



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

June 18, 2025

**DIVISION MEMORANDUM**  
 NO. 242S. 2025

**“MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM”**

To: Principal (Elementary and JHS)  
 Division Office Personnel Unit Staffs  
 Select Administrative Officers II (Elementary and SHS)  
 Select Administrative Assistants II (JHS)  
 All others concerned

1. The Department of Education SDO Bulacan Personnel Unit will conduct a One-Day Seminar for select Administrative Officers and Administrative Assistant II from Elementary, Junior High School and Senior High School Re: Meritocracy and Excellence: A Commitment to Prime HRM on June 24, 8:00 am-5:00 pm, Venue: Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan.
2. This activity aims to:
  - 2.1 Equip the fields AO's and ADAS'es with the knowledge necessary to adapt to changes in personnel actions in line with the PRIME-HRM Bronze Level.
  - 2.2 Discuss the advantages and benefits of PRIME HRM-Bronze Level.
  - 2.3 Enhance the proficiency in the appointment processes within the context of PRIME HRM-Bronze Level standards.
3. The seminar will cover the following topics:
  - SDO's Journey to the PRIME HRM-Bronze Level Award
  - Empowering HR through Effective Communication
  - HR Process Challenges and Their Impact
  - Handling of Official Documents
  - Extended Career Progression (EO 174)
4. The following are enclosed to this Memorandum.
  - a. Training Matrix
  - b. List of Participants
  - c. Training Program Management Team



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5. Expenses to be incurred in the conduct of the said activity shall be charged against the Division MOOE Fund and School MOOE fund subject to the usual accounting and auditing rules and regulations.
6. This Memorandum serves as the travel authority of all the participants.
7. Immediate and wide dissemination of this Memorandum is enjoined.

  
**NORMA P. ESTEBAN, Ed.D., CESO V**  
Schools Division Superintendent

HR/hrmo



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Enclosure A.

**TRAINING MATRIX**  
**Day 1**

**“MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM”**

| TIME             | ACTIVITY  | PERSON-IN-CHARGE   |
|------------------|---|--|
| 7:45-8:00 am     | Registration  | TWG's  |
| 8:00-8:30 am     | Preliminaries   | TWG's  |
|                  | Opening Remarks   | <b>MARIA CELINA L. VEGA, CESO VI</b><br>Assistant Schools Division<br>Superintendent |
|                  | Inspirational Message   | <b>NORMA P. ESTEBAN, EdD. CESO V</b><br>Schools Division Superintendent              |
|                  | Statement of Purpose  | <b>VICTORIA O. MADRIGAL</b><br>OIC-Administrative Officer V                          |
| 8:31-9:00 am     | SDO's Journey to PRIME<br>HRM-Bronze Level Award                        | <b>VICTORIA O. MADRIGAL</b><br>OIC-Administrative Officer V                          |
| 9:00am-10:30 am  | Empowering HR Through<br>Effective Communication                        | <b>JAY ARR SANGOYO, PhD.</b><br>Education Program Supervisor                         |
| 10:31-12:00 noon | HR Process Challenges and<br>their Impact (Adapting to<br>Being Primed) | <b>LORADEL B. PASCO</b><br>OIC-Administrative Officer IV<br>(Personnel Unit)         |
| 12:00-1:00pm     | Lunch Break   |  |
| 1:00-2:00 pm     | Handling Official Documents   | <b>LORENA P. BODOSO</b><br>Administrative Officer IV (Records Unit)                  |
| 2:00-4:30 pm     | Extended Career Progression<br>(EO 174)                                 | <b>MARIA CELINA L. VEGA, CESO VI</b><br>Assistant Schools Division<br>Superintendent |
| 4:30-5:00 pm     | Q and A Session   |  |



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**Attendance Sheet****Title of Activity****MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM****Venue :****Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan****Date : June 24, 2025**

