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Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

September 3, 2025

**DIVISION MEMORANDUM**

No. 433, s. 2025

**MONITORING AND EVALUATION OF THE UTILIZATION STATUS OF SPECIAL CURRICULAR PROGRAM (SCP) – PROGRAM SUPPORT FUND (PSF) FOR SCHOOL YEAR 2024–2025**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
All Public Elementary School Heads  
All Public Secondary School Heads  
All Others Concerned

1. In reference to the Joint Memorandum titled Implementing Guidelines on the Utilization of the Special Curricular Programs (SCP)-Program Support Fund (PSF) for School Year 2024-2025 dated August 22, 2024; DepEd Memorandum DM-CT-2025-146 dated May 22, 2025; and DepEd Regional Memorandum No. 193, s.2025 dated June 3, 2025, this Office, through the Curriculum Implementation Division announces the conduct of the Monitoring and Evaluation of the Utilization of the Special Curricular Programs (SCP)-Program Support Fund (PSF) for School Year 2024-2025 on September 24, 2025, 9:00 AM via, face-to-face meeting at Carlos F. Gonzales High School, Cruz na Daan, San Rafael, Bulacan.
2. The focal persons of the recipient schools are required to bring:
  - a. approved and signed procurement proposal with Project Procurement Management Plan and Annual Procurement Plan CY 2025;
  - b. accomplished Monitoring and Evaluation Form 001 (Financial); and,
  - c. accomplished SCP-PSF Narrative Report S.Y. 2024-2025; and,
  - d. inventory of their procured supplies, materials, and tools.
3. The attendees of this meeting are the school heads and the program coordinators for the Special Science Elementary Schools (SSES); head teachers and the program coordinators for the Science Technology Engineering Program (STE) and Special Program in Technical-Vocational Education (SPTVE).
4. In compliance with DepEd Order No. 9, s 2005, "Instituting Measures to Increased Engage Time-on-Task and Ensuring Compliance Therewith", school heads shall assign teachers as substitute on behalf of these personnel to ensure continuous conduct of classes.



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5. This Division Memorandum serves as the travel authority of the attendees. Transportation and other incidental expenses incurred in the attendance of this meeting shall be charged against local or school/MOOE funds subject to the usual accounting and auditing procedures.
6. Enclosures include the list of SCP-PSF recipients for Batch 1.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.



**CECILIA E. VALDERAMA, PhD**

Assistant Schools Division Superintendent  
Officer-in-Charge

Office of the Schools Division Superintendent

Encl: As stated

List of SCP-PSF Recipients  
SCP-PSF M&E Form 001 (Financial)  
SCP-PSF Narrative Report Template  
Inventory of Procured Supplies, Materials, and Tools





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**Enclosure No. 1 of DM No. 433, s. 2025**

**Table 1. List of SCP-PSF for SSES Recipients**

<b>No.</b>	<b>Name of School</b>	<b>District</b>
1.	Anyatam Elementary School	San Ildefonso North
2.	Balagtas Central School	Balagtas
3.	Balatong Elementary School	Pulilan
4.	Bambang Elementary School	Bocaue
5.	Banga Elementary School	Plaridel
6.	Bustos Elementary School	Bustos
7.	Bunsuran Elementary School	Pandi South
8.	Calumpit Central School	Calumpit South
9.	Cay Pombo Elementary School	Sta. Maria West
10.	Cong. Erasmo R. Cruz Mem. Central Sch.	Bocaue
11.	Cornelia M. de Jesus Mem. Central School	Sta. Maria West
12.	Don Felix de Leon Memorial School	San Miguel South
13.	Francisco F. Illescas Elementary School	Angat
14.	Francisco Mendoza Memorial Elem. School	Calumpit North
15.	Guiguinto Central School	Guiguinto
16.	Guyong Elementary School	Sta. Maria Central
17.	Hagonoy Central School	Hagonoy East
18.	Hangga Elementary School	Hagonoy East
19.	Inaon Integrated School	Pulilan
20.	Jose Juan Serapio Elementary School	Sta. Maria Central
21.	Lolomboy Elementary School	Bocaue
22.	Maguinao Elementary School	San Rafael West
23.	Malipampang Elementary School	San Ildefonso South
24.	Matias A. Fernando Memorial School	Angat
25.	Miguel M. Cruz Memorial School	Sta. Maria Central
26.	Northville V Elementary School	Bocaue
27.	Obando Central School	Obando
28.	Paco Elementary School	Obando
29.	Paombong Central School	Paombong
30.	Parada Elementary School	Sta. Maria East
31.	Plaridel Elementary School	Plaridel
32.	San Miguel Elementary School	San Miguel South
33.	San Miguel North Central school	San Miguel North
34.	San Pascual Elementary School	Obando
35.	San Rafael Central School	San Rafael East
36.	San Roque Elementary School	Hagonoy West
37.	San Vicente Gulod Elementary School	Sta. Maria East
38.	Segundo Esguerra Sr. Memorial School	Pulilan





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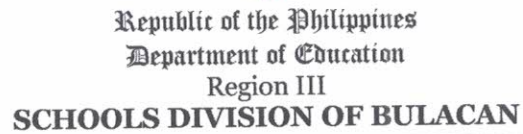
39.	Sta. Clara Elementary School	Sta. Maria Central
40.	Sta. Cruz Elementary School	Sta. Maria Central
41.	Sta. Maria Elementary School	Sta. Maria Central
42.	Sta. Rita Elementary School	Guiguinto
43.	Sto. Cristo Elementary School	Pulilan
44.	St. Martha Elementary School	Bocaue
45.	Timoteo P. Policarpio Elementary School	Norzagaray East

**Table 2. List of SCP-PSF for STE Recipients**

No.	Name of School	District
1.	Aguinaldo Santos National High School	Bustos
2.	Alexis G. Santos National High School	Bustos
3.	AFG Bernardino Memorial Trade School	Marilao South
4.	Bajet Castillo High School	Pulilan
5.	Balagtas National Agricultural High School	Balagtas
6.	Bunsuran National High School	Pandi South
7.	Calumpit National High School	Calumpit South
8.	Carlos F. Gonzales High School	San Rafael West
9.	Dr. Felipe National High School	Plaridel
10.	Fortunato F. Halili Nat'l. Agricultural School	Sta. Maria Central
11.	Norzagaray National High School	Norzagaray West
12.	Obando National High School	Obando
13.	Parada National High School	Sta. Maria East
14.	Prenza National High School	Marilao North
15.	Pres. Diosdado Macapagal Memorial HS	Angat
16.	Pulong Buhangin National High School	Sta. Maria West
17.	San Ildefonso National High School	San Ildefonso North
18.	San Miguel National High School	San Miguel South
19.	San Roque National High School	Paombong

**Table 3. List of SCP-PSF for TVE Recipients**

No.	Name of School	District
1.	Balagtas National Agricultural High School	Balagtas
2.	Fortunato F. Halili Nat'l. Agricultural School	Marilao
3.	AFG Bernardino Memorial Trade School	Marilao
4.	Guiguinto National Vocational High School	Guiguinto
5.	Obando School of Fisheries	Obando
6.	San Rafael National Trade School	San Rafael East
7.	Lydia D. Villangca Trade School	San Rafael West
8.	Guiguinto National Vocational HS – Annex	Guiguinto



### Inventory of Procured Supplies, Materials, and Tools

**School:** \_\_\_\_\_  
**District:** \_\_\_\_\_

Item No.	Unit	Item Description	Quantity	Unit Price	Total Cost
<b>TOTAL</b>					

**SCHOOL PROGRAM COORDINATOR/ DEPARTMENT HEAD**  
Position

**NAME OF SCHOOL PROPERTY CUSTODIAN**  
Position \_\_\_\_\_

NAME OF SCHOOL PRINCIPAL  
Position



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**Table 4. Monitoring & Evaluation Form 001 (Financial)**

Annex 3



**DEPARTMENT OF EDUCATION  
BUREAU OF CURRICULUM DEVELOPMENT  
Monitoring & Evaluation Form 001 (Financial)**

**Respondent's Information**

School Year (Reference Year): \_\_\_\_\_

Region	Division	School ID & Name of School
First Name	Middle Name	Last Name
Position / Designation (Check one)	Date Accomplished (MM/DD/YYYY)	Mobile Phone Number and email address of respondent
<input type="checkbox"/> EPS		
<input type="checkbox"/> SEPS		
<input type="checkbox"/> Accountant	Name, position and place of assignment of monitor	Mobile Phone Number and email address of monitor
<input type="checkbox"/> PSDS		
<input type="checkbox"/> School Principal		
<input type="checkbox"/> SCP Focal Person		
<input type="checkbox"/> Others (Specify)		

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Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
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1. What is the financial status of the School/Division/Region? Please fill out the table below with the necessary information:

Special Program	Number of Divisions & Schools	Number of Learner Recipients	FUND ALLOCATION AND RELEASE				ACTUAL DISBURSEMENT					LIQUID/ (YES or If YES, p include th of liquid
			AMOUNT ALLOCATED (A)	Date Sub-ARO was Received by RO/DO (mm/dd/yyyy)	Date NCA was Requested by RO/DO (mm/dd/yyyy)	Date NCA was Released to RO/DO (mm/dd/yyyy)	Number of Actual Recipients	AMOUNT DISBURSED (B)	Check Number/Transaction Number	Date of Check/Transaction (mm/dd/yyyy)	BALANCE (A-B)	
Special program in the Arts (SPA)												
Special Program in Foreign Language												
• Chinese												
• French												
• German												
• Korean												
• Japanese												
• Spanish												
Special Program in Journalism (SPJ)												
Special Program in Sports (SPS)												
Special Program in Science, Technology, Engineering and Mathematics (SPSTEM)												
Special Program in Technical Vocational Education (SPTVE)												
SUB-TOTAL												
OTHER DOWNLOADED FUNDS												
M&E Funds												
SUB-TOTAL												
TOTAL												

Supporting documents presented by  
respondent:

Remarks:



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2. Do you have other sources of funds for Special Curricular Programs? Please fill out the table below.

OTHER SOURCES	NUMBER OF RECIPIENTS/ ITEMS/ UNITS	PURPOSE/S	AMOUNT RECEIVED/ ESTIMATED MONETARY VALUE RECEIVED	DATE GRANTED/ RECEIVED	REMARKS
Provincial Government					
Municipal Government					
City Government					
Countrywide Development Fund (CDF)					
Special Education Fund (SEF)					
Local School Board (LSB)					
Barangay					
Non-Government Organization (NGO)					
Project Support Fund (PSF)					
Others (Specify)					
TOTAL					

3. What are the major issues and concerns you encountered related to finance?

Issues and concerns encountered	Action taken at your level	Recommendations for policy improvement

Thank you very much for your cooperation.





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**Enclosure No. 3 of DM No. 433, s. 2025**

**Template 1. SCP-PSF Narrative Report**

Annex 4



**SPECIAL CURRICULAR PROGRAMS (SCP)- PROGRAM SUPPORT FUNDS (PSF)**

**SCP-PSF NARRATIVE REPORT**

**SY \_\_\_\_\_**

**Region** : \_\_\_\_\_

**Division** : \_\_\_\_\_

**School Name** : \_\_\_\_\_

**School ID** : \_\_\_\_\_

**School Address** : \_\_\_\_\_

**Special Program Offered:** \_\_\_\_\_

**No. of Learner Beneficiaries per SCP and per Grade Level (Male/Female):** \_\_\_\_\_

**No. of SCP Teachers per School:** \_\_\_\_\_

**HIGHLIGHTS OF THE IMPLEMENTATION**

- A. STRENGTHS OF THE PROGRAM/ POSITIVE EXPERIENCES/ COMMENTS**
- B. ISSUES, CHALLENGES AND RESOLUTIONS**
- C. LESSONS LEARNED/ INSIGHTS**

Prepared by:

\_\_\_\_\_  
(Signature over Printed Name)  
Position

Certified by:

\_\_\_\_\_  
(Signature over Printed Name)  
Position