



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

OFFICE MEMORANDUM

No. 19 S. 2025

To: School Health and Nutrition Personnel
All concerned

From: **NICOLE ANDREANNA T. BULSECO, MD**
MEDICAL OFFICER III
SCHOOL HEALTH AND NUTRITION UNIT

DATE: October 21, 2025

Subject: **Conduct of In-Service Training (INSET) for School Health and Nutrition Unit Personnel**

1. In line with the Department of Education's commitment to continuous professional development, this Office hereby informs all SHNU Personnel that the In- Service Training (INSET) for the implementation of Healthy Learning Institutions (HLI) Program will be conducted on October 28, 2025 at SDO Conference Hall.

2. The INSET aims to equip school health personnel with the knowledge and skills necessary to effectively implement and sustain the HLI Program in their respective schools.

3. Specifically, the INSET seeks to:

- deepen the understanding of the HLI framework and its component
- strengthen nurses roles in promoting health-supportive learning environments
- enhance collaboration between health personnel, school heads and teachers
- develop school based HLI action plans and monitoring mechanisms.

4. Participants are expected to;

- attend all sessions punctually and actively participate in workshops and group discussions
- bring relevant school health data or reports to support the planning session;
- submit their Program Action Plan after the training.
- Participants of the said activity is attached in this Memorandum for reference.

5. Attendance is a must and shall be considered official time.

CECILIA E. VALDERAMA, PhD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent



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Enclosure No. 1 to Office Memorandum No. ____ s. 2025

Time	Activity	Facilitator/ Resource Person
8:00 - 8:30	Registration	Secretariat
8:30 - 9:00	Opening Program Invocation Welcome Remarks Reading of the Previous Minutes	Program Committee
9:00 - 9:30	Election of Officers	Medical Officer/ Dentist In Charge/ Nurse In Charge
9:30- 10:00	Financial Transparency Report	
10:00 - 11:30	Updates on the Program Medical Dental Mental Health Adolescent Reproductive Health NDEP SBFP Deworming GPP Immunization Scouting WINS	Program Focals
11:30 - 12:30	Lunch Break	
12:30 - 1:30	Overview of the Healthy Learning Institution Program	Program Focal

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1:30 - 3:00	Workshop: Crafting of the Program Action Plan, Monitoring Tool and MOV for HLI SAC	Participants
3:00 - 4:00	Presentation of Outputs	Group Presentation
4:00 - 5:00	Synthesis and Closing Program	Program Committee

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Enclosure No. 2 to Office Memorandum No. ____ s. 2025

BULSECO, Nicole Andreanna T.	Medical Officer III
AGUAS, Vilma Q. - DMD	Dentist II
DELOS SANTOS, Pauleen D. - DMD	Dentist II
FERNANDEZ, Chefer Froilan	Dentist II
OCAÑA, Gloria L. - DMD	Dentist II
PACIFICADOR, Maria Adora E. - DMD	Dentist II
RAMOS, Roselle R. - DMD	Dentist II
VILLAREAL, Elmer J. - DMD	Dentist II
ALBA, Cherrie T. - RN	Nurse II
BEQUIZO, Editha E. - RN	Nurse II
BURGOS, Shirley C. - RN	Nurse II
CHICO, Lucia Jane C. - RN	Nurse II
DE GUZMAN, Ma Elaine A. - RN	Nurse II
DE JESUS, Bernadette D. - RN	Nurse II
DINEROS, Cecile C. - RN	Nurse II
ENRIQUEZ, Mary Celine M. - RN	Nurse II
EVANGELISTA, Marites C. - RN	Nurse II
GONZALES, Karen Lyn C. - RN	Nurse II
GUEVARRA, Angeles - RN	Nurse II
DE GUZMAN, Catrine Edriane S. - RN	Nurse II
IGAYA, Charity Grace V. - RN	Nurse II
IGNACIO, Ma Leonora B. - RN	Nurse II
INONCILLO, Gerry R. - RN	Nurse II
JIMENEZ, Yolanda G. - RN	Nurse II
LIBAO, Lester Jeo C. - RN	Nurse II
LOPEZ, Gary L. - RN	Nurse II
MENDOZA, Jean Rochelle M. - RN	Nurse II
PANGANIBAN, Marie Anthonette T. - RN	Nurse II
RABUSA, Kathleen Ruth C. - RN	Nurse II
SULIT, Mariezel M. - RN	Nurse II
TOLENTINO, Rod C. - RN	Nurse II
TRINIDAD, John Paulo S. - RN	Nurse II
VALENTINO, Arminda R. - RN	Nurse II
VILLANUEVA, Melda L. - RN	Nurse II
YUTOC, Mary Grace V. - RN	Nurse II
CRUZ, Analyn T. - RN	Nurse II
DOMINGO, DANICA MAE P. - RN	Nurse II

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APOSTOL, Anita C. - RN	Nurse II
BALUYOT, Leandro III S. - RN	Nurse II
BALUYOT, Precious S. - RN	Nurse II
BONUS, Job Angelo P. - RN	Nurse II
DE JESUS, Maria Luisa D. - RN	Nurse II
DELA CRUZ, Mylene D. - RN	Nurse II
DELOS SANTOS, Mae Lyn D. - RN	Nurse II
JOAQUIN, Sherwin DR. - RN	Nurse II
JOSE, Calvin Louis SA. - RN	Nurse II
MARIANO, Julie Ann L. - RN	Nurse II
SILVERIO, Joseph Jones C. - RN	Nurse II
URETA, Jezliah C. - RN	Nurse II
VICTORIA, Amabelle Joyce N. - RN	Nurse II
CLIMACO, Ronald R.	Dental Aide
DE OCAMPO, Edison C.	Dental Aide
ESPIRITU, Raul R.	Dental Aide
ISIP, Jose J.	Dental Aide
LUGO, Ferdinand F.	Dental Aide
PASCUAL, Ramiro R	Dental Aide

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