



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

August 22, 2025

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Education Program Supervisors of English and Mathematics
School Heads and OICs/ TICS of the Participating Schools
School ICT Coordinator
School Testing Coordinators
SHS Focal Person
All others concerned

Subject: **Online Meeting on Project INSIGHT Online Assessment
(License Distribution)**

Please be informed that an Online Meeting of all participating Elementary and Secondary School Heads, SHS Focal Persons, and District ICT Coordinators, and School ICT Coordinators for Project INSIGHT is scheduled on August 26, 2025 (9:00 a.m. – 12:00 noon) via Microsoft Teams (<https://bit.ly/ProjINSIGHTLicenseDistribution>).


This activity will be facilitated by the Division Information and Technology Officer.

The agenda of the meeting is as follows:

- Distribution and securing of i-Ready licenses allocated to each participating school.
- Finalization of readiness reports and validation of required school data.
- Clarification of roles and responsibilities of team members in managing school-level implementation and providing technical support during testing windows.
- Addressing issues and concerns of participating schools.

All concerned are enjoined to attend punctually and to actively participate in the discussions. The meeting link will be sent through official communication channels.

Strict 100% attendance is expected.


CECILIA E. VALDERAMA, PhD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DIVISION LETTER
No. 078 s. 2025



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