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Republic of the Philippines
Department of Education
 REGION III-CENTRAL LUZON

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CECILIA E. VALDERAMA, PhD
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent
SCHOOLS DIVISION SUPERINTENDENT



Regional Memorandum:

No. 289, s.2025

ANNOUNCEMENT OF VACANT POSITIONS

To: Schools Division Superintendents
 Assistant Schools Division Superintendents
 All Others Concerned

The following vacant positions are slated to be filled up to wit:

ITEM NUMBER	POSITION TITLE	SALARY GRADE	PLACE OF ASSIGNMENT
OSEC-DECSB-DENT3-150001-1998	Dentist III	20	Education Support Services Division
OSEC-DECSB-A1-150274-2014	Accountant I	12	Finance Division

QUALIFICATION STANDARDS

POSITION TITLE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Dentist III	Doctor of Dental Medicine or Dental Surgery	2 years of relevant experience	8 hours of relevant training	RA 1080 (Dentist)
Accountant I	Bachelor's Degree in Commerce/ Business Administration major in Accounting	None Required	None Required	RA 1080 (Accountant)

Interested qualified applicants should signify their interest in writing. Attach the following documents to the letter of intent/ application letter **not later than September 25, 2025**:

1. Letter of Intent;
2. Duly accomplished PDS (CS Form No. 212, revised 2017) with Work Experience Sheet, if applicable;
3. Photocopy of valid and updated PRC License/ ID, if applicable;
4. Photocopy of Certificate of Eligibility/ Rating, if applicable;
5. Photocopy of scholastic/ academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/ degrees, if available;
6. Photocopy of Certificate/s of Training, if applicable;



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7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/ are applicable;
8. Photocopy of latest appointment, if applicable;
9. Photocopy of Performance Rating in the last rating period(s) covering one (1) year performance in the current/ latest position prior to the deadline of submission, if applicable;
10. Notarized Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012), using the Annex C (from DepEd Order 007, s. 2023), notarized by authorized official; and
11. Other documents for comparative assessment:
 - a. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment; and
 - b. Photocopy of Performance Rating obtained from the relevant work experience, if Performance Rating in Item 9 is not relevant to the position to be filled, if applicable.

Note: Individuals who failed to submit complete mandatory documents (Items 1 to 10) shall not be included in the pool of official applicants. Applicants are required to bring all the original documents during the final assessment of documents and interview of applicants for verification purposes

Qualified applicants are advised to hand in or send through courier/ email their application documents to:

ERLINDA M. DE LEON
Administrative Officer IV
region3@deped.gov.ph


RONNIE S. MALLARI, PhD, CESO V
Regional Director