



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM  
No. 405 s. 2025

**RANKING FOR VACANT TEACHER II POSITION IN THE SENIOR HIGH  
SCHOOL OF STA. MARIA NATIONAL HIGH SCHOOL**

To: Asst. Schools Division Superintendent  
Education Program Supervisors  
HRMPSB Members  
School Principals/OICs  
All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher II position in the Senior High School in Sta. Maria National High School shall be held on August 29, 2025, 9:00 am at Sta. Maria NHS.

Position	Item Number	Track/Strand
Teacher II	TCH2-150668-2017	Academic Track

2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies in the said school.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/SG	Education	Experience	Training	Eligibility
Teacher II/SG-12 (Academic Track)	Bachelor's degree with a major in the relevant strand/subject plus 18 professional units in Education; or any Bachelor's degree with at least 6 units towards Master's degree in the relevant strand/subject plus 18 units of professional units in Education  Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 6 units towards	1 year experience in teaching or industry work in relevant strand/s subject	8 hours of training in any of a cumulative of the ff: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	RA 1080 (Teacher)



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	Master's degree in the relevant stand/ subject			
<i>Performance Requirements: At least 6 Proficient COIs at VS and At least 4 Proficient NCOIs at VS</i>				

5. The HRMPSB Sub-Committee shall be composed of the following:

- Chairperson : Francisco B. Macale  
EPS, Division Representative
- Members : School Principal where the vacancy exists  
One (1) Head Teacher/Master Teacher  
Representative of accredited employees' union/association belonging to the teaching group  
Faculty President
- Assessors : Assessors from Sta. Maria
- Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order Nos. 20, s. 2024 and 19, s. 2025. Interested and qualified applicants shall submit the Notarized Checklist of requirements on or before August 26, 2025.

7. List of qualified applicants shall be posted in three conspicuous places.

8. The Schools Division Superintendent must be furnished with the following:

- Comparative Assessment Result (School HRMPSB)
- Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- Complete documents of the applicants used in the evaluation
- Minutes of the ranking

9. The Comparative Assessment Result should be posted in three (3) conspicuous places.

10. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V** ✓  
Schools Division Superintendent

August 11, 2025  
HRMPSB



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Enclosure to Division Memorandum No.     s. 2025

**Schedule of Activities**

Date	Activity	Personnel In-Charge
August 26, 2025	Deadline of Submission of applications	School Secretariat
August 27, 2025	Initial evaluation based on the Qualification Standards	HRMPSB Sub-Committee
August 27, 2025	Posting of qualified applicants in three (3) conspicuous places	Secretariat
August 29, 2025	Evaluation and documents  Demonstrations	HRMPSB Sub-Committee
September 2, 2025	Submission the CAR Result to the SDS	Secretariat