| NAME |                              | POSITION                  | DISTRICT / SCHOOL | SIGNATURE |
|------|------------------------------|---------------------------|-------------------|-----------|
| 1    | XERNAN G. BARTOLOME          | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 2    | ARMIE RICA SP. ESGUERRA      | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 3    | JEWELL S. ENRIQUEZ           | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 4    | MARIA GLIZEL M. MONTESA      | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 5    | OLIVIA ANN D. SANTOS         | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 6    | EMMANOEL AVERY A. GALANG     | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 7    | ANJONETH G. CRISTOBAL        | ADMINISTRATIVE OFFICER II | ANGAT             |           |
| 8    | RICHARD G. BATAK             | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 9    | ROWENA C. BERCES             | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 10   | KAREN R. FELICIANO           | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 11   | ARDELIO N. GALANG            | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 12   | ZHARLENE DEI P. DISCIPULO    | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 13   | JESTER DC. ADRIANO           | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 14   | AMELIA M. HISARZA            | ADMINISTRATIVE OFFICER II | BALAGTAS          |           |
| 15   | RHODORA T. TIBURCIO          | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 16   | JENIFER M. SANTOS            | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 17   | ANTHONY JERICSON C. GASPAR   | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 18   | REA P. BONGCALES             | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 19   | BABY ROCILE U. NADUNGGA      | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 20   | KATE EIDRIENNE C. ROQUE      | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 21   | LOREEN G. NAVEA              | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 22   | IVAN MOWIE B. MOLINA         | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 23   | CHRISTHOFFER CLYDE C. BODOSO | ADMINISTRATIVE OFFICER II | BOCAUE            |           |
| 24   | CULLA, JACKLYN AGAPITO       | ADMINISTRATIVE OFFICER II | BULAKAN           |           |
| 25   | JOSON, ESTER GRACE GONZALES  | ADMINISTRATIVE OFFICER II | BULAKAN           |           |
| 26   | CABERTO, RICA DANIELLE RAMOS | ADMINISTRATIVE OFFICER II | BULAKAN           |           |





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**Title of Activity**

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**Venue :**

**Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan**

**Date : June 24, 2025**

| NAME |                                 | POSITION                  | DISTRICT / SCHOOL   | SIGNATURE |
|------|---------------------------------|---------------------------|---------------------|-----------|
| 27   | MORELOS, SUSANA AQUINO          | ADMINISTRATIVE OFFICER II | BULAKAN             |           |
| 28   | TELIN, VERONICA BALTAZAR        | ADMINISTRATIVE OFFICER II | BULAKAN             |           |
| 29   | CARREON, EMERSON ANGELO         | ADMINISTRATIVE OFFICER II | BULAKAN             |           |
| 30   | MANAHAN, LOUIE MORELOS          | ADMINISTRATIVE OFFICER II | BULAKAN             |           |
| 31   | MANAHAN, LEA BUENAVENTURA       | ADMINISTRATIVE OFFICER II | BULAKAN             |           |
| 32   | REISSE M. SAN ANDRES            | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 33   | JOHN ROWELL D. JIMENEZ          | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 34   | MARICEL M. PEREZ                | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 35   | ROSE ANN P. DELA CRUZ           | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 36   | JOVAN R. COLARINA               | ADMINISTRATIVE OFFICER II | BUSTOS / CATACTE IS |           |
| 37   | JOHN HENRY O. CRUZ              | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 38   | NIÑA FRANCIA T. VILLANUEVA      | ADMINISTRATIVE OFFICER II | BUSTOS              |           |
| 39   | MA. CHARIZA C. ALFONSO          | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 40   | LEONA RITA B. CRUZ              | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 41   | JACLYN C. MANIO                 | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 42   | LICHELE E. TALAMPAS             | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 43   | ANGELICA D. TAKUBO              | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 44   | ARVIN S. GANIGAN                | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 45   | JOMARI G. OLANIO                | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 46   | MARA KLARISSA D. NAMBAYAN       | ADMINISTRATIVE OFFICER II | CALUMPIT NORTH      |           |
| 47   | MA. RITA S. BUFA                | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |
| 48   | DE DIOS, ANJEANETTE CARANDANG   | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |
| 49   | RAMOS, LAICA SEBASTIAN          | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |
| 50   | SANTOS, MICHELLE MENDOZA        | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |
| 51   | LOPEZ, EIMARD JAMES CRUZ        | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |
| 52   | CENTENO, ELOISE DAMILE CLEMENTE | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH      |           |



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| NAME |                                    | POSITION                  | DISTRICT / SCHOOL | SIGNATURE |
|------|------------------------------------|---------------------------|-------------------|-----------|
| 53   | RESURECCION, MARY MAE RICO         | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH    |           |
| 54   | CENTENO, KIMBERLY KYLIE GATCHALIAN | ADMINISTRATIVE OFFICER II | CALUMPIT SOUTH    |           |
| 55   | LAILANIE C. PASCUAL                | ADMINISTRATIVE OFFICER II | DRT               |           |
| 56   | AIRA PATRICIA V. MAGALONA          | ADMINISTRATIVE OFFICER II | DRT               |           |
| 57   | RHOWELYN T. VALENCIA               | ADMINISTRATIVE OFFICER II | DRT               |           |
| 58   | MARC ALLEN H. VALENCIA             | ADMINISTRATIVE OFFICER II | DRT               |           |
| 59   | NINA FATIMA S. ZACARIAS            | ADMINISTRATIVE OFFICER II | DRT               |           |
| 60   | CASELYN S. SOLOMON                 | ADMINISTRATIVE OFFICER II | DRT               |           |
| 61   | ALJON JOSEPH C. TOLENTINO          | ADMINISTRATIVE OFFICER II | DRT               |           |
| 62   | MA. CHARMAINE A. CARRANZA          | ADMINISTRATIVE OFFICER II | DRT               |           |
| 63   | MARICEL B. CRUZ                    | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 64   | FLORABEL B. NARCISO                | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 65   | JESSIE E. BAUTISTA                 | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 66   | PERSLEY B. BILLONES                | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 67   | RACHEL MARIZ P. VASALLO            | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 68   | CHRISTIAN B. SANTOS                | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 69   | ERICA T. BAUTISTA                  | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 70   | FLORINDA R. CRUZ                   | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 71   | SHIELA YORADYL N. RESPLANDOR       | ADMINISTRATIVE OFFICER II | GUIGUINTO         |           |
| 72   | CHRISTIAN ALEXANDER T. SOLIS       | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 73   | REYNALYN B. PASCUAL                | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 74   | JOLINA ANDREA T. TORRES            | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 75   | MYRA F. TUBIG                      | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 76   | ALAH KHALIFA D. MORAN              | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 77   | MELISSA V. CLEMENTE                | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 78   | KEVIN DP. CABAZAL                  | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |



