



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM

No. 451 s. 2025

**RANKING FOR VACANT TEACHER III POSITION IN THE JUNIOR HIGH  
SCHOOL OF SAN ILDEFONSO NATIONAL HIGH SCHOOL**

To: Asst. Schools Division Superintendent  
Education Program Supervisors  
HRMPSB Members  
School Principals/OICs  
All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher III position in the Junior High School in San Ildefonso NHS shall be held on September 30, 2025, 9:00 am at San Ildefonso NHS.

Position	Item Number
Teacher III (JHS)	OSEC-DECSB-TCH3-151225-2015

2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancy in the said school.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/SG	Education Requirements	Experience	Training	Eligibility
Teacher III/SG-13 (JHS)	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	2 years teaching experience	16 hours of training in any of or a cumulative of the ff: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	RA 1080 (Teacher)
Performance Requirements: At least <b>12</b> Proficient COIs at VS and At least <b>8</b> Proficient NCOIs at VS				



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5. The HRMPSB Sub-Committee shall be composed of the following:

Chairperson : Division Education Program Supervisor

Members : School Principal where the vacancy exists  
One (1) Head Teacher/Master Teacher  
Representative of accredited employees'  
union/association belonging to the teaching group  
Faculty President

Assessors : Assessors from San Ildefonso

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order Nos. 20, s. 2024 and 19, s. 2025. Interested and qualified applicants shall submit the Notarized Checklist of requirements on or before September 25, 2025.

7. List of qualified applicants shall be posted in three conspicuous places.

8. The Schools Division Superintendent must be furnished with the following:

- a. Comparative Assessment Result (School HRMPSB)
- b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- c. Complete documents of the applicants used in the evaluation
- d. Minutes of the ranking

9. The Comparative Assessment Result should be posted in three (3) conspicuous places.

10. Wide dissemination of this Memorandum is desired.

  
**CECILIA E. VALDERAMA, PhD** ✓

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

September 12, 2025  
HRMPSB



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Enclosure to Division Memorandum No. <sup>451</sup>s. 2025

**Schedule of Activities**

Date	Activity	Personnel In-Charge
September 25, 2025	Deadline of Submission of applications	School Secretariat
September 26, 2025	Initial evaluation based on the Qualification Standards	HRMPSB Sub-Committee
September 29, 2025	Posting of qualified applicants in three (3) conspicuous places	Secretariat
September 30, 2025	Evaluation and documents  Demonstrations	HRMPSB Sub-Committee
October 02, 2025	Submission the CAR Result to the SDS	Secretariat

DIVISION MEMORANDUM



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