

Republic of the Philippines
DEPARTMENT OF EDUCATION
Schools Division Office of Bulacan

ADVISORY
No. 59, s. 2025

To: ☐ PUBLIC ☐ PRIVATE ☐ PSDS
☐ ELEMENTARY ☐ JUNIOR HIGH SCHOOL ☐ SENIOR HIGH SCHOOL
☐ ELEMENTARY SCHOOL PRINCIPALS / SCHOOL HEADS
☐ SECONDARY SCHOOL PRINCIPALS / SCHOOL HEADS

For information, **CECILIA E. VALDERAMA, PhD**
Assistant Schools Division Superintendent
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

DepEd SOO of Bulacan Office of the SDS

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REGIONAL MEMORANDUM

No. 345, s. 2025

INFORMATION DISSEMINATION RE: CONDUCT OF THE ADVANCED TRAINING COURSES FOR TROOP LEADERS (ATC-TL) AND OUTFIT ADVISOR (ATC-OA)

To : Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. This has reference to the attached Regional Office Memorandum No. 14, s. 2025, dated October 24, 2025, titled: Conduct of the Advanced Training Courses for Troop Leaders (ATC-TL) and Outfit Advisor (ATC-OA). The Boy Scouts of the Philippines, Regional Coordination Office - Central Luzon, in coordination with the Cabanatuan City Council, Boy Scout of the Philippines, will conduct the following training courses:

a. ADVANCED TRAINING COURSE FOR TROOP LEADERS (ATC-TL)

Dates: November 24-30, 2025

Venue: NEUST Campus, Gabaldon, Nueva Ecija

b. ADVANCED TRAINING COURSE FOR OUTFIT ADVISOR (ATC-OA)

Dates: November 23-30, 2025

Venue: NEUST Campus, Gabaldon, Nueva Ecija

2. The training course aims to:

a. Demonstrate the skills involved in program activities through the use of prescribed methods and techniques in Scouting with emphasis on outdoor life.

b. Display further enthusiasm and commitment to the aims and purpose of Scouting.

c. Identify and avail the opportunities for self-improvement.

3. Attached is the Regional Office Memorandum No. 14, s. 2025, for guidance and information.

4. Immediate dissemination of this advisory is desired.

RONNIE S. MALLARI, PhD, CESO V
Regional Director



Boy Scouts of the Philippines
Regional Coordination Office - CENTRAL LUZON

Barter Farmsteads Complex, Old Capitol Compound, Burgos Avenue, Calabarzon City
Tel. No. (044) 604-9183
Email Address: clr@scouts.gov.ph

"Laging Handa"

27 October 2025

DR. RONNIE S. MALLARI, CESO V
Regional Director, DepEd R3 and
Regional Scout Commissioner, CLR-BSP

Dear RSC DR. MALLARI:

Greetings of peace from the Central Luzon Region, Boy Scouts of the Philippines!

We plan to conduct a series of **ADVANCED TRAINING COURSES FOR UNIT LEADERS (WOOD BADGE)** in accordance with the 2025 Central Luzon Region Calendar of Scouting Observances, Events, Activities, and Trainings. This initiative complies with the 2025 CLRCO Performance Evaluation Scorecard (PES) and aims to strengthen Adults in Scouting (AIS) within the region.

Attached are Regional Office Memorandum No. 14, series of 2025, and the Application of Fund. The host local council will disburse and liquidate these funds, subject to accounting rules and regulations.

We request your indulgence, consideration and approval of this request through the issuance of corresponding communication.

For further inquiries, please reach us via email at clr@scouts.gov.ph or call us at 09688509455.

Thank you very much and more power!

Scoutingly Yours,

MICHAEL A. INDOMA, RYDO V
Regional Scout Director



Boy Scouts of the Philippines

Regional Coordination Office - CENTRAL LUZON

6th Floor, 181 Natividad Almeda Lopez Street, Ermita, 1000 Manila, Philippines

Tel. No.: (+632) 852/8317 to 20

Email Address: central Luzon@gmail.com or clr@scouts.gov.ph

"Laging Handa"

24 October 2025

REGIONAL OFFICE MEMORANDUM

No. 14

s.2025

TO : COUNCIL SCOUT EXECUTIVES/ OFFICERS-IN-CHARGE

SUBJECT : CONDUCT OF THE ADVANCED TRAINING COURSES FOR TROOP LEADERS (ATC-TL) and OUTFIT ADVISOR (ATC-OA)

1. As per agreed and transpired during 4th RESCOM and Key-3 Meeting dated 08 October 2025 hosted by Bulacan Council, BSP, this announcement is to inform you of an upcoming **ADVANCED TRAINING COURSE FOR TROOP LEADERS (ATC-TL)** and **OUTFIT ADVISOR (ATC-OA)**. This training is in line with the 2025 Central Luzon Region Calendar of Scouting Observances, Events, Activities, and Trainings, and supports the Performance Evaluation Scorecard (PES) Target of the Boy Scouts of the Philippines, aiming to strengthen the Adults in Scouting (AIS) within our region.
2. The Cabanatuan City Council, Boy Scouts of the Philippines, will be hosting this important training. On the following venues and dates respective;
 - a. **ADVANCED TRAINING COURSE FOR TROOP LEADERS (ATC-TL)**
Dates : November 24-30, 2025
Venue : NEUST Campus, Gabaldon, Nueva Ecija
 - b. **ADVANCED TRAINING COURSE FOR OUTFIT ADVISOR (ATC-OA)**
Dates : November 23-30, 2025
Venue : NEUST Campus, Gabaldon, Nueva Ecija
3. This training course aims to:
 - a. Demonstrate the skills involved in program activities through the use of prescribed methods and techniques in Scouting with emphasis on outdoor life.
 - b. Display further enthusiasm and commitment to the aims and purpose of Scouting.
 - c. Identify and avail the opportunities for self-improvement.
4. Qualifications:
 - a.) Must be a Graduate of the Basic Training Course with completion certificate.
 - b.) Should be a registered Unit Leader of the BSP.
 - c.) Should be physically, mentally and medically fit (medical certificate is required).
5. Registration Fee:

For TROOP LEADERS	:	SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (P7,500.00) shall be charged from each participant to defray the cost of meals and snacks of the staff and participants, gilwell token set, handouts, training supplies/materials, and other related administrative and program expenses.
For OUTFIT ADVISOR	:	EIGHT THOUSAND FIVE HUNDRED PESOS ONLY (P8,500.00) shall be charged from each participant to defray the cost of meals and snacks of the staff and participants, gilwell token set, handouts, training supplies/materials, and other related administrative and program expenses.

Registration fee shall be deposited directly to the host council with details below:

Bank	:	Development Bank of the Philippines
Account Name	:	BSP Cabanatuan City Council
Branch	:	Cabanatuan City



Boy Scouts of the Philippines

Regional Coordination Office - CENTRAL LUZON

6th Floor, 181 Natividad Almeda Lopez Street, Ermita, 1000 Manila, Philippines

Tel. No.: (+632) 85278317 to 20

Email Address: central Luzon@gmail.com or clco@scouts.gov.ph

"Laging Nanda"

The Deadline of the **RESERVATION FEE** of **Three Thousand Pesos (P3,000.00)** must be deposited on or before **15 November 2025** to determine the conduct of the required number of course participants and for the facilitation of the Training Materials Purchases Process.

For any queries, you can reach us at our AO I David T. Arlantico dtarlantico@scouts.gov.ph or directly to the host **Cabanatuan City Council @ CP No. 0919-6925-052** c/o Ms. Wilma Quibuyen.

6. The complete list of participants **MUST** be submitted to the host CSE/OIC as attachment on the **APPLICATION** for the **COURSE RECOGNITION** and completion of **FULL PAYMENT** with the deposit slip shall be forwarded to the regional office one (1) week prior to the scheduled ATC. **STRICTLY, No On-Site Registration is allowed, and the Registration Fee is Non-Refundable and but Transferable.**
7. Attendance to this training shall be on **OFFICIAL BUSINESS**. Registration fee, transportation, incidental and other miscellaneous expenses related hereto are chargeable against local funds or MOOE (if available) subject to its availability and the prescribed accounting and auditing rules and regulations.
8. Each local council is entitled to send a **MINIMUM of five (5) participants**. They shall report at the venue one (1) day before the start of the training course with complete gear and requirements.
9. Participants must bring the following:

FOR ATC TROOP PARTICIPANTS

- Copy of Adult Application Registration (AAR)
- At least two (2) sets of Type "A" Uniform – Shorts with Green Garter Tab with white handkerchief
- Black Shoes with strings & Rubber Shoes with black and white Socks
- Sportswear and personal accessories
- Tent with sleeping bag or Blanket
- Socialization Attire (TBA after the Course Staff Meeting)
- Toiletries and Others
- Rain Gear and Fly sheet/Trapal
- Flashlight (battery/solar) and Personal Bolo
- Extra Clothes good for the entire training course

FOR ATC OUTFIT ADVISOR PARTICIPANTS

- Copy of Adult Application Registration (AAR)
- At least two (2) sets of Type "A" Uniform – Shorts with Red Garter Tab and Long Pants with white handkerchief
- Black Shoes with strings & Rubber Shoes with black and white Socks
- Sportswear and personal accessories
- Tent with sleeping bag or blanket
- Socialization Attire (TBA after the Course Staff Meeting)
- Toiletries and Others
- Rain Gear and Fly sheet/Trapal
- Flashlight (battery/solar) and Personal Bolo
- Extra Clothes good for the entire training course

10. All CSEs/OICs are hereby advised to facilitate corresponding local memorandum/reproduction, travel documents and requirements of their respective delegates.

11. For the success of this training, compliance and immediate dissemination of this memorandum is desired.

MICHAEL A. INDOMA
RYDO V. RCO

Incl.: Application to attend
Medical Form