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|------|----------------------------|---------------------------|-------------------|-----------|
| 79   | CAMILLE G. SANTOS          | ADMINISTRATIVE OFFICER II | HAGONOY EAST      |           |
| 80   | RODOLFO R. GASPAR          | ADMINISTRATIVE OFFICER II | HAGONOY WEST      |           |
| 81   | RAINALYN C. TOLENTINO      | ADMINISTRATIVE OFFICER II | HAGONOY WEST      |           |
| 82   | RICHARD D. ADVINCULA       | ADMINISTRATIVE OFFICER II | HAGONOY WEST      |           |
| 83   | JULIENNE IRA DG PEREZ      | ADMINISTRATIVE OFFICER II | HAGONOY WEST      |           |
| 84   | MA. LEONORA O. PAJE        | ADMINISTRATIVE OFFICER II | HAGONOY WEST      |           |
| 85   | SHERYLL T. BRIONES         | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 86   | FITZ GERALD B. SALVADOR    | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 87   | CONRADO P. MAÑANITA        | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 88   | AUDREY D. SIA              | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 89   | EMERINE I. LOPEZ           | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 90   | MYLENE M. GUMAPOS          | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 91   | JOSHUA JOY T. LOZANO       | ADMINISTRATIVE OFFICER II | MARILAO NORTH     |           |
| 92   | ISSA MARIE T. CABARLE      | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 93   | ARGIE ROSE E. BAER         | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 94   | LIONEL N. LORENZO          | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 95   | BOBBY D. MACAPAGAL         | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 96   | ESTRELLA T. BAYLE          | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 97   | ROMEL U. NAZARINO          | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 98   | JACKLYN V. PABATANG        | ADMINISTRATIVE OFFICER II | MARILAO SOUTH     |           |
| 99   | BEVERLUZ D. DIZON          | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 100  | JULIE-ANNE A. BUENAVENTURA | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 101  | ROSEMARIE A. TENOZO        | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 102  | BABY RUTH R. CRUZ          | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 103  | LEA D. NERZA               | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 104  | ROD ROYCE M. ANDRES        | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |



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|------|-------------------------|---------------------------|-------------------|-----------|
| 105  | JASMIN N. CASTILLO      | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 106  | MARK JOSEPH VILLAMER    | ADMINISTRATIVE OFFICER II | NORZAGARAY EAST   |           |
| 107  | LEILANI C. BERNABE      | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 108  | JANET C. RAMOS          | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 109  | MARY ROSE DG. AYUNTING  | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 110  | JOHN MIKE M. HALILI     | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 111  | ARIANNE JOIE R. MARIANO | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 112  | KELVIN L. GENER         | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 113  | FIA ANN C. PASCUAL      | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 114  | KENNY JOY P. GENER      | ADMINISTRATIVE OFFICER II | NORZAGARAY WEST   |           |
| 115  | GENEVIEVE A. AGUILAR    | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 116  | MARK ANTHONY D. TEJADA  | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 117  | KENNEDY D. DASALLA      | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 118  | JOSAN A. CRUZ           | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 119  | MARY ANN M. RAMOS       | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 120  | JOHN ERUEL M. NAVEA     | ADMINISTRATIVE OFFICER II | OBANDO            |           |
| 121  | DEVY C. CORONEL         | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 122  | CEDRICK CHUA            | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 123  | ALYZZA ANN S. VALMADRID | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 124  | MA. ALAIZA B. ELQUIERO  | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 125  | GERON C. PANA           | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 126  | AIZA R. GARCIA          | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 127  | REGINALD A. MAGSAKAY    | ADMINISTRATIVE OFFICER II | PANDI NORTH       |           |
| 128  | AURA A. ESPINAS         | ADMINISTRATIVE OFFICER II | PANDI SOUTH       |           |
| 129  | ROXELLE C. GERONA       | ADMINISTRATIVE OFFICER II | PANDI SOUTH       |           |
| 130  | FERNANDO C. SANDIL      | ADMINISTRATIVE OFFICER II | PANDI SOUTH       |           |



