



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 18, 2025

DIVISION MEMORANDUM

No. 188 s, 2025

DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendents
SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Assistant Principals from SHS Implementers
Unit Heads of the OSDS
Section Heads of SGOD
SHN Unit
All Others Concerned

1. This Office announces the conduct of Division Management Committee Meeting (MANCOM) on both elementary and secondary schools on December 17, 2025, at KB Gym, City of Malolos, Bulacan, 8:30 am onwards.
2. The agenda of the meeting are as follows:
 - 2.1. CID Concerns
 - 2.2. SGOD Concerns
 - 2.3. OSDS Concerns
 - 2.4. Assistant Schools Division Superintendent (OIC- Office of the Schools Division Superintendent/Assistant Schools Division Superintendents' Concerns)
3. The participants of the meeting are the following:
 - 3.1. Assistant Schools Division Superintendents
 - 3.2. SGOD and CID Chiefs
 - 3.3. Division Education Program Supervisors
 - 3.4. Public Schools District Supervisors
 - 3.5. OSDS and SGOD personnel
 - 3.6. Elementary School Heads
 - 3.7. Secondary School Heads and Assistant Principals from the SHS Implementers
 - 3.8. SHN – Medical Officer III



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4. No registration fee will be collected from the participants, and 100% attendance is highly encouraged.
5. The theme for the December MANCOM is Yuletide Season, and all participants are enjoined to come in their best Yuletide Season attire.
6. This Memorandum shall serve as travel authority of all participants.
7. It is expected that all participants observe the minimum health and safety protocols as pre-emptive interventions to combat any infectious diseases.
8. Immediate and wide dissemination of this Memorandum is desired.



CECILIA E. VALDERAMA, PhD

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent