



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

July 10, 2025

DIVISION MEMORANDUM
No. 343, s.2025

**ORIENTATION ON THE OPERATIONAL GUIDELINES ON THE SCHOOL-BASED
FEEDING PROGRAM (SBFP) SY 2025-2026**

To: Assistant Schools Division Superintendents
Division Chiefs
Accounting Unit
Supply Unit
School Health Section
District SBFP Advisers
Program Development Officers
Administrative Officer II
All others Concerned

1. Pursuant to DepEd Order No. 31, s. 2022 on the Operational Guidelines on the Implementation of the School-Based Feeding Program, this Schools Division adhere to the policy in the implementation of the program thus, an orientation on the Operational Guidelines on the School-Based Feeding Program shall be conducted on July 25, 2025 at 8:00 am at Villa Emmanuela Wavepool Resort, Poblacion, Plaridel, Bulacan.
2. The activity aims to:
 - Provide information on the Operational Guidelines issued by the Department of Education
 - Discuss details of the implementation of SBFP, including the mechanics, documents required, delivery and acceptance, schedules, storage, handling, accounting, and beneficiaries of the program, and
 - Discuss the health protocols to be followed in the conduct of the feeding program.
3. Participants to this activity are the District Nutrition Advisers, Program Development Officers, Administrative Officer II of district drop-off points, nurses and Division SBFP-Technical Working Group (SDS, ASDS, SGOD Chief, CID Chief, Budget Officer, Accountant, Supply Officer, SBFP Focal Persons, SBFP Technical Assistants).
4. Attached is Enclosure No. 1, Program of Activity for reference.
5. This memorandum shall serve as the travel authority of all concerned.



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6. Expenses to be incurred in the conduct of the said activity shall be charged against SBFP Program Support Fund subject to the usual accounting and auditing rules and regulations.
7. All participants are expected to observe safety protocols as pre-emptive activity to prevent the spread of any infectious disease.
8. Immediate dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 343, s. 2025

Program of Activity
Orientation on the Implementation of School-Based Feeding Program
S.Y. 2025-2026

Date: July 25, 2025 at 8:00am, Villa Emmanuela Wavepool Resort

Time	Activity / Topic	Person Responsible
8:00-8:30 am	Registration	
8:30am- 9:45am	Preliminaries: National Anthem Opening Prayer Attendance Check Opening Remarks Inspirational Message Statement of Purpose	Maria Celina L. Vega, CESO VI Assistant Schools Division Superintendent Norma P. Esteban, EdD, CESO V Schools Division Superintendent Rainelda M. Blanco PhD. SGOD Chief
9:45am-10:00am	Health Break	
10:00am -12:00 nn	Orientation on the Operational Guidelines of the SBFP Implementation for SY 2025-2026 Partnership & Collaboration	Yolanda G. Jimenez Anita Apostol Bernadette R. De Jesus SBFP Focal Persons John Donovan T. Caling Marc Leomil M. Perez Technical Assistant I Bryan Amiel F. De Jesus SEPS- Social Mobilization
12:00nn - 1:00 pm	Lunch Break	
1:00pm-3:00 pm	Continuation of Orientation on the Operational Guidelines of the SBFP Implementation	Yolanda G. Jimenez Anita Apostol Bernadette R. De Jesus SBFP Focal Persons John Donovan T. Caling



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	for SY 2025-2026	Marc Leomil M. Perez Technical Assistant I
	Inspection and Acceptance	Supply Unit
	Liquidation of funds	Accounting Unit
3:00pm - 4: 30 pm	Open Forum	
4:30am- 5:00pm	Closing Program	Nicole Andreanna T. Bulseco,MD Medical Officer III