



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN
CURRICULUM IMPLEMENTATION DIVISION

November 3, 2025

DIVISION MEMORANDUM

No. 552, s. 2025

**ADDITIONAL GUIDELINES ON THE ADMINISTRATION OF THE EARLY
LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA)
FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Division Education Program Supervisors
Public Schools District Supervisors
Heads of the Elementary Schools
All Others Concerned

1. In reference to DepEd Memorandum No. 087, s. 2025, titled *Administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) for School Year 2025-2026*, this Memorandum provides additional guidelines for the administration of the ELLNA.

Testing Schedule

The testing schedule for the administration of the ELLNA in the Schools Division of Bulacan shall be on **November 5, 2025**.

Schedule of Orientation and Distribution of Test Materials

The district orientation for school heads and school testing coordinators on the administration of the ELLNA shall be held in the morning of **November 3, 2025**. Test materials for the testing centers shall be distributed right after the orientation.

The school orientation for room examiners and other testing staff on the administration of the ELLNA shall be held in the afternoon of **November 3, 2025**.

Test-Takers

As stipulated in DepEd Memorandum No. 087, s. 2025, the test shall be administered to all **Grade 4 public elementary learners**.

Arrangement of Examinees in the Testing Room

The seating arrangement of the examinees must be in alphabetical order, regardless of sex.



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Test Booklets (TBs)

The Test Booklets (TBs) are **reusable** and may be reallocated/repacked within the district should there be insufficiency. This means that a testing center may borrow TBs from testing center **within the District**. After the test, the borrowed TBs must be returned to the original box of the originating testing center.

Photocopying of the TB is NOT allowed. Maintain the integrity of the test before, during, and after the test administration.

Answer Sheets (ASs)

If ASs are insufficient, the following strategies may be applied **within the Division**:

Pool the unused ASs from testing centers by repacking/reallocating the ASs and distributing these to those testing centers needing additional ASs.

Use the buffer ASs from the testing centers.

Please refer to the **List of Schools with No Allocation of Test Materials** below:

Pinag-Anakan Integrated School (502275)

- Answer sheets will be provided by DRT District

Catacte Integrated School (502601)

- Answer sheets will be provided by Bulacan Heights Elementary School (102184), Camachilhan Elementary School (104787), Dr. Manuel G. Ramirez Memorial Elementary School (104790), and Liciada Elementary School (104791)

Dulong Malabon Integrated School (501659)

- Answer sheets will be provided by the Bustos District (remaining buffer answer sheets)

Inaon Integrated School (501660)

- Answer sheets will be provided by Pulilan District and Plaridel District

Matictic Integrated School (502071)

- Answer sheets will be provided by Bangkal Elementary School (104941), Baraka Elementary School (104942), Bitungol Elementary School (104944), Coral Elementary School (104946), FVR Phase 3 Elementary School (104947), North Hills Village Elementary School (104951), Norzagaray Elementary School (104952), Partida Elementary School (104955), Pinagtulayan Elementary School (104956), Luis Gravador Elementary School (104960), Caimino



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Elementary School (137064), and FVR Phase 2 Elementary School (158516)

Gen. Gregorio del Pilar Integrated School (501633)

- Answer sheets will be provided by Bulakan District and Balagtas District

Pinagkuartelan Integrated School (502382)

- Answer sheets will be provided by Pandi North District and Pandi South District

Marilao Central Integrated School (502036) and Heritage Homes Integrated School (501634)

- Answer sheets will be provided by Marilao North District, Marilao South District, Sta. Maria Central District, Sta. Maria East District, and Sta. Maria West District

2. The **remaining buffer answer sheets from all the districts** should be returned to the **Division Testing Coordinator at Bulihan High School, Plaridel, Bulacan**. These buffer answer sheets will be used for the schools with no allocation of test materials in the Schools Division of Malolos City, Meycauayan City, and the City of San Fernando (P).

BEA Forms and School Header

The soft copy of the BEA Forms (if needed) may be accessed through the group of the SDO Bulacan District Testing Coordinators.

Schools/Testing Centers with no allocated School Header may accomplish their responses through this link: <http://bit.ly/4nmykTP>

Additional ETREs are also available for distribution to the testing centers with insufficiency.

Breach of Security in National Examinations


As stipulated in **Section 13 of DepEd Order No. 55, s. 2016**, the following acts are considered violations/infractions of security regarding national examinations:

- a. Reading of test booklets other than by the examinee
- b. Supplying answers to examinees
- c. Cheating
- d. Plagiarizing
- e. Loss of test booklets
- f. Photocopying of test booklets



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- g. Capturing test items through electronic gadgets and uploading them to various multimedia platforms
 - h. Distributing and posting of photos of the test booklet in any form of media
 - i. Opening the test materials before the testing schedule
 - j. Late submission of test booklets and/or answer sheets
 - k. Tampering with examinees' answer sheets
 - l. Infringement of copyright
 - m. Allowing impostors and substitute examinees
 - n. Misrepresentations concerning age, residence, and status
 - o. Failure to closely monitor test procedures results in test irregularities
3. Immediate dissemination of this Advisory is desired.


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