



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
NO. 324 s. 2025

July 3, 2025

In-Service (INSET) for the Teaching and Non-teaching Personnel among selected HLI Implementing Schools in the Province of Bulacan and Orientation on First Aid among Learners, and Teaching and Non-Teaching Staff

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others Concerned

1. In line with the Department of Education's commitment to promote health and well-being among learners and personnel, the Schools Division Office of Bulacan will implement the Healthy Learning Institutions Program on the Last Mile Elementary Schools. SDO Bulacan, through the Health Promotion Bureau, (HPB) will conduct a series of INSET this July and August 2025 in DRT and Norzagaray Districts pursuant to the DOH-DSWD-DEPED-CHED-LEB-TESDA-DILG Joint Administrative Order No. 2022-0001 or the Guidelines on Healthy Settings Framework in Learning Institutions.
2. The Program aims to promote and strengthen health education in learning institutions in Last Mile Elementary Schools.
3. Activities initiated during the INSET shall be continued throughout the school year in coordination with the School Health Personnel. All Learners, Teaching and Non- Teaching are encouraged to actively participate and assist in the preparation and implementation of the scheduled activities.
4. All expenses relevant to the conduct of this activity shall be charged against MOOE, subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance with this memorandum are desired.
6. Enclosure No.1- shows the Schedule of the In-service Training (INSET) for Teaching and Non-Teaching Personnel and Orientation on First Aid among Learners, Teaching and Non-Teaching Staff.



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5. All expenses relevant to the conduct of this activity shall be charged against MOOE, subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance with this memorandum are desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent 



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Enclosure No. 1 to Division Memorandum No. 321 s. 2025

List of Participants

Batch 1			
NO	NAME	POSITION	SCHOOL
1	Edrison A. Raymundo	OIC/Master Teacher II	Camachin ES/Bato ES
2	Andres Jr. S. Ferriol	Teacher I	Camachin ES
3	Analiza F. Commendador	Teacher I	Camachin ES
4	Jessa N. Cadalin	Teacher I	Camachin ES
5	Clarissa E. Viado	Teacher I	Camachin ES
6	Joan P. Santos	Teacher I	Camachin ES
7	Christine T. De Jesus	Teacher I	Camachin ES
8	John Lloyd L. Pastrana	Teacher I	Camachin ES
9	Joyce Ann C. Santos	LSB Teacher	Camachin ES
10	Rizza Barbado	Utility Worker	Camachin ES
11	Caselyn S. Solomon	Admin. Officer II	Camachin ES
12	Jennifer T. Villacorta		Camachin ES
13	Paulino K. Carpila, Jr.	Teacher I	Bato ES
14	April F. Gonzalo	Teacher I	Bato ES
15	Roger R. Lanoy	Teacher I	Bato ES
16	Kesiah N. Ariate	Admin. Officer II	Bato ES
17	Elmer Carpio	Utility Worker	Bato ES
18	Nora Sabado	Utility Worker	Bato ES
Batch 2			
1	Imelda M. Villadarez	OIC / MT I	Cabayunan ES
2	Nina Fatima S. Zacarias	AO II	Cabayunan ES
3	John Kennedy C. Moronia	Teacher I	Cabayunan ES
4	Baby Lyn B. Taniola	Teacher I	Cabayunan ES
5	Aprilene B. Jetomo	Teacher I	Cabayunan ES
6	Rizza Mae S. Barrogo	Newly Hired Teacher	Cabayunan ES
7	Jessica S. Barrogo	LSB Teacher	Cabayunan ES
8	Sheryl C. Cruz	LSB Teacher	Cabayunan ES
9	Jemma M. San Gabriel	LSB Teacher	Cabayunan ES
10	Marites M. Valencia	AO II	Pinag-Anakan IS
11	Arlene I. Lazaro	OIC / MT I	Pinag-Anakan IS



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12	Aljon Joseph C. Tolentino	AO II	Pinag-Anakan IS
13	Merlyn C. Bernabe	Teacher I	Pinag-Anakan IS
14	Eden M. Perez	Teacher I	Pinag-Anakan IS
15	Romulo D. Gading III	Teacher I	Pinag-Anakan IS
16	Jericho R. Madrid	Teacher I	Pinag-Anakan IS
17	Brian L. Peralta	Teacher I	Pinag-Anakan IS
18	Sharmine A. Santiago	Teacher I	Pinag-Anakan IS
19	Malynche DR. Villarias	Teacher I	Pinag-Anakan IS
20	Milona R. Torres	School Utility	Pinag-Anakan IS
21	Analyn E. Galupa		Pinag-Anakan IS
22	Rhuzzel D. Gading		Pinag-Anakan IS
23	Jerry C. Reyes		Pinag-Anakan IS
24	Joy A. Velasco	Teacher I	Basyo ES
25	Barcel F. Imperial	Teacher I	Basyo ES
26	Precious Joy B. Santos	Teacher I	Basyo ES
27	Marc Allen H. Valencia	AO II	Basyo ES
28	Jomar C. Merino	TIC/TII	Basyo ES
Batch 3			
1	Mildred R. Culala	Principal I	Kawit ES
2	Jhunmarc H. Mendiola	Teacher I	Kawit ES
3	Jonathan C. De Guzman	Teacher I	Kawit ES
4	Andriel Q. Galvez	Teacher I	Kawit ES
5	Ma. Charmaine A. Carranza	Administrative Officer II	Kawit ES
6	Maximiano R. Principe	Utility	Kawit ES
7	Novemark Busog	OIC/Teacher III	Kawit ES
8	Jeffrey C. Dote	Teacher-In-Charge/TII	Talamsi II ES
9	June A. Alvarez	Teacher I	Talamsi II ES
10	Mac Martin M. Valiente	Teacher I	Talamsi II ES
11	Genevieve L. Anza	Teacher I	Talamsi II ES
12	Armel Joseph L. Anillo	AO II	Talamsi II ES
13	Hydie N. Aligada	LSB Teacher	Talamsi II ES
14	Rosalie B. Ferolino	Utility	Talamsi II ES
15	Ma.Jesusa S. Vigonte	Teacher-In-Charge	Cucong ES
16	Vergel M. Libunao	Teacher I	Cucong ES
17	Chariza T. Sioson	Teacher I	Cucong ES
18	Rhealyn P. Dinalaluan	Teacher I	Cucong ES



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19	Hanna I. Magante		Cucong ES
19	Geoffrey Granada	OIC/Master Teacher I	Cucong ES
20	Arfel D. Alvaro	Head Teacher I	Talamsi I ES
21	Joel S. Dela Paz	Teacher III	Talamsi I ES
22	Vicente L. Arcilla	Teacher I	Talamsi I ES
23	Mary Joy G. Abando	Teacher I	Talamsi I ES
24	Mark Joven M. Gurion	LSB teacher aide	Talamsi I ES
25	John Kevin A. Naca	Administrative Officer II	Talamsi I ES
26	Julius Brian G. Ortega, PhD	Head Teacher III	Calumpit ES
27	Manuel A. Padua	Teacher I	Calumpit ES
28	Angelyn A. Bunag	Teacher I	Calumpit ES
29	Marife G. Gabarda	Teacher I	Calumpit ES
30	Rica Mae C. Tigas	Teacher I	Calumpit ES
31	Romel C. Roque, PhD	OIC	Calumpit ES
32	Bernadeth C. Arantan	Administrative Officer	Calumpit ES
33	Armha Mae DT. Dagoya	Teacher I	Calumpit ES
34	Jocelyn E. Abubot	Local School Board	Calumpit ES
35	Michael V. Sanchez	Teacher I/ Teacher In Charge	Durumugan ES
36	Andrea V. Rosal	Teacher I	Durumugan ES
37	Jonna B. Santos	Teacher I	Durumugan ES
38	Jean-Jean C. Sabado	Teacher I	Durumugan ES
39	Jennelyn B. Maniego	Teacher I	Durumugan ES
40	Jonalyn V. Maniquiz	LSB Teacher	Durumugan ES
41	Vee Jay A. Salde	Teacher	Durumugan ES
42	Jonalyn Perez	OIC	Kambubuyugan ES

Batch 4

1	Edna M. Soriano	Head Teacher I	Sapang Munti ES
2	Jayson A. Sarno	Teacher III	Sapang Munti ES
3	Khimberley Ann A. Napay	Teacher III	Sapang Munti ES
4	Vandel C. Lismiss	Teacher III	Sapang Munti ES
5	Nestor C. Alponso	Teacher I	Sapang Munti ES
6	Mark Joseph T. Villamer	Administrative Officer II	Sapang Munti ES
7	Marimar L. Reyes	Teacher I	Dike ES
8	Jessalyn I. Punzal	Teacher I	Dike ES



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9	Marygrace D. Mariano	Teacher I	Dike ES
10	Lou Mariecon C. Gutierrez	Teacher I	Dike ES
11	Lea D. Nerza	Administrative Officer II	Dike ES
12	Wendell R. Alvarez	Head Teacher III	Banahaw ES
13	Jasmin N. Castillo	Administrative Officer II	Banahaw ES
14	Jennelyn R. Catason	Teacher I	Banahaw ES
15	Sheila Mae Aileen H. Bañaga	Teacher I	Banahaw ES
16	Jhon Paul C. Caw-an	Teacher I	Banahaw ES
17	Michelle P. Roxas	Teacher I	Banahaw ES
18	Catherine M. Brotonel	Teacher I	Banahaw ES
19	Hazelyn T. Cruz	Teacher I	Banahaw ES
20	Judilyn B. Salcedo	School Clerk	Banahaw ES
21	Ave B. Adriano	School Utility	Banahaw ES
22	Marites T. Cruz	School Utility	Banahaw ES
23	Salvacion A. Cruz	School Utility	Banahaw ES
24	Jomar B. Godalla	School Utility	Banahaw ES
Facilitators			
1	Nicole Andreanna T. Bulseco	Medical Officer III	SDO Bulacan
2	Danica Mae P. Domingo	Nurse II	SDO Bulacan
3	Job Angelo P. Bonus	Nurse II	SDO Bulacan



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SCHEDULE OF SCHOOL HEALTH ACTIVITIES

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In-service Training (INSET) for Teaching and Non-Teaching Personnel

Date	Schools	Venue	Batch #
July 9-10, 2025	Camachin ES Bato ES	Camachin ES	Batch 1
July 17-18, 2025	Cabayunan ES Pinag-anakan ES Basyo ES	Cabayunan ES	Batch 2
July 23-24, 2025	Cucong ES Durumugan ES Kambubuyugan ES Kawit ES Calumpit ES Talamsi I ES Talamsi II ES	Kalawakan ES	Batch 3
August 28-29, 2025	Banahaw ES Dike ES Sapang Munti ES	Banahaw ES	Batch 4

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Orientation on First Aid among Learners, and Teaching and Non-teaching Staff

Date	Schools	Venue	Batch #
July 22, 2025	Camachin ES Bato ES	Simultaneous (venue: per school)	Batch 1
July 29, 2025	Cabayunan ES Pinag-anakan ES Basyo ES	Simultaneous (venue: per school)	Batch 2
July 30, 2025	Cucong ES Durumugan ES Kambubuyugan ES Kawit ES Calumpit ES Talamsi I ES Talamsi II ES	Simultaneous (venue: per school)	Batch 3
August 22, 2025	Banahaw ES Dike ES Sapang Munti ES	Simultaneous (venue: per school)	Batch 4