



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

February 2, 2026

DIVISION MEMORANDUM

No. 70, s. 2026

**PROJECT SCIENCE AND MATH EQUIPMENT PACKAGES (PRO-SME@E4.0):
UPSKILLING SCIENCE TEACHERS IN LABORATORY RESOURCES
UTILIZATION AND MANAGEMENT (BATCH 2)**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
All Public Elementary School Heads
All Public Secondary School Heads
All Others Concerned

1. This is to announce the conduct of the teacher training entitled Project Science and Math Equipment Packages (Pro-SME@E4.0): Upskilling Science Teachers in Laboratory Resources Utilization and Management (Batch 2) on February 18-20, 2026, at Carlos F. Gonzales High School, Brgy. Maguinao, San Rafael, Bulacan.
2. The in-service training aims to:
 - a. enhance their laboratory management skills, techniques, and processes to ensure the safety of learners during laboratory activities;
 - b. apply the principles of laboratory management, techniques, and processes that will enable them to develop and implement innovative pedagogies to enhance the science process skills of learners;
 - c. foster a culture of scientific literacy through engaging laboratory activities leading to the development of science investigatory projects; Review and fine-tune the draft of the Science laboratory operations manual for content validation and field testing; and,
 - a. utilize an operational digitalized laboratory management system for inventory and tracking purposes.
3. The participants are the teacher-in-charge of the Science laboratory of the Special Science Elementary Schools, Regular Elementary Schools, Science Technology and Engineering, and regular JHS, and SHS.
4. Participants are required to pre-register through **bit.ly/2026PRO-SME**. Likewise, they are required to bring their laptop, pocket Wi-Fi or mobile data connection, and an updated inventory of their laboratory resources in soft and hard copies.
5. In compliance with DepEd Order No. 9, s 2005, "Instituting Measures to Increased Engage Time-on-Task and Ensuring Compliance



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Therewith”, the school head shall assign teachers as substitutes on behalf of these personnel to ensure the continuous conduct of classes.

6. All expenses incidental to the conduct of this division training shall be charged against the **Division INSET fund**, while travel expenses of the participants shall be charged from local or school/MOOE funds, subject to the usual accounting and auditing procedures.
7. This Memorandum serves as the **Travel Authority** for all the participants.
8. The division training shall be cascaded during the school and cluster learning action cell using face-to-face or hybrid modality as applicable.
9. Enclosures include the training matrix, resource speakers, learning facilitators, technical working group, and a list of participating schools for reference.
10. Immediate and wide dissemination of this Memorandum is earnestly desired.

CECILIA E. VALDERAMA, PhD, CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Encls.: As stated



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Enclosure No. 1. Training Matrix in the Capacity Building on **Project Science and Math Equipment Packages (Pro-SME@E4.0): Upskilling Science Teachers in Laboratory Resources Utilization and Management (Batch 2)** and the Training Management Team

Table 1. TRAINING MATRIX OF THE DIVISION TRAINING-WORKSHOP

Date/Time	Activity	Speaker/Facilitator
Day 1 (Wednesday, 18 February 2026)		
7:30 – 8:00 AM	Arrival/Registration for Day 1	PMT
8:00 – 8:30 AM	Opening Program	PMT
8:30 – 10:00 AM	Session 1: Introduction to Laboratory Management System	RP
10:00 – 10:15 AM	Health Break	
10:15 – 12:00 NN	Session 2: Hands-on Application/ Utilization of the Lab Management Inventory System	RP
12:00 – 1:00 PM	Lunch Break	
1:00 – 3:00 PM	Session 3: Techniques for Safe Storage and Disposal of Chemicals and Hazardous Materials	RP
3:00 – 3:15 PM	Health Break	
3:15 – 5:00 PM	Session 4: Strategies for Engaging and Supporting Learners in Laboratory Activities using the SME Packages	RP
Day 2 (Thursday, 19 February 2026)		
7:30 – 8:00 AM	Arrival/Registration for Day 2	PMT
8:00 – 8:30 AM	MOL/Recap of the Previous Sessions	PMT
8:30 – 10:00 AM	Session 4 (con't.): Revisit/Review of Teaching Resources in Environmental Education	RP
10:00 – 10:15 AM	Health Break	
10:15 – 12:00 NN	Session 5: Updates on the Lab Skills and Techniques in the Life Sciences	RP
12:00 – 1:00 PM	Lunch Break	
1:00 – 3:00 PM	Session 6: Updates on the Lab Skills and Techniques in the Physical Sciences	RP
3:00 – 3:15 PM	Health Break	
3:15 – 5:00 PM	Session 7: Updates on the Lab Skills and Techniques in the SHS Earth Sciences	RP
Day 3 (Friday, 20 February 2026)		
7:30 – 8:00 AM	Arrival/Registration for Day 3	PMT
8:00 – 8:30 AM	MOL/Recap of the Previous Sessions	PMT



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8:30 – 10:00 AM	Session 8: Revisit of the lesson exemplars in Science on the utilization of SME Packages across grade levels/key stages	RPs
10:00 – 10:15 AM	Health Break	
10:15 – 12:00 NN	Session 8 (con't.) Revisit of the lesson exemplars in Science on the utilization of SME Packages across grade levels/key stages	RPs
12:00 – 1:00 PM	Lunch Break	
1:00 – 3:30 PM	Session 9: Presentation and Critiquing of Outputs/Crafting of Action Plans	RPs
3:30 – 3:45 PM	Health Break	
3:45 – 4:15 PM	Session 9 (con't.) Finalization of Action Plans/Wrap-up and Final Announcements	RPs
4:15 – 5:00 PM	Ways Forward for Project Sustainability/Continuity Closing Program and Awarding of Certificates	PMT

Table 2. TRAINING MANAGEMENT TEAM

Overall Program Manager	Maria Celina L. Vega, CESO VI Assistant Schools Division Superintendent DEPS – Science
Asst. Program Manager	Cecilia S. Custodio, PhD Chief, Curriculum Implementation Division
Training Manager/Proponent	Marinella T. Pengson, PhD DEPS – Science
Training Management Team	Secretariat: Christian M. De Guzman (EPS II, HRD) QATAME Associates: 1. Ma. Lourdes J. Patag, LPT, MAE (SEPS, SMME) 2. Mark Joven Ramos (EPS II, SMME) Learning Facilitators: Proponent Resource Speakers Science HTs/MTs as the Technical Work Group
Resource Persons	1. Nica Marie B. Magisa, PhD Head Teacher III/NASH Passer Parada National High School 2. Meriam H. Roldan, PhD



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	<p>School Principal I Julian B. Sumbillo High School</p> <p>3. Ma. Teresa E. Mendoza, PhD Master Teacher II Taliptip National High School</p> <p>4. Jayson B. Eugelio, MAEd-Science Master Teacher I San Miguel National High School</p> <p>5. Mary Ann Isidro, MAED-Science Teacher III Aguinaldo J. Santos National High School</p> <p>6. Mervin G. Lucas, MAEd-Science Head Teacher III Sta. Maria National High School</p> <p>7. Marlon S. Caluag, MAED-Science Teacher III Guiguinto NVHS-Annex</p> <p>8. Ian Libres Bustamante, MAEd-Science Teacher III Parada National High School</p>
Technical Working Group	<p>1. Joan T. Buluran, MAEd-Science Assistant School Principal II Guiguinto NVHS – SHS</p> <p>2. Gleynes R. Cruz, MAEd-EM Assistant School Principal II Alexis G. Santos National HS</p> <p>3. Roselda M. Baylon, MAEd-Science Assistant School Principal II Iba National High School</p> <p>4. Maricel M. Sosa, MAEd-Science Head Teacher III/NASH Passer Maronquillo National High School</p> <p>5. Florida P. Tolentino, MAEd-Science Head Teacher III Carlos F. Gonzales High School</p> <p>6. Roy Ivan M. Reyes, MAEd-Science Teacher III Virginia Ramirez-Cruz NHS</p> <p>7. Conrad Populi, MA in Education Teacher III Bunsuran National High School</p>



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Enclosure No. 2 List of Participants in the Capacity Building on **Project Science and Math Equipment Packages (Pro-SME@E4.0): Upskilling Science Teachers in Laboratory Resources Utilization and Management (Batch 2)**

TABLE 3. LIST OF PARTICIPANTS

No.	School	District	Name of Participant
Special Science Elementary Schools			
1	Bustos Elementary School	Bustos	Maann Kaye R. Meneses
2	Cay Pombo Elementary School	Sta. Maria West	Luisa C. Natividad
3	Cong. Erasmo R. Cruz MCS	Bocaue	Evaine E. Santiago
4	Cornelia M. de Jesus MCS	Sta. Maria West	Rolly O. Sito
5	Guiguinto Central School	Guiguinto	Princess Sarah S. Leonardo
6	Hagonoy East Central School	Hagonoy East	Carmelita M. Baltazar
7	Hagonoy West Central School	Hagonoy West	Dolor Divina S. Martin
8	Hangga Elementary School	Hagonoy East	Maria Ria Dr. Manalo
9	Lolomboy Elementary School	Bocaue	Elsa P. Morante
10	Maguinao Elementary School	San Rafael West	Daniel V. Torres
11	Marilao Central IS	Marilao South	Eddel Rey A. Banga
12	Matias A. Fernando MS	Angat	April Joy Dt. Maximo
13	Northville Elementary School	Bocaue	Romalyn T. Bautista
14	Norzagaray Elementary School	Norzagaray West	Prescilla A. Regis
15	Paombong Central School	Paombong	Carrise Angeline G. Macion
16	Parada Elementary School	Sta. Maria East	Pamela Dianne Y. De Arce
17	Plaridel Elementary School	Plaridel	Lawrence Kit M. Cepillo
18	Pulilan Central School	Pulilan	Patricia D. Paulino
19	San Ildefonso ES	San Ildefonso North	Arianne S. Legaspi
20	San Miguel Elementary School	San Miguel South	Romnick S. Victoria
21	San Miguel North CS	San Miguel North	Rodelia C. Lopez
22	San Pascual Elementary School	Obando	Cindy T. Victolero
23	Sta. Maria Central School	Sta. Maria Central	Maileen L. Cruz-Donato
24	Sta. Rita Elementary School	Guiguinto	Joanette G. Rodrigo
25	Tartaro Elementary School	San Miguel Central	Anita P. Santos
26	St. Martha Elementary School	Bocaue	Ivy S. Ganelo
Regular Elementary School			
1	Anyatam Elementary School	San Ildefonso North	Jelly Ann M. Flamenio
2	Antonio C. Cruz ES	Angat	Charmine DR. Gayeta
3	Balagtas Central School	Balagtas	Maria Theresa A. Godoy
4	Cacarong Elementary School	Pandi South	Marianne F. Bernido
5	Don Pablo Amisola MS	Angat	Maria Liza R. Juliano
6	Francisco Balagtas MS	Balagtas	Imelda S. Pardiñas
7	Guyong Elementary School	Sta. Maria Central	Bernadeth B. Dumaguít
8	Jose C. Castro ES	Pulilan	Nonette Ruth L. Alvaran
9	Kapitangan Elementary School	Paombong	Crisanta M. Salamat



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10	Liciada Elementary School	Bustos	Lucila A. Ortega
11	Maronquillo Elementary School	San Rafael East	Carina V. Caguingin
12	Mamerto C. Bernardo MCS	Pandi North	Christine Anne C. Bauzon
13	Obando Central School	Obando	Jackylyn H. Aguila
14	Pinaod Central School	San Ildefonso South	Maila B. Manalastas
15	Pinag-anakan Integrated School	DRT	Jericho R. Madrid
16	Pinagkuartelan IS	Pandi North	Marilyn E. Labong
17	San Rafael Central School	San Rafael East	Paolo C. Yumul
18	San Vicente Elementary School	Sta. Maria East	Monique B. Sabdullah
19	Sibul Elementary School	San Miguel Central	Kledd Chesley R. Maquiling
20	Sta. Catalina Bata ES	San Ildefonso North	Mildred C. Castillo
21	Sta. Cruz Elementary School	Sta. Maria Central	Camille B. Pena
22	Sto. Cristo Elementary School	Pulilan	Mary Ann L. Ramos
23	Sto. Niño Elementary School	Paombong	Cienna D. Marquez
24	Baybay Elementary School	Angat	Kimberly Galvez
25	Timoteo Policarpio Memorial ES	Norzagaray East	Glory Ann T. Medalla
26	Teodoso R. Manuel ES	Angat	Leah M. Agustin
27	San Miguel Elementary School	San Miguel South	Pinky O. Palomo
28	Plaridel Elementary School	Plaridel	Ma. Imelda C. Dulce
29	Cornelia M. de Jesus MCS	Sta. Maria West	Sonny E. Gravador
30	F. Mendoza Memorial ES	Angat	Rhea V. Ople
31	San Pablo Elementary School	Hagonoy East	Yeddah Marie L. Acuña
32	Segundo Esguerra Sr. MES	Pulilan	Rodolfo T. Ramos
33	Pinaod Central School	San Ildefonso South	Reagan Gatchalian
34	Norzagaray Elementary School	Norzagaray West	Ma. Marlyn Cruz-Eugenio
35	Abangan Norte Elementary School	Marilao South	Marilou Termulo
36	Balatong Elementary School	Pulilan	Leilani Tan
37	San Miguel North Central School	San Miguel North	Josephine B. Nicolas
38	San Gabriel Elementary School	Sta. Maria East	Uniliza Cristobal
39	Paombong Central School	Paombong	Rowena Baloyo
40	Upig Elementary School	San Ildefonso South	Rochelle Enriquez
JHS – Science Technology Engineering Program			
1	Aguinardo J. Santos NHS	Bustos	Ma. Hercidel S. Geronimo
2	Alexis G. Santos NHS	Bustos	Catherine A. Trino
3	AFG. Bernardino MTS	Marilao	Mary Grace V. Warriner
4	Bajet Castillo High School	Pulilan	Jaehadd Lou Untalan
5	Balagtas National AHS	Balagtas	Sairah D. Samson
6	Bunsuran National High School	Pandi South	Andrea J. Sebastian
7	Calumpit National High School	Calumpit	Shirley R. de Leon
8	Carlos F. Gonzales High School	San Rafael	Michelle O. Villamor
9	Dr. Felipe National High School	Plaridel	Karen Iris M. Hernandez
10	F. F. Halili National AHS	Sta. Maria Central	Maribel B. San Jose



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11	Norzagaray National HS	Norzagaray West	Jasmin L. Dulay
12	Obando National High School	Obando	Almira C. Pascual
13	Parada National High School	Sta. Maria East	Shella Lyn L. Corocoto
14	Prenza National High School	Marilao	Elaine M. Guaza
15	Pres. Diosdado Macapagal MHS	Angat	Narissa E. Mente
16	Pulong Buhangin NHS	Sta. Maria West	Millet G. Hilario
17	San Ildefonso NHS	San Ildefonso North	Rustom N. Duran
18	San Miguel NHS	San Miguel South	Melanie P. Javier
19	San Roque NHS	Paombong	Annalyn S. Santiago
Regular Junior High Schools			
1	Akle High School	San Ildefonso	Ronalyn S. Acuña
2	Banga High School	Plaridel	Daisy G. Estomata
3	Batia High School	Bocaue	Alimae DC. Lazaro
4	Binagbag NHS	Angat	Mery Rose M. Santiago
5	Cambaog NHS	Bustos	Alma B. Atabay
6	Frances NHS	Calumpit	Sheena Rhose C. Torres
7	Gat Francisco Balagtas HS	Balagtas	Ma. Victoria E. Yalong
8	Gen. Gregorio Del Pilar IS	Bulakan	Joan S. Guevarra
9	Guiguinto NVHS – Annex	Guiguinto	Marlon S. Caluag
10	Kalayakan High School	DRT	Kimberly A. Dadula
11	Laura F. Halili National HS	DRT	Jhoana Marie P. Delos Santos
12	Minuyan National HS	Norzagaray	Kristeen P. Ong
13	Obando School of Fisheries	Obando	Jeddy J. Sinsuan
14	Partida High School	San Miguel	Roxane S. Matias
15	Romeo Acuña Santos MHS	Bulakan	Niña Lykka S. Calara
16	San Gabriel NHS	Sta. Maria	Mayline R. Balondo
17	San Miguel-Meysulao HS	Calumpit North	Sarah Jane T. Roque
18	San Pedro NHS	Hagonoy	Lydia F. Cruz
19	Taal High School	Bocaue	Angielyn F. Mosende
20	Virginia Ramirez-Cruz NHS	Pandi North	Noemi S. Marquez
21	San Miguel NHS	San Miguel	Lucena S. Paguinto
Senior High School (SHS)			
1	Bulihan High School	Plaridel	Jemil R. Escobar
2	Carlos F. Gonzales HS	San Rafael	Mary Joy V. Pengson
3	Dampol 1st NHS	Plaridel	Emily K. Bernardo
4	D. Candelaria Meneses Duque NHS	Bulakan	Aljon G. Bituin
5	Dr. Pablito V. Mendoza, Sr. HS	Bustos	Marien Mendoza
6	Felizardo C. Lipana National HS	Guiguinto	Jessica Q. Natividad
7	Iba National High School	Hagonoy	Mark Louie L. Espinola
8	Illuminada Mendoza-Roxas MHS	Bocaue	Merie Lyn A. Dela Cruz
9	John J. Russell MHS	San Miguel	Leah Monica B. Rivo
10	Julian B. Sumbillo High School	Norzagaray	Annielyn C. Acbo



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11	Lolomboy National National HS	Bocause	Christine May M. Libre
12	Lydia D. Villangca Trade School	San Rafael	Lorna P. Pancho
13	Maronquillo National High School	San Rafael	Geraldine C. Glean
14	North Hills Village High School	Norzagaray	Nikki Angelie T. Casis
15	San Miguel National High School	San Miguel	Lex Vernon G. Anzano
16	Sta. Catalina Bata National HS	San Ildefonso	Raviralph Jhoris G. Ventoso
17	Sta. Maria National High School	Sta. Maria	Mark Anthony A. Del Rosario
18	Talipitip National High School	Bulakan	Jonathan B. Manuel
19	Vedasto R. Santiago High School	San Miguel	Melissa S. Bayan
20	Pres. Diosdado Macapagal MHS	Angat	Kriscelle Anne C. Reyes
21	Norzagaray National High School	Norzagaray West	Camille San Diego