



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

September 2, 2025

Division Memorandum
No. 422, series 2025

**ORIENTATION ON HMO GROUP AVAILMENT FOR 26 IMPLEMENTING UNITS
(IUs)**

To: Assistant Schools Division Superintendent
Administrative Officer V
Budget Officer
Accountant III
AO IV (Supply & Property Unit)
Principal (HOPE/PE)
BAC Chair

1. The Schools Division of Bulacan shall conduct an orientation on HMO Group availment for the twenty-six Implementing Units on September 4, 2025, Thursday, at 1 PM, Conference Hall, 3rd floor of SDO Bulacan Building.
2. Topics for discussion include:
 - a. Legal Basis on HMO Grant
 - b. Procurement Process
 - Public Bidding
 - Procurement Timeline
 - PhilGEPS and Templates used in Public Bidding
 - c. Bidder's Eligibility
 - d. Specifications/Terms of Reference
 - e. Small Value Procurement
 - f. Contract Implementation
 - g. Disbursement and Liquidation



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3. Participants' to this activity are:


No.	School Name	Office/Designation
1.	Angat National High School	School Principal & Bac Chair
2.	Assemblywoman Felicita G. Bernardino Memorial Trade School	School Principal & Bac Chair
3.	Balagtas National Agricultural High School	School Principal & Bac Chair
4.	Binagbag National High School	School Principal & Bac Chair
5.	Bunsuran National High School	School Principal & Bac Chair
6.	Bunsuran National High School Annex (Masagana HS)	School Principal & Bac Chair
7.	Cambaog National High School	School Principal & Bac Chair
8.	Caniogan High School	School Principal & Bac Chair
9.	Carlos F. Gonzales High School (Maguinao Cruz Na Daan NHS)	School Principal & Bac Chair
10.	Dampol 2nd National High School Annex (Sta. Peregrina)	School Principal & Bac Chair
11.	FVR National High School - Tigbe	School Principal & Bac Chair
12.	Guiguinto National Vocational High School	School Principal & Bac Chair
13.	Iba National High School	School Principal & Bac Chair
14.	John J. Russel Memorial High School (Sibul NHS)	School Principal & Bac Chair
15.	Jose J. Mariano Memorial High School	School Principal & Bac Chair
16.	Julian B. Sumbillo High School	School Principal & Bac Chair
17.	Lolomboy National High School	School Principal & Bac Chair



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18.	Mayor Ramon Trillana Memorial High School (Hagonoy HS)	School Principal & Bac Chair
19.	Minuyan National High School	School Principal & Bac Chair
20.	North Hills Village High School	School Principal & Bac Chair
21.	Norzagaray National High School	School Principal & Bac Chair
22.	Parada National High School	School Principal & Bac Chair
23.	Partida High School	School Principal & Bac Chair
24.	President Diosdado P. Macapagal Memorial High School	School Principal & Bac Chair
25.	Tiaong National High School	School Principal & Bac Chair
26.	Virginia Ramirez Cruz National High School	School Principal & Bac Chair

- This memorandum serves as the travel authority of the participants. Transportation can be charged against school mooe/local fund, subject to the usual accounting and auditing rules and regulations.
- For information and guidance of all concerned.


CECILIA B. VALDERAMA, PhD.
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent