



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

October 01, 2025

**ONLINE MEETING ON THE REITERATION OF REGIONAL MEMORANDUM 003,
S. 2024 AND REGIONAL MEMORANDUM 245 S. 2021**

To: Assistant Schools Division Superintendent
Division Chiefs
All Public schools District Supervisors
All School Heads Elementary and Secondary
All School Information Coordinator of Elementary and Secondary
All others concerned

Please be informed that an online meeting is scheduled on October 8, 2025,
at 9:00 AM via MS TEAMS link: <https://tinyurl.com/SDOBulacanInfoMeeting>


The agenda of the said meeting are the following:

1. Discussion of Regional Memorandum 003, s. 2024 Roles and Functions of the Crisis Communication Management Team in Crisis Communication and Media Relations in the Regional Office,
2. Discussion of Regional Memorandum 245, S. 2021 Standardized Incident Reporting of Schools Division Offices and Schools.

The participants in the said online meeting are the following: PSDSes, All Elementary and Secondary School Heads, and all Elementary and Secondary School Information Coordinators.

All concerned are instructed to attend the aforesaid meeting punctually.

A 100% attendance in this meeting is hereby enjoined.


CECILIA E. VALDERAMA, PhD.
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Division Letter
No. 110 s. 2025



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph