



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 394 s. 2025

**RANKING FOR VACANT TEACHER II POSITION
IN THE DISTRICT OF BUSTOS**

To: Asst. Schools Division Superintendent
Education Program Supervisors
HRMPSB Members
Elementary and Secondary Principals/OICs
All Others Concerned

1. This is to announce that Open Ranking for the vacant following vacant position in Sta. Maria East District, this Schools Division, shall be held on August 26, 2025, 9:00 am at Parada Elementary School:

Position	Item Number
Teacher II	OSEC-DECSB-TCH2-150083-2020

2. The said district open ranking aims to provide a pool of qualified applicants needed in filling up vacancy in the said district.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Teacher II/SG-12	Bachelor degree in Education; or Bachelor's Degree in relevant subject or learning area with at least 18 professional units in Education	One year teaching experience	8 hours of training in any of or a cumulative of the ff: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	RA 1080 (Teacher)
Performance Requirements: At least 6 Proficient COIs at Very Satisfactory and At least 4 Proficient NCOIs at Very Satisfactory				



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5. The HRMPSB Sub-Committee shall be composed of the following:

Chairperson : Public Schools District Supervisor
Members : Mr. Francisco B. Macale
School Principal where the vacancy exists
One (1) Master Teacher
Faculty President

Assessors : Assessors from Sta. Maria East District

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of documents shall be based on DepEd 20, s. 2024. Interested and qualified applicants shall submit the notarized Checklist of Requirements on or before August 21, 2025.

7. The Schools Division HRMPSB must be furnished with the following:
a. Comparative Assessment Result signed by the HRMPSB Sub-Committee
b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
c. Complete documents of the applicants used in the evaluation
d. Minutes of the ranking

8. The HRMPSB must furnish the SDS with the copy of the result and should post in three (3) conspicuous places.

9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent

August 08, 2025
HRMPSB



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Enclosure to Division Memorandum No. ~~341~~³⁴⁴s. 2025

Schedule of Activities

Date	Activity	Personnel In-Charge
August 21, 2025	Deadline of Submission of applications	School Secretariat
August 22, 2025	Initial evaluation based on the Qualification Standards	HRMPSB Sub-Committee
August 22, 2025	Posting of qualified applicants in three (3) conspicuous places	Secretariat
August 26, 2025	Evaluation and documents Demonstrations	HRMPSB Sub-Committee
August 27, 2025	Submission the CAR Result to the SDS	Secretariat