



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 323 s. 2025

**RANKING FOR VACANT TEACHER III AND TEACHER II POSITIONS
IN THE DISTRICT OF GUGUINTO**

To: Asst. Schools Division Superintendent
Education Program Supervisors
HRMPSB Members
Elementary and Secondary Principals/OICs
All Others Concerned

1. This is to announce that Open Ranking for the vacant following vacant positions in Guiguinto District, this Schools Division, shall be held on July 15, 2025, 9:00 am at Guiguinto Central School:

Position	Item Number
Teacher III	TCH3-153052-2019
Teacher II	TCH2-150613-2018

2. The said district open ranking aims to provide a pool of qualified applicants needed in filling up vacancies in the said district.

3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.

4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher III/SG-13	Bachelor of Elementary Education or Bachelor's Degree plus 18 units in professional units in Education	Two years teaching experience	None required	RA 1080 (Teacher)
Performance Requirements: At least 12 Proficient COIs at Very Satisfactory and At least 8 Proficient NCOIs at Very Satisfactory				
Teacher II/SG-12	Bachelor of Elementary Education or Bachelor's Degree plus 18 units in	One year teaching experience	None required	RA 1080 (Teacher)




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	professional units in Education			
<i>Performance Requirements:</i> At least 6 Proficient COIs at Very Satisfactory and At least 4 Proficient NCOIs at Very Satisfactory				

5. The HRMPSB Sub-Committee shall be composed of the following:
Chairperson : Public Schools District Supervisor
Members : Mr. Francisco B. Macale
School Principal where the vacancy exists
One (1) Master Teacher
Faculty President
Representative from employees' association

Assessors : Assessors from Guiguinto District

Secretariat : Administrative Officer II or Administrative Assistant
6. The evaluation of documents shall be based on DepEd 20, s. 2024. Interested and qualified applicants shall submit the notarized Checklist of Requirements on or before July 11, 2025.
7. The Schools Division HRMPSB must be furnished with the following:
a. Comparative Assessment Result signed by the HRMPSB Sub-Committee
b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
c. Complete documents of the applicants used in the evaluation
d. Minutes of the ranking
8. The HRMPSB must furnish the SDS with the copy of the result and should post in three (3) conspicuous places.
9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent ✓

July 01, 2025
HRMPSB



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Enclosure to Division Memorandum No. s. 2025

Schedule of Activities

Date	Activity	Personnel In-Charge
July 11, 2025	Deadline of Submission of applications	School Secretariat
July 14, 2025	Initial evaluation based on the Qualification Standards	HRMPSB Sub-Committee
July 15, 2025	Posting of qualified applicants in three (3) conspicuous places	Secretariat
July 15, 2025	Evaluation and documents Demonstrations	HRMPSB Sub-Committee
July 17, 2025	Submission the CAR Result to the SDS	Secretariat