



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

October 01, 2025

DIVISION MEMORANDUM

No. 487 s. 2025

**Training Workshop on the Land Ownership Verification,
Documentation, and Titling Processes**

TO : Assistant Schools Division Superintendent
Public School District Supervisors
Principals School heads
Administrative Officers
all others concerned

1. The DepEd Schools Division of Bulacan – Sites Titling Office, will conduct a *“Training Workshop on the Land Ownership Verification, Documentation, and Titling Process,”* for DepEd Personnel of Schools Division of Bulacan on October 8 to 10, 2025, at Anne Raquel’s Hillside Resort, Miguel L. Santos Village National High-way, Olongapo City, Zambales.
2. This activity aims to:
 - a.) *Ensure alignment of school-level initiatives with the Department of Education’s (DepEd) overall goal of securing legal ownership of all public-school sites in the province of Bulacan;*
 - b.) *Promote active engagement of school heads in supporting and coordinating with relevant offices (SDO, RO, CO, DENR, LRA, DAR, LGUs and other government agencies);*
 - c.) *Familiarize with relevant laws, policies, and government issuances related to public school and land ownership, verification, and titling; and*
 - d.) *Identify and address challenges related to untitled school sites, such as encroachment, land disputes and missing documents through strategic and lawful solutions and explore practical strategies and best practices to overcome those barriers.*
3. The participants to this Training-Workshop are the select Schools Division Personnel of Schools Division of Bulacan (see attached training matrix as *Annex 1* list of participants and resource persons).



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4. Expenses for food and accommodation of participants shall be charged to the Schools Division of Bulacan-Sites Titling Office Funds. While Transportation expenses of all participants shall be charged to available local funds subject to the usual accounting and auditing rules and regulations.
5. Participants are expected to report to the venue on October 8, 2025, beginning with registration at 7:00 A.M. The program of activities is attached as *annex 2*.
6. The participants listed in Enclosure 1 must confirm their attendance not later than October 5, 2025, through the prescribed online form, accessible via the provided link (<https://forms.gle/p3StAVw7jGutzMGs6>) or QR code, with a copy furnished to sitetitlingoffice@bulacandeped.com.ph. Those unable to attend shall designate a substitute personnel, preferably their office's administrative officer or focal person for the school site's ownership.



7. Inquiries and clarifications may be directed to Ms. Shainne Marie G. Atanacio or Mr. Jericho Ian C. Dalisay of the Schools Division of Bulacan – Sites Titling Office at Viber number +639973822591, +639455220179.
8. Immediate and widest dissemination of this Memorandum is desired.



CECILIA E. VALDERAMA, PhD

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure:

1. Annex 1.
2. Annex 2.



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
Website: <https://bulacandeped.com> Email: bulacan@depd.gov.ph



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Annex 1 (Amended Final List of Participants)

This will serve as the Travel Authority of the participants subject to budgeting, accounting, and auditing rules.

SCHOOLS DIVISION OF BULACAN					
	PARTICIPANTS	DESIGNATION	OFFICE/SCHOOL NAME/DISTRICT	MUNICIPALITY	DISTRICT
1	Cecilia E. Valderama, PhD	OIC-SDS	SDO-BULACAN		SDO
2	Maria Celina L. Vega, CESO VI	ASDS	SDO-BULACAN		SDO
3	Victoria O. Madrigal	Administrative Officer V	SDO-BULACAN		SDO
4	Raquel I. Climaco	Supply Officer II	SDO-BULACAN		SDO
5	Engr. Carl Paulo A. Fernando	Engineer III	SDO-BULACAN		SDO
6	Engr. Michael R. Ebreo	Engineer III	SDO-BULACAN		SDO
7	Rencel A. Torres	Admin Staff	SDO-BULACAN		SDO
8	Dulce Regina C. Flores, PhD	PSDS	Plaridel	PLARIDEL	2
9	Alexander I. Adonis, PhD	PSDS	Marilao North	MARILAO NORTH	4
10	Priscila P. Ilizcupidez	PSDS	Marilao South	MARILAO SOUTH	4
11	Anabell R. Palomo, PhD	PSDS	Obando	OBANDO	4
12	Rowena C. Berces	Administrative Officer II	Balagtas	BALAGTAS	5
13	Jonar C. David	PSDS	Bocaue	BOCAUE	5
14	Shiela Yoradyl N. Resplandor	Administrative Officer II	Guiguinto	GUIGUINTO	5
15	Ma. Alaiza B. Elquiero	Administrative Officer II	Pandi North	PANDI NORTH	5
16	Ellana Grace M. De Lara	Admin Officer II	Pandi South	PANDI SOUTH	5
17	Guillermo J. Flores, EdD	PSDS	Angat	ANGAT	6
18	Maximo C. Herrera, EdD	PSDS	Norzagaray East	NORZAGARAY EAST	6
19	Fia Ann C. Pascual	Administrative Officer II	Norzagaray West	NORZAGARAY WEST	6
20	Jose Arthur B. Tijam Jr.	OIC - Master Teacher II	Santa Maria Central	STA. MARIA CENTRAL	6
21	Rose Anne M. Estrella	Administrative Officer II	Santa Maria East	STA. MARIA EAST	6
22	Rikka Deannise DT. Torres	Administrative Officer II	Sta Maria West	STA. MARIA WEST	6



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23	Michelle G. Josen	School Principal I	Bustos	BUSTOS	2
24	Ednilo M. Ramos	Elem School Prin. I	Bonga Mayor Elementary School	BUSTOS	2
25	Evermina S. Santos	Elem School Prin. I	Bonga Menor Elementary School	BUSTOS	2
26	John Henry O. Cruz	AO II	Bulacan Heights Elementary School	BUSTOS	2
27	Josefina Q. Cruz, PhD	Elem School Prin. IV	Bustos Elementary School	BUSTOS	2
28	Oliver P. Lopez, PhD	Elem School Head Teacher I	Camachilihan Elementary School	BUSTOS	2
29	Blanquita F. Alcantara	Elem School Prin. I	Cambaog Elementary School	BUSTOS	2
30	Dulce Vilma R. Galang	Sec Principal I	Cambaog National High School	BUSTOS	2
31	Brenda'Lea A. Caranto	Sec School Prin. I	Dr. Pablito V. Mendoza, Sr. High School	BUSTOS	2
32	Jocelyn P. Beltran	Elem School Prin. III	Liciada Elementary School	BUSTOS	2
33	Ericson A. De Guzman	Elem School Prin. I	Malamig Elementary School	BUSTOS	2
34	Jose N. Beltran Jr.	Elem School Prin. I	S.S. Del Rosario Elementary School/Simplicio S. Del Rosario Memorial Elementary School	BUSTOS	2
35	Esmeralda C. Lacanlale	Elem School Prin. I	San Pedro Elementary School (Bustos)	BUSTOS	2
36	Rosario A. Josen	School Head	Catacte Integrated School	BUSTOS	2
37	Rocky C. Mejia	Elem School Head Teacher	Tibagan Elementary School	BUSTOS	2
38	Vanessa Jovel F. Cabingas	Administrative Officer II	Banga Elementary School	PLARIDEL	2
39	Lailani C. Pascua	Administrative Assistant II / Property Custodian	Banga High School	PLARIDEL	2
40	Ranilo P. De Jesus	Administrative Officer II	Bintog Elementary School	PLARIDEL	2
41	Dionisio C. Magtira	Head Teacher I	Dampol 1st National High School	PLARIDEL	2



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42	Argade C. Dumago	Administrative Officer II	Dampol Elementary School	PLARIDEL	2
43	Mark Nowel B. De Castro	Administrative Officer II	Don Nemencio Clemena Memorial School (Bulihan ES)	PLARIDEL	2
44	Emma A. De Jesus	Head Teacher III	Dr. Felipe De Jesus High School	PLARIDEL	2
45	John Mc Coy M. Cortez	ADAS II	Jaime J. Vistan High School	PLARIDEL	2
46	Shiela Mae C. Bulaong	Administrative Assistant II	Jose J. Mariano Memorial High School	PLARIDEL	2
47	Lesyl T. Gutierrez	Administrative Officer II	Lagundi Elementary School	PLARIDEL	2
48	Den Mark L. Cruz	Administrative Officer II	Lalangan Elementary School	PLARIDEL	2
49	Ruby B. Galang	Head Teacher III	Lumangbayan Elementary School	PLARIDEL	2
50	Michael R. Alvarez	Administrative Officer II	Parulan Elementary School	PLARIDEL	2
51	Roniel L. Bernardo	Administrative Officer II	Plaridel Elementary School	PLARIDEL	2
52	Dan Harvey D. Castro	Administrative Officer II	Rueda Elementary School	PLARIDEL	2
53	Judith P. Dangca, PhD	Elem School Prin. III	San Jose Elementary School	PLARIDEL	2
54	Manolo C. Cunanan	Elem School Prin. II	Tabang Elementary School (Plaridel)	PLARIDEL	2
55	Fitz Gerald B. Salvador	Administrative Officer II	FSS Patulo Elementary School	MARILAO NORTH	4
56	Harold A. Arradaza	Elem School Prin. I	Heritage Homes Integrated School	MARILAO NORTH	4
57	Ronaldo A. Bonifacio	Elem School Prin. III	Loma de Gato Elementary School	MARILAO NORTH	4
58	Joie S. Germar	Elem School Prin. II	Patubig Elementary School	MARILAO NORTH	4
59	Corazon A. Dela Rosa	Elem School Prin. IV	Prenza Elementary School	MARILAO NORTH	4
60	Rhea D. Malabanan	Elem School Prin. III	Sta. Rosa I Elementary School	MARILAO NORTH	4
61	Ronel M. Rom	Elem School Head Teacher III	Sta. Rosa II Elementary School	MARILAO NORTH	4
62	Eleanor A. Diaz	Elem School Prin. I	Tabing Ilog Elementary School	MARILAO NORTH	4
63	Argie Rose E. Baer	AO II	Abangan Norte Elementary School	MARILAO SOUTH	4
64	Jhoanna Lou L. Rubio	Administrative Officer II	Abangan Sur Elementary School	MARILAO SOUTH	4



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65	Roman M. Carreon	Sec School Prin. IV	Assemblywoman Felicita G. Bernardino Memorial Trade School	MARILAO SOUTH	4
66	Lionel N. Lorenzo	Administrative Officer II	Ibayo Elementary School	MARILAO SOUTH	4
67	Estrella T. Bayle	Administrative Officer II	Lias Elementary School	MARILAO SOUTH	4
68	Romel U. Nazarino	Administrative Officer II	Northville IV Elementary School	MARILAO SOUTH	4
69	Jacklyn V. Pabatang	Administrative Officer II	Northville IV-B Elementary School	MARILAO SOUTH	4
70	Jocelyn V. Sunga	Sec School Prin. I	Obando National High School	OBANDO	4
71	Abelardo S. Miranda Jr.	OIC School Head/ MTI	Obando School Of Fisheries	OBANDO	4
72	Jillien Marielle D. Santiago	Administrative Officer II	Balagtas Central School	BALAGTAS	5
73	Richard G. Batac	Administrative Officer II	Balagtas Heights Elementary School	BALAGTAS	5
74	Denise Ane L. Reyes	ADAS II - Property Custodian	Balagtas National Agricultural High School Annex	BALAGTAS	5
75	Karen R. Feliciano	Administrative Officer II	Borol 2nd Elementary School	BALAGTAS	5
76	Ardelio N. Galang	Administrative Officer II	Francisco Balagtas Memorial School	BALAGTAS	5
77	Jester DC. Adriano	Administrative Officer II	Marciano C. Rivera Elementary School	BALAGTAS	5
78	Amelia M. Hisarza	Administrative Officer II	Northville VI Elementary School	BALAGTAS	5
79	Princess Diana S. Columbano	Administrative Officer II	Santol Elementary School	BALAGTAS	5
80	Ana Katrina C. Hilario	Administrative Officer II	Sulok Elementary School	BALAGTAS	5
81	Rea P. Bongcales	Administrative Officer II	Bambang Elementary School	BOCAUE	5
82	Christhoffer Clyde C. Bodoso	Administrative Officer II	Batia Elementary School	BOCAUE	5
83	Kate Eidrienne C. Roque	Administrative Officer II	Biñang Elementary School	BOCAUE	5
84	Raymond R. Cruz	Administrative Assistant II	Bunducan Elementary School	BOCAUE	5
85	Rhodora T. Tiburcio	Administrative Officer II	Cong. E. R. Cruz Mem. School (Bocaue CS)	BOCAUE	5
86	Ivan Mowie B. Molina	Administrative Officer II	Duhāt Elementary School	BOCAUE	5



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87	Romhel C. Odtohan	Sec School Prin. II	Illuminada Mendoza-Roxas Memorial High School (Bambang NHS)	BOCAUE	5
88	Regine DL. Agapito	Administrative Officer II	Joni J. Villanueva-Tugna Elementary School (JJVT ES) (Bocaue Hills Annex Elementary School)	BOCAUE	5
89	Lambert Joseph C. Zuñiga	Administrative Officer II	Lolomboy Elementary School	BOCAUE	5
90	Janette B. Mostaza	Administrative Officer II	St. Martha Elementary School	BOCAUE	5
91	Robert D. Victor	Elem School Prin. II	Taal Elementary School	BOCAUE	5
92	Neri L. Dizon	Sec School Prin. IV	Taal High School	BOCAUE	5
93	Ernest Ygan DG. De Guzman	Administrative Officer II	Tambubong Elementary School	BOCAUE	5
94	Baby Rocille U. Nadungga	Administrative Officer II	Turo Elementary School	BOCAUE	5
95	Severino Y. Narciso Jr	Elem School Prin. I	Cutcut Elementary School	GUIGUINTO	5
96	Ma Melody P. Agustin	Elem School Head Teacher III	Daungan Elementary School	GUIGUINTO	5
97	Susana C. Hernandez	Elem School Prin. I	Doña Escolastica Aldaba Punongbayan Elementary School	GUIGUINTO	5
98	Persley B. Billones	Administrative Officer II	Dra. Ruperta Elementary School	GUIGUINTO	5
99	Regalado P. Hernandez	Head Teacher II/ Facilities Coordinator	Felizardo National High School	GUIGUINTO	5
100	Kahryz D. Maninang	Principal I	Guiguinto National Vocational High School - ANNEX	GUIGUINTO	5
101	Aries L. Ibañez	Elem School Prin. IV	Malis Elementary School	GUIGUINTO	5
102	Florinda R. Cruz	Administrative Officer II	Pritil Elementary School	GUIGUINTO	5
103	Vilma V. Santos	Head Teacher III	Pulonggubat Elementary School	GUIGUINTO	5
104	Editha F. De Jesus	Elem School Prin. II	Sta. Cruz Elementary School (Guiguinto)	GUIGUINTO	5



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105	Conrado S. Gonzales	Elem School Prin. I	Tabang Elementary School (Guiguinto)	GUIGUINTO	5
106	Maricel P. Mailig	Admin Officer II	Tabang Elementary School	GUIGUINTO	5
107	Florabel B. Narciso	Administrative Officer II	Tiaong Elementary School	GUIGUINTO	5
108	Eduardo T. Mañas	Sec School Prin. I	Tiaong National High School	GUIGUINTO	5
109	Yolanda M. Garcia	Elem School Prin. III	Tuktukan Elementary School	GUIGUINTO	5
110	Eugenia DG. Dela Cruz	Head Teacher I	Baka-Bakahan Elementary School	PANDI NORTH	5
111	Melinda P. Romero	OIC	Eusebio Roque Elementary School	PANDI NORTH	5
112	Josielyn G. Cruz	Administrative Officer II	Siling Matanda Elementary School	PANDI NORTH	5
113	Devy C. Coronel	Administrative Officer II	Mamerto C. Bernardo Memorial Central School	PANDI NORTH	5
114	Marivic S. Reyes	Sec School Prin. I	Mapulang Lupa High School	PANDI NORTH	5
115	Aiza R. Garcia	AO II	Matias B. Salvador Memorial Elementary School	PANDI NORTH	5
116	Reginald A. Magsakay	Administrative Officer II	Pandi Residences Elementary School	PANDI NORTH	5
117	Marilyn, E. Labong	Teacher I	Pinagkuartelan Integrated School	PANDI NORTH	5
118	Alyzza Ann Valmadrid-Galang	Administrative Officer II	Real De Cacarong Elementary School	PANDI NORTH	5
119	Leopoldo A. Ignacio Jr.	Elem School Head Teacher I	San Roque Elementary School	PANDI NORTH	5
120	Honey Jane G. Hufana	Administrative Assistant II	Virginia Ramirez-Cruz High School	PANDI NORTH	5
121	Ana Sonia R. Nolasco	Elem School Prin. III	Bunsuran Elementary School	PANDI SOUTH	5
122	Richelle C. Galvez	Administrative Assistant II	Bunsuran National High School	PANDI SOUTH	5
123	Delilah U. Orillosa	Elem School Prin. I	Cupang Elementary School	PANDI SOUTH	5
124	Imelda SD. Catiis	Elem School Prin. I	Malibo Bata Elementary School	PANDI SOUTH	5
125	Marlene R. Rodriguez	AOII	Malibo Matanda Elementary School	PANDI SOUTH	5
126	Marcelina J. Hilario	Elem School Head Teacher II	Manatal Elementary School (Pandi)	PANDI SOUTH	5



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127	Rolando B. Reyes Jr.	Sec School Prin. II	Masagana High School	PANDI SOUTH	5
128	Roxelle C. Gerona	Administrative Officer II	Masuso Elementary School	PANDI SOUTH	5
129	Ronaldo A. Contreras	Elem School Prin. IV	Pandi Heights Elementary School	PANDI SOUTH	5
130	Bienvenida T. Valcos, PhD	Elem School Prin. IV	San Antonio Abad Elementary School	PANDI SOUTH	5
131	Roselle L. De Jesus	Elem School Head Teacher I	Sto. Niño Elementary School (Pandi)	PANDI SOUTH	5
132	Mark Lee C. Sarmiento	Sec School Prin. I	Angel M. del Rosario High School	ANGAT	6
133	Tirso DL. Pascual	Elem School Prin. III	Baybay Elementary School/Francisco F. Illescas Elementary School	ANGAT	6
134	Arnold V. Sincioco	Elem School Head Teacher III	Benito C. Cruz Elementary School	ANGAT	6
135	Rafael DG. Del Rosario	Elem School Head Teacher I	Col. Vicente L. Salvador Elementary School	ANGAT	6
136	Ronald G. Cinco	ADAS II	Pres. Diosdado Macapagal Memorial High School	ANGAT	6
137	Jewell E. Cruz	AO II	M. L. Adriano Mem. Elementary School (Encanto)	ANGAT	6
138	Marielyn D. Castillo	Elem School Prin. III	Matias A. Fernando MS (Angat Central School)	ANGAT	6
139	Ron Joseph E. Cortez, PhD	Elem School Prin. I	O. M. Esteban Elementary School (Pulong Yantok ES)	ANGAT	6
140	Mary Ann P. Rosales	Elem School Head Teacher III	Pablo C. Capistrano Elementary School	ANGAT	6
141	Gina P. Correa	Elem School Prin. I	Apugan Elementary School	NORZAGARAY EAST	6
142	Wendell R. Alvarez	Elem School Head Teacher III	Banahaw Elementary School	NORZAGARAY EAST	6
143	Julie-Anne Buenaventura	Administrative Officer II	Bigte Elementary School	NORZAGARAY EAST	6
144	Rod Royce M. Andres	AO II	Caimino Elementary School	NORZAGARAY EAST	6



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145	Elaine C. Saracho	Elem School Prin. I	Ipo Elementary School	NORZAGARAY EAST	6
146	Meriam H. Roldan	Sec School Prin. I	Julian B. Sumbillo High School	NORZAGARAY EAST	6
147	Flordeliza S. Legaspi	Elem School Head Teacher III	Kanyakan Elementary School	NORZAGARAY EAST	6
148	Jennifer E. Sacdal	Elem School Head Teacher III	Karahumi Elementary School	NORZAGARAY EAST	6
149	Martin S. Santos	Elem School Prin. I	National Power Corporation Elementary School/Sapang Kawayan Elementary School	NORZAGARAY EAST	6
150	Baby Ruth R. Cruz	Administrative Officer II	Padling Elementary School	NORZAGARAY EAST	6
151	Jonkelly T. Torrecampo, PhD	Elem School Prin. I	San Mateo Elementary School	NORZAGARAY EAST	6
152	Edna M. Soriano	Elem School Head Teacher I	Sapang Munti Elementary School and Dike Elementary School	NORZAGARAY EAST	6
153	Maricel R. Delos Santos, PhD	Elem School Prin. I	Bitungol Elementary School	NORZAGARAY WEST	6
154	Jeanifer Beatriz C. Jader	Elem School Prin. I	Coral Elementary School	NORZAGARAY WEST	6
155	Minerva M. Sikat, PhD	Sec School Prin. II	FVR High School	NORZAGARAY WEST	6
156	Evelinda C. Santos, PhD	Elem School Prin. III	FVR Phase 2 Elementary School	NORZAGARAY WEST	6
157	John Mike M. Halili	Administrative Officer II	FVR Phase 3 Elementary School	NORZAGARAY WEST	6
158	Jovelyn S. Felix, PhD	Elem School Prin. III	Luis Gravador Elementary School	NORZAGARAY WEST	6
159	Arianne Joie R. Mariano	Administrative Officer II	Matictic Integrated School	NORZAGARAY WEST	6
160	Christopher P. Legaspi	Administrative Assistant III	Norzagaray Elementary School	NORZAGARAY WEST	6
161	Luisito V. De Guzman, PhD	Sec School Head Teacher IV	Norzagaray National High School	NORZAGARAY WEST	6
162	Janet C. Ramos	Administrative Officer II	Partida Elementary School	NORZAGARAY WEST	6
163	Nida D. Dela Merced	Elem School Prin. I	Pinagtulayan Elementary School	NORZAGARAY WEST	6
164	Jeffrey DC. Basilio	Sec School Prin. II	Catmon National High School	STA. MARIA CENTRAL	6



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165	Veralyn E. Cruz	Elem School Prin. I	Caysio Elementary School	STA. MARIA CENTRAL	6
166	Elsilda P. Bunagan	Sec School Prin. IV	Fortunato F. Halili National Agricultural School	STA. MARIA CENTRAL	6
167	Maricel G. Santiago	Principal IV	Guyong Elementary School	STA. MARIA CENTRAL	6
168	Roderick G. Bautista	Elem School Prin. III	Jose Juan Serapio Elementary School	STA. MARIA CENTRAL	6
169	Alma I. Angeles	Elem School Prin. II	Kaylawig Elementary School	STA. MARIA CENTRAL	6
170	Arlene O. Oserin	Elem School Prin. III	M.M. Cruz Memorial School	STA. MARIA CENTRAL	6
171	Maria Luisa N. Lipana, EdD	Elem School Prin. III	San Jose Patag Elementary School	STA. MARIA CENTRAL	6
172	Emerito S. Jose	Elem School Prin. I	St. Mary Village Elementary School	STA. MARIA CENTRAL	6
173	Mary Rose DS. Armenion	Administrative Officer	Sta. Clara Elementary School	STA. MARIA CENTRAL	6
174	Melanie S. Palma	AO II	Bagbaguin Elementary School (Sta. Maria)	STA. MARIA EAST	6
175	Ofelia F. Eugenio	Elem School Head Teacher III	Buenavista Elementary School	STA. MARIA EAST	6
176	Imelda S. Jose	Elem School Prin. I	Camangyanan Elementary School	STA. MARIA EAST	6
177	Romeo Y. Daquiz Jr	Administrative Officer II	Parada Elementary School	STA. MARIA EAST	6
178	Analiza G. Perez	Administrative Officer II	San Gabriel Elementary School	STA. MARIA EAST	6
179	Marilou P. Paming	Administrative Officer II	San Vicente (Hulo) Elementary School	STA. MARIA EAST	6
180	Ruby Liza T. Magalong	Administrative Officer II	San Vicente Gulod Elementary School	STA. MARIA EAST	6
181	Edwin D. Porras	Elem School Prin. I	Tumana Elementary School	STA. MARIA EAST	6
182	Louie Syron Dela Cruz Ibal	Admin Officer II	Cay Pombo National High School (Fortunato F. Halili National Agricultural School, Cay Pambo-Annex)	STA. MARIA WEST	6
183	Jenny Anne H. Reyes	ADAS II/Property Custodian	Pulong Buhangin National High School	STA. MARIA WEST	6
184	Rowena C. Mateo	MT II	Bagong Barrio Elementary School (Balasing PS Annex)	STA. MARIA WEST	6



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185	Sheryl DC. Silverio	Elem School Prin. I	Balasing Elementary School	STA. MARIA WEST	6
186	Dyann P. Ignacio	Elem School Head Teacher III	Camatchile Elementary School	STA. MARIA WEST	6
187	Anna V. Juliano	Elem School Prin. IV	Cay Pombo Elementary School	STA. MARIA WEST	6
188	Baby Lyn P. Guiao	Elem School Prin. IV	Cornelia M. De Jesus Memorial Central School	STA. MARIA WEST	6
189	Richard M. Habla	Administrative Officer II	Garden Village Elementary School	STA. MARIA WEST	6
190	Melinda G. Manato	MTII-OIC School Head	M. Sapa High School FFHNAS Annex	STA. MARIA WEST	6
191	Lizbeth C. Tan	Elem School Prin. II	Mag-asawang Sapa Elementary School	STA. MARIA WEST	6
192	Catherine L. De Guzman	Administrative Officer II	Perez Elementary School	STA. MARIA WEST	6
193	Maribel C. Fabian	Head Teacher I, OIC	Silangan Elementary School	STA. MARIA WEST	6
Total			193		

	RESOURCE SPEAKERS	Name	No. of RS
194	Department of Environment and Natural Resources (DENR)		1
195	Land Registration Authority (LRA) Registry of Deeds of Meycauayan Bulacan	Bernie C. Flores Records Officer	1
196	Provincial Assessor's Office	Arch. Rodello C. Robles Department Head	1
197	Founder RealtyPro and Diligence Inc.	Atty. Blake Feken, REB, REA	1
Resource Speakers Total			4

CENTRAL OFFICE			
	FACILITATORS	DESIGNATION	OFFICE
198	Atty. Melfort A. Lapnawan	TAIV	Site Titling Office
199	Atty. Sairah P. Macatman	TAIV	Site Titling Office
200	Atty. Alaine Sigrid G. Abelardo	TAIV	Site Titling Office
201	Engr. Angel Qutorio	TAIV	Site Titling Office
202	Carlo Troy Acelott T. Manalo	TAIII	Site Titling Office
203	Ahmad Domocao R. Alonto	TAIII	Site Titling Office
Central Office Total			6



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TECHNICAL WORKING GROUP			
	TECHNICAL WORKING GROUP	DESIGNATION	OFFICE / AGENCY
204	Atty. Cornelio A. Pacala	Attorney V	SDO-BULACAN
205	Engr. Eroll C. Salamida	Technical Assistant IV	SDO-BULACAN
206	Jericho Ian C. Dalisay	Technical Assistant II	SDO-BULACAN
207	Maryanne G. Golosinda	Technical Assistant II	SDO-BULACAN
208	Shainne Marie G. Atanacio	Technical Assistant II	SDO-BULACAN
209	Ma. Lelyn C. Zarraga	Technical Assistant II	SDO-BULACAN
210	(MC) Lorelie F. Carillo	School Principal	Bangkal Elementary School
211	Mhizzi Carol Mallari	ICTS Staff	SDO-BULACAN
212	Lou Jim Robles	ICTS Staff	SDO-BULACAN
213	Nicole Andreanna T. Bulseco	Medical Officer III	SDO-BULACAN
214	Mary Grace V. Yutoc	Nurse II	SDO-BULACAN
215	Leandro S. Baluyot	Nurse II	SDO-BULACAN
Technical Working Group Total			12

Recommending Approval:

ATTY. CORNELIO A. PACALA

Attorney V, Supervising Officer – STO

Approved:

CECILIA E. VALDERAMA, PhD

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

Annex 2:

Day 1

Time	Activity	In-Charge
7:00 AM - 8:00 AM	Registration/Breakfast	All Participants
8:00 AM - 8:15 AM	Preliminaries <ul style="list-style-type: none">• National Anthem• Prayer• DepEd Bulacan March• Acknowledgement of Participants	
8:15 - 8:30 AM	Welcome Remarks	(Host Division) MARIA CELINA L. VEGA, CESO VI Assistant Schools Division Superintendent
8:30: - 8:45 AM	Inspirational Message	CECILIA E. VALDERAMA, PhD Assistant Schools Division Superintendent Officer-in-Charge, Office of the Schools Division Superintendent
8:45 AM – 9:00 AM	Statement of Objectives	Atty. Cornelio C. Pacala Attorney V Supervising Officer - STO
9:00 AM – 10:00 AM	Discussion Checklist on School Site Landownership Due Diligence & Titling Documentation	Atty. Blake Feken
10:00 AM – 10:10 AM	Morning Break	
10:10 AM – 12:00 NN	Workshop: Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Division Personnel and Schools Heads, Atty. Blake Feken and other resource speakers
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Workshop:	Division Personnel and Schools Heads, Atty.



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	Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Blake Feken and other resource speakers
3:00 PM – 3:10 PM	Afternoon Break	
3:10 PM – 5:00 PM	Workshop: - Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Division Personnel and Schools Heads, Atty. Blake Feken and other resource speakers
5:00 PM – 5:05 PM	Administrative Announcement	Management

Day 2

8:00 AM – 8:15 AM	Preliminaries	Master of Ceremony
8:15 AM – 10:00 AM	Workshop: Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Division Personnel and Schools Heads, Atty. Blake Feken and other resource speakers
10:00 AM – 10:15 AM	Morning Break	
10:00 AM – 12:00 NN	Workshop: Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Division Personnel and Schools Heads, Atty. Blake Feken and other resource speakers
12:00 NN – 1:00 PM	Lunch Break	All
1:00 PM – 3:00 PM	Workshop: Presentation of concerns of the School Sites, review of f documents and troubleshooting of the issues	Atty. Blake Feken
3:00 PM – 3:10 PM	Afternoon Break	
3:10 PM – 5:00 PM	Open Forum and take aways of the participants	Division Personnel and Schools Heads, Atty. Blake Feken and other resource speakers



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Day 3

8:00 AM – 8:40 AM	Discussion on the Guidelines for the Process and Issuance of Special Patents for Public School Sites Under Republic Act No. 10023.	Resource Speaker from DENR
8:40 AM – 9:20 AM	Discussion on the Agricultural Land to Educational Use: Understanding DAR's Role in School Site Titling.	Resource Speaker from DAR
9:20 AM – 10:00 AM	Discussion on the Role of the Land Registration Authority (LRA) in the Titling of Public School Sites: Legal Mandates, Processes, and Partnerships with DepEd	Resource Speaker from LRA
10:00 AM – 10:15 AM	Morning Break	
10:15 AM – 11:00 AM	Discussion From Tax Declaration to Title: Strengthening Inter-Agency Synergy for Legitimate School Land Ownership	Resource Speaker from Provincial Assessors Office
11:00 AM - 11:30 AM	Question and Answer	
11:30 AM – 12:00 NN	Closing Remarks	Atty. Cornelio C. Pacala Attorney V Supervising Officer - STO