



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

January 12, 2026

DIVISION MEMORANDUM

No. 14 s. 2026

**SUBMISSION OF CY 2025 STATEMENT OF ASSETS, LIABILITIES AND
NETWORTH (SALN)**

To: Asst. Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Division Unit Heads
Public Schools District Supervisors
Elementary and Secondary School Principals/OIC
All others Concerned

1. In compliance with Republic Act 6713, otherwise known as the *Code of Conduct and Ethical Standards for Public Officials and Employees*, all teaching, teaching-related and non-teaching personnel are hereby informed of the mandatory submission of the Statement of Assets, Liabilities and Networth (SALN) for Calendar Year (CY) 2025.
2. The Statement of Assets, Liabilities and Networth (SALN) shall be accomplished following the schedule below:

Activity	Date	Personnel/Unit Involved
Submission to School/District	Until February 27, 2026	All personnel
School/District checking & consolidation	March 02 to April 03, 2026	Administrative Officer II or Personnel-In-Charge
Submission to SDO	April 01 to 11, 2026	Record's Unit
SDO Checking	April 13 to May 11, 2026	Personnel Unit
Submission to Ombudsman	May 15, 2026	SDO/Personnel Unit

3. All personnel are advised to take their oath administered before a Notary Public.



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@depd.gov.ph



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4. Kindly submit the consolidated SALN per district for elementary and per secondary school, arranged in alphabetical order, in two (2) copies).
5. For the SALN form and guidelines, please scan the attached QR code for downloading.

Link: https://depedph-my.sharepoint.com/:f/g/personal/dadzpasco_deped_gov_ph/IgCkM0cCDsjFS6V0woup7fssAdWormD8CQ6FUdbpin-BO1s?e=J2ozxB



6. For information, dissemination and strict compliance.



CECILIA E. VALDERAMA, PhD.CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

HR/lbp



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SWORN STATEMENT OF ASSETS, LIABILITIES, AND NET WORTH

(As required by R.A. No. 6713)

COMPLIANCE FOR:

☐ Assumption of office as of _____ ☐ Annual filing as of December 31, _____ ☐ Exit as of _____

DECLARANT:	<div>(Family Name) (First Name) (M.I.)</div>	POSITION:	
		AGENCY/OFFICE:	
		OFFICE ADDRESS:	
SPOUSE:	<div>(Family Name) (First Name) (M.I.)</div>	POSITION:	
		AGENCY/OFFICE: ¹	
		OFFICE ADDRESS:	

SPOUSES, WHO ARE BOTH PUBLIC OFFICIALS OR EMPLOYEES, MAY FILE THE SALN JOINTLY OR SEPARATELY. THE DECLARANT SHALL CHECK THE APPROPRIATE BOX

☐ Joint Filing ☐ Separate Filing ☐ Not Applicable

IF WITH MULTIPLE MARRIAGES, INDICATE NAME(S) OF SPOUSES, OTHERWISE CHECK THE "NOT APPLICABLE" BOX.

☐ Not Applicable

UNMARRIED CHILDREN BELOW EIGHTEEN (18) YEARS OF AGE LIVING IN DECLARANT'S HOUSEHOLD

NAME OF CHILD	AGE

ASSETS, LIABILITIES AND NETWORTHⁱⁱ

(Including those of the spouse and unmarried children below eighteen (18) years of age living in declarant's household)ⁱⁱⁱ

1. ASSETS

a. Real Properties

DESCRIPTION <small>(e.g. lot, house and lot, condominium, and improvements)</small>	KIND <small>(e.g. residential, commercial, industrial, agricultural and mixed use)</small>	EXACT LOCATION	ASSESSED VALUE	CURRENT FAIR MARKET VALUE	ACQUISITION		ACQUISITION COST
			<small>(As found in the Tax Declaration of Real Property, if available)</small>		YEAR	MODE	

Subtotal: _____

b. Personal Properties

DESCRIPTION	ACQUISITION YEAR	ACQUISITION COST/ AMOUNT

Subtotal: _____

TOTAL ASSETS: _____

2. LIABILITIES

NATURE	NAME OF CREDITORS	OUTSTANDING BALANCE

TOTAL LIABILITIES: _____

NET WORTH: Total Assets less Total Liabilities = _____

BUSINESS INTERESTS AND FINANCIAL CONNECTIONS

(of Declarant / Declarant's spouse/ Unmarried Children Below Eighteen (18) years of Age Living in Declarant's Household)

☐ I/ We do not have any business interest or financial connection.

NAME OF ENTITY/BUSINESS ENTERPRISE	BUSINESS ADDRESS	NATURE OF BUSINESS INTEREST &/OR FINANCIAL CONNECTION	DATE OF ACQUISITION OF INTEREST OR CONNECTION

RELATIVES IN THE GOVERNMENT SERVICE

(Within the Fourth Degree of Consanguinity or Affinity. Include also Bilas, Balae and Inso^{iv})

☐ I/ We do not know of any relative/s in the government service)

NAME OF RELATIVE	RELATIONSHIP	POSITION	NAME OF AGENCY/OFFICE AND ADDRESS

I hereby certify that these are true and correct statements of my assets, liabilities, net worth, business interests and financial connections, including those of my spouse and unmarried children below eighteen (18) years of age living in my household, and that to the best of my knowledge, the above-enumerated are names of my relatives in the government within the fourth civil degree of consanguinity or affinity.

I hereby authorize the Ombudsman or his/her duly authorized representative to obtain and secure from all appropriate government agencies, including the Bureau of Internal Revenue such documents that may show my assets, liabilities, net worth, business interests and financial connections, to include those of my spouse and unmarried children below 18 years of age living with me in my household covering previous years to include the year I first assumed office in government.

Date: _____

Signature of Declarant

Government Issued ID: _____
ID No.: _____
Date Issued: _____

Signature of Declarant

Government Issued ID: _____
ID No.: _____
Date Issued: _____

SUBSCRIBED AND SWORN to before me this ____ day of _____, affiant exhibiting to me the above-stated government-issued identification card.

(Person Administering Oath)

ⁱ Position, Agency, and Address shall only be declared if the spouse is a public official or employee.
ⁱⁱ Additional sheets may be used by the declarant, if necessary.
ⁱⁱⁱ Capital or paraphernal assets, and liabilities of the declarant's spouse, and properties of children below 18 years of age and living in the declarant's household shall be disclosed using the additional sheets provided.
^{iv} Balae refers to the parent of one's son or daughter-in-law; Bilas refers to a brother-in-law's wife or sister-in-law's husband; Inso refers to the appellation for the wife of an elder brother or male cousin.