



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

October 03, 2025

DIVISION MEMORANDUM

No. 441 s. 2025

To: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
HRMPSB Members
Secondary/Elementary Principals/OICs
All Others Concerned

**AUTHORITY TO TRAVEL OF ASSESSORS RELATIVE TO DIVISION
MEMORANDUM NO. 478, s. 2025 ENTITLED "CALL FOR APPLICATION FOR
THE RECLASSIFICATION OF TEACHER II TO VII, MASTER TEACHER II to V
AND SCHOOL PRINCIPAL I TO IV POSITIONS IN THE ELEMENTARY, JUNIOR
AND SENIOR HIGH SCHOOL LEVELS"**

1. Pursuant to Division Memorandum No. 478, s. 2025 entitled "Call for Application for the Reclassification of Teacher II to VII, Master Teacher II to V and School Principal I to IV Positions in the Elementary, Junior and Senior High School Levels", all designated Assessors are hereby authorized to travel from one school to another within the Division in the performance of their duties relative to the evaluation /assessment of documents and observation of classes for reclassification purposes.
2. All travel and related expenses incurred in the conduct of said activity shall be charged against the School MOOE /Local Funds subject to the usual budgeting, accounting, and auditing rules and regulations.
3. This Memorandum shall serve as the official travel authority of all concerned personnel for the duration of the activity.
4. Immediate dissemination of and compliance with this Memorandum is enjoined.


CECILIA E. VALDERAMA, PhD

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent