



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

July 14, 2025

To: Assistant Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Elementary and Secondary School DRRM Coordinators  
All Others concerned.

Please be informed that the Schools Division Office (SDO) of Bulacan will conduct coordination meeting on Disaster Risk Reduction and Management (DRRM) Program Implementation on July 22, 2025, at Guiguinto District Function Hall, Guiguinto, Bulacan from 8:00 am to 5:00 pm.

The activity aims to:

1. provide updates on submission of RADAR report
2. conduct of Earthquake Drill
3. DRRM future Program Project and Activities (PPAs)
4. discuss policies (DO 22 s. 2024)

Participants to this meeting shall include: one (1) PDO I and one (1) DRRM advocate per district, as well as three (3) representatives per EDDIS, including the EDDIS Chairman.

All expenses to be incurred by SDO personnel, including the provision of food for all participants, shall be charged against the DRRM Fund. Meanwhile, the travel expenses of the participants shall be sourced from their respective school's local funds.

This Division Letter shall also serve as the official travel authority for all participants.

Very truly yours,

  
**NORMA P. ESTEBAN, EdD., CESO V**  
Schools Division Superintendent

Division Letter  
No. 87 s, 2025