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| NAME |                             | POSITION                  | DISTRICT / SCHOOL  | SIGNATURE |
|------|-----------------------------|---------------------------|--------------------|-----------|
| 131  | DAISY P. ANTONIO            | ADMINISTRATIVE OFFICER II | PANDI SOUTH        |           |
| 132  | ELLANA GRACE M. DE LARA     | ADMINISTRATIVE OFFICER II | PANDI SOUTH        |           |
| 133  | MARLENE R. RODRIGUEZ        | ADMINISTRATIVE OFFICER II | PANDI SOUTH        |           |
| 134  | JESSA P. CRUZ               | ADMINISTRATIVE OFFICER II | PANDI SOUTH        |           |
| 135  | REGINE DC. TAN              | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 136  | RONEL M. SULIT              | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 137  | TIMOTHY JOSEPH C. ARREOLA   | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 138  | ALDOUS IAN C. CAPARAS       | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 139  | NERISSA NICOLAS             | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 140  | REGAN I. SANTIAGO           | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 141  | JAN MICHAEL R. RAYMUNDO     | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 142  | ROWEL A. REYES              | ADMINISTRATIVE OFFICER II | PAOMBONG           |           |
| 143  | RONIEL L. BERNARDO          | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 144  | VANESSA JOVEL F. CABINGAS   | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 145  | KATHRYN LIZETTE V. JUGUILON | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 146  | LESYL T. GUTIERREZ          | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 147  | MICHAEL R. ALVAREZ          | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 148  | DEN MARK L. CRUZ            | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 149  | ARGADE C. DUMAGO            | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 150  | DAN HARVEY D. CASTRO        | ADMINISTRATIVE OFFICER II | PLARIDEL           |           |
| 151  | JAN ANTHONY A. BANAG        | ADMINISTRATIVE OFFICER II | PULILAN / INAON IS |           |
| 152  | RUBY ANN B. CRUZ            | ADMINISTRATIVE OFFICER II | PULILAN            |           |
| 153  | RUTH V. DOMINGO             | ADMINISTRATIVE OFFICER II | PULILAN            |           |
| 154  | CAMILLE A. HERRERA          | ADMINISTRATIVE OFFICER II | PULILAN            |           |
| 155  | MARY JOYCE M. PINEDA        | ADMINISTRATIVE OFFICER II | PULILAN            |           |
| 156  | CAESAR C. DE JUAN           | ADMINISTRATIVE OFFICER II | PULILAN            |           |





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**Attendance Sheet**

**Title of Activity**

**MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM**

**Venue :**

**Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan**

**Date : June 24, 2025**

| NAME |                              | POSITION                  | DISTRICT / SCHOOL           | SIGNATURE |
|------|------------------------------|---------------------------|-----------------------------|-----------|
| 157  | ROWELL J. ROXAS              | ADMINISTRATIVE OFFICER II | PULILAN                     |           |
| 158  | SUAREZ, PAOLO JOSON          | ADMINISTRATIVE OFFICER II | PULILAN / DULONG MALABON IS |           |
| 159  | DIANNE ERIKA F. ORTIZ        | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 160  | CLARISSE B. LIBUNAO          | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 161  | GERALYN V. OBILLO            | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 162  | LIEZEL V. WAKEFIELD          | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 163  | PERFECTA T. SORIANO          | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 164  | PATRICIA EUNICE V. GUTIERREZ | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 165  | ARLENE G. RIVERA             | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 166  | RONALD B. VICTORIA           | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO NORTH         |           |
| 167  | MARILYN F. LEUTERIO          | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 168  | LIEZEL G. MARCOS             | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 169  | JOHN FITZGERALD E. FRANCISCO | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 170  | PRINCESS M. EVANGELISTA      | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 171  | RAFAEL B. DELA CRUZ          | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 172  | MARLON N. BABANTA            | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 173  | PRINCESS A. BANAG            | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 174  | RIALYN A. NORCIO             | ADMINISTRATIVE OFFICER II | SAN ILDEFONSO SOUTH         |           |
| 175  | CHERRY QUEEN O. PASCUAL      | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 176  | MICHELLE M. LEGASPI          | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 177  | AYLA JOY DC. DELA CRUZ       | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 178  | GELINA R. MIRANDA            | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 179  | ALDRIN S. FELICIANO          | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 180  | JOHN PAUL P. AUSTRIA         | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 181  | ARLA DR. LACANILAO           | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |
| 182  | JENYLYN E. MACALINAO         | ADMINISTