Francisco Balagtas MS	Balagtas
Roland Paul S. Baltazar Jr	School Head	San Juan ES	Balagtas
Rowie Rose L. Mamangun	Teacher	Santol ES	Balagtas
Rozel B. Avila	Master Teacher	Balagtas NAHS	Balagtas
Alanis Joy S. Buenaventura	Teacher	Bambang ES	Bocau
Matilde G. Agapito	Principal	Bambang ES	Bocau
Jonalym C. De Castro	Teacher	Marcelo H. Del Pilar MS	Bulakan
Ma. Priscilla C. Delos Reyes	Principal	Matungao ES	Bulakan
Rhee Joyce P. De Guzman	Teacher	Romeo Acuña Santos MHS	Bulakan
Desiree Kae Z. Bonifacio	Teacher	Cambaog ES	Bustos
John Nilcon M. Abolencia	Teacher	Alexis G. Santos NHS	Bustos
Michelle G. Joson	Principal	Dr. Manuel G. Ramirez MES	Bustos
Ronald O. Lopez	Head Teacher	Alexis G. Santos NHS	Bustos
Christine Joy Sambilay Itchon	Teacher	Frances NHS	Calumpit North
Mark Joseph DL. Liongson	Master Teacher	Frances NHS	Calumpit North
Melanie T. Sangoyo	Principal	Sta. Lucia NHS	Calumpit North
Ray Rudolf M Pastrana	LR Focal Person	Frances NHS	Calumpit North
Shiela May Reyes Rosales	Special Science Teacher I	Sta. Lucia NHS	Calumpit North
Elmo G. Villaroza	Principal	Calumpit CS	Calumpit South
Meriam O. Clemente	Teacher	Caniogan ES	Calumpit South
Mhoollee Evangelista Mongaya	Head Teacher	Calumpit NHS	Calumpit South
Sharmaine S. Liongson	Teacher	Northville 9 ES	Calumpit South



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NAME	DESIGNATION	SCHOOL / OFFICE	DISTRICT
Bryan Gabriel	Principal	Emilia Perez Ligon HS	DRT
Geofrey M. Granada	School Head	Cucong ES	DRT
Jonalyn S. Perez	Teacher-In-Charge	Kambubuyugan ES	Drt
Mar Florence DC. Sebastian	School Head	Talbak High School	DRT
Romel C. Roque, Phd	School Head	Calumpit ES	DRT
Shaira Mae M. Flores	Master Teacher	Kalawakan ES	Drt
Eric S. Carangan	Master Teacher	Sta.Rita ES	Guiguinto
Isagani M. Aguinaldo	Head Teacher	Felizardo C. Llipana NHS	Guiguinto
Jose S. Magno	Teacher	Guiguinto NVHS-Annex	Guiguinto
Rafael E. Martinez	Teacher	Guiguinto NVHS	Guiguinto
Roda S. Jimenez	School Head	Taba ES	Guiguinto
Clarissa DC. Flores	Head Teacher	Iba National High School	Hagonoy East
Elaine Gladys V. Magaling	LR Focal Person	Iba Elementary School	Hagonoy East
Gliceria S Reyes	School Head	Teodora Cruz Es	Hagonoy East
Loreta P. Santos	Master Teacher	Iba-Ibayo ES	Hagonoy East
Rose Ann L. Santos	LR Focal Person	San Pedro NHS	Hagonoy East
Anita C. Sabino	Master Teacher	Sta Monica NHS	Hagonoy West
Jermaine Flores Aviguetero	Teacher	Tampok ES	Hagonoy West
Jose Patricio B. Perez	Master Teacher	Victoriano C. Raymundo ES	Hagonoy West
Mary Grace A. Reyes	Teacher	Sta. Rosa 1 ES	Marilao North
Renee Minette V. Ramos	Teacher	Sta. Rosa I, Marilao, ES	Marilao North
Thelma V. Villaflores	Teacher	Prenza NHS	Marilao North
Christopher Kenneth Coronel Alarcon	Teacher	Assemblywoman Felicita G. Bernardino MTS	Marilao South
Dolores P Borja	Head Teacher	Assemblywoman Felicita G Bernardino MTS	Marilao South
Enrique A. Sanchez	Teacher - ALS	Lias Elementary School	Marilao South
Melencio M. Fernando Jr	Master Teacher	Assemblywoman Felicita G. Bernardino MTS	Marilao South
Michelle Barboza Balatbat	School Head	Lambakin ES-Annex	Marilao South
Michelle Flaviano Concepcion	Teacher	Northville Iv-B ES	Marilao South



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<b>NAME</b>	<b>DESIGNATION</b>	<b>SCHOOL / OFFICE</b>	<b>DISTRICT</b>
Maricel Sayson	Head Teacher IV	AFGBMTS	Marilao South
Darwin C. Policarpio	Teacher	Caimino ES	Norzagaray East
Jordan L. Rayo	Teacher	Minuyan NHS	Norzagaray East
Lechell D. Ticar	Teacher	Karahumi ES	Norzagaray East
Aira C. Elemينو	Teacher	FVR Phase 3 ES	Norzagaray West
Amy C. Pascual	Teacher	FVR Phase 3 ES	Norzagaray West
Ronald G. Gabito	Principal	FVR Phase 3 Es	Norzagaray West
Sheryl C. Espiritu	Master Teacher	North Hills Village ES	Norzagaray West
Joerlin J. De Guzman	Principal	Binuangan ES	Obando
Ma. Antonietta A. Iletو	Master Teacher	San Pascual ES	Obando
Mark Philip R. Fajardo	LR Focal Person	Pandi South District	Pandi South
Julie Ann J. Magno	Head Teacher	San Roque NHS	Paombong
Kathrine Jane L. Ople	OIC/Master Teacher	Pinalagdan HS	Paombong
Romyboy C. Punongbayan	Master Teacher	San Roque National High School	Paombong
Von Christian A. Ocampo	Head Teacher	Binakod ES	Paombong
Abegail S. Orteza	Head Teacher	Plaridel ES	Plaridel
Angelita S. Labonete	Principal	Dampol ES	Plaridel
Joelett Torres Daza	Teacher	Plaridel ES	Plaridel
Anna Lee L. Maniego	Teacher	Pulilan CS	Pulilan
Joahna Marie T. Arceo	Teacher	Sto. Cristo ES	Pulilan
Leonardo S. Amarila	School Head	Balatong B ES	Pulilan
Merced S. Bernardo	Principal	Dulong Malabon IS	Pulilan
Sarah Jane Jose Tayao	Teacher	Dampol 2nd NHS	Pulilan
Alicia M. Sacdalan	Principal	Calasag ES	San Ildefonso North
Cecilia B. Fajardo	School Head	Calawitan San Ildefonso HS	San Ildefonso North
Eric C. Victoria	Teacher	Sumandig ES	San Ildefonso North
Maria Lucille V. Gabriel, Phd	Master Teacher	San Ildefonso ES	San Ildefonso North
Rosalinda Angeles Galvez	Master Teacher	Sta. Catalina Bata ES	San Ildefonso North
Roxane Marcelo Vergara	School Head	Umpucan ES	San Ildefonso North
Wilma B. Victoria, EdD	Master Teacher	San Ildefonso National HS	San Ildefonso North



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NAME	DESIGNATION	SCHOOL / OFFICE	DISTRICT
Aljon Orpiana Gabriel	Teacher	Pinaod CS	San Ildefonso South
Ariel D. Jamlid	Teacher	Gabihan ES	San Ildefonso South
Eva M. Cruz	Teacher	Akle ES	San Ildefonso South
Joanne Riz G. Agravante	Teacher	Sapang Dayap ES	San Ildefonso South
Joshua P. Reyes, Phd	Teacher	Malipampang ES	San Ildefonso South
Neil Anthony Pelayo	Teacher	San Ildefonso	San Ildefonso South
Noli I. Francisco	Teacher	Sapang Dayap ES	San Ildefonso South
Sonny Austin B. Reyes	Master Teacher	Maasim ES	San Ildefonso South
Ma. Filipina V. Cruz, PhD	Principal III	Pinaod Central School	San Ildefonso South
Celyn Alano Tagle	Teacher	Vedasto R. Santiago HS	San Miguel Central
Solaiman A. Loma	Teacher	Bulualto ES	San Miguel Central
Mary Grace G. Tecson, Phd	Master Teacher	Pinambaran ES	San Miguel North
Mary Grace T. San Pedro	Master Teacher	Buga Elementary School	San Miguel North
Norlan P. Velayo	Principal	Pinambaran ES	San Miguel North
Jayson B. Eugelio	Master Teacher	San Miguel NHS	San Miguel South
Ma. Lea D. Viudez, Phd	Principal	Biclat ES	San Miguel South
Marcos V. Catu Jr.	Teacher	Tibagan ES	San Miguel South
Noreen A. Pelayo	LR Focal Person	San Miguel ES	San Miguel South
Avegail Dc. Valmocena	Teacher	Maronquillo National HS	San Rafael East
Jenina Joyce L. Mendoza	LR Focal Person	San Rafael NTS	San Rafael East
Lannie N. Peregrino	Principal	San Rafael CS	San Rafael East
Ma Marissa V Facun	ASP	San Rafael NTS	San Rafael East
Arvin V. Valino	Teacher	Maguinao ES	San Rafael West
Christopher Rey C. San Jose	Teacher	Carlos F. Gonzales HS	San Rafael West
Leodegario U. Cruz	School Head	Carlos F. Gonzales HS	San Rafael West
Maria Divina D. Valderama	Principal	Salapungan ES	San Rafael West



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NAME	DESIGNATION	SCHOOL / OFFICE	DISTRICT
Mark Angelo Garcia Dela Cruz	Teacher	Diliman ES	San Rafael West
Rodrigo V. Jacinto	Principal	Salapungan HS	San Rafael West
Roy Oliver G. Fama	Teacher	Carlos F. Gonzales HS	San Rafael West
Bryan Amiel F. De Jesus	SEPS	SGOD	SDO Bulacan
Pedro Lacap	PDO II	SGOD	SDO Bulacan
Jennifer O. Daguman	PDO I	SGOD	SDO Bulacan
Cristian Paul De Guzman	EPS II	SGOD	SDO Bulacan
Marco Polo Victoriano	ITO	OSDS	SDO Bulacan
Mark Joven Ramos	EPS II	SGOD	SDO Bulacan
Shiela Marie F. Castillo	EPS II	CID	SDO Bulacan
Catrine Edriane S. De Guzman	Nurse II	SGOD SHNU	SDO Bulacan
Armie R. Valentino	Nurse II	SGOD SHNU	SDO Bulacan
Shirley C. Burgos	Nurse II	SGOD SHNU	SDO Bulacan
Joan S. Buenaventura	Master Teacher	St. Mary Village ES	Sta Maria Central
Kathleen P. Ambojot	Teacher	Fortunato F. Halili NAS	Sta Maria Central
Monaliza M. Villanueva	Principal	Sta. Maria ES	Sta Maria Central
Ian Libre Bustamante	Teacher	Parada NHS	Sta Maria East
Joy Alcantara-Nuñez	Master Teacher	Parada NHS	Sta Maria East
Justin Miguel B. De Guzman	SST	Parada NHS	Sta Maria East
Lolita Sd. Pascual	Principal	San Gabriel ES	Sta Maria East
Mark Nathaniel G. Pascual	Head Teacher	Parada NHS	Sta Maria East
Nathaniel Q. Rosales	Teacher	Parada NHS	Sta Maria East
Nica Marie B. Magisa, Phd	Head Teacher	Parada NHS	Sta Maria East
Rowena A. Andrade	Head Teacher	Parada NHS	Sta Maria East
Sahra Jane P. Hoper	Teacher	Parada NHS	Sta Maria East
Sally Dv. Abolencia	Teacher	Parada NHS	Sta Maria East
Anna Vinas Juliano	LR Focal Person	Cay Pombo ES	Sta Maria West
Emilie A. Marcelo	Teacher	Cay Pombo ES	Sta Maria West
Ivy Glaze H. Dobluis	Teacher	Pulong Buhangin NHS	Sta Maria West
Margilyn B Dimapilis	Teacher	Cay Pombo ES	Sta Maria West
Mary Jane C. Dizon	Teacher	Cay Pombo ES	Sta Maria West

**PROGRAM MANAGEMENT TEAM**

1. Marilene G. Ramos, EdD – Education Program Supervisor, LRMSD
2. Joannarie C. Garcia – Librarian II
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