



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
No. **521** s. 2025

**RANKING AND PLACEMENT FOR VACANT SCHOOL PRINCIPAL POSITIONS IN
THE SECONDARY LEVEL**

To : Asst. Schools Division Superintendent
Education Program Supervisors
HRMPSB Members
Secondary Principals/OICs
All Others Concerned

1. This is to announce that Open Ranking for the various vacant positions in the Secondary, this Schools Division, shall be held on the schedule hereto attached.

- School Principal IV-1
- School Principal III-1
- School Principal II-1

2. The Civil Service Qualification Standards (QS) for the positions are as follows, and the evaluation of documents shall be based on DO 7.,s.2023.

SCHOOL PRINCIPAL IV, III AND II-SECONDARY				
POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
School Principal IV (SG 22)	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	3 years as Principal	40 hours of relevant training	RA 1080 (Teacher)
School Principal III (SG 23)	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units +	2 years as Principal	40 hours of relevant training	RA 1080 (Teacher)



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

	6 units of Management			
School Principal II (SG 20)	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management	1 year as Principal	40 hours of relevant training	RA 1080 (Teacher)

3. The evaluation of documents shall be based on DO 7.s.2023. Interested and qualified applicants shall submit the notarized Checklist of Requirements (Omnibus) on or before November 10, 2025.
4. The said open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for School Principal positions in the said schools. No additional documents will be accepted after the scheduled date of the ranking procedure.
5. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
6. Wide dissemination of this Memorandum is desired.

CECILIA E. VALDERAMA, PhD

Asst. Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

October 10, 2025
HRMP5B



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

Enclosure to the Division Memorandum No. 561 s. 2025

Schedule of Activities

Date	Activity	Personnel In-Charge
<i>School Principal IV, III and II</i>		
On or before November 10, 2025	Submission of notarized Omnibus Sworn Statement and copies of Performance Rating for three (3) consecutive rating periods	Records Unit
November 11, 2025	Initial evaluation of the applicants' qualification based on DepEd Order No. 7, s. 2023 - Qualification Standards	HRMO
November 13, 2025	Emailing of applicants	Division HRMP SB Secretariat
November 14, 2025	Evaluation of documents 3rd Floor SDO Building	HRMP SB
November 17, 2025	Submission of CAR to the SDS	Secretariat



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

Enclosure to the Division Memorandum No. ⁵²¹ s. 2025

School	Position	Item Number	Publication Date
SCHOOL PRINCIPAL POSITIONS-SECONDARY			
Balagtas NAHS	School Principal IV	SP4-150001-2025	4/4/2025
Obando NHS	School Principal III	SP3-150001-2013	4/4/2025
Angat NHS	School Principal II	SP2-150102-2011	4/30/2025



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

Enclosure to the Division Memorandum No. ⁵²¹ s. 2025

Checklist of Requirements (Scan QR Code to Download)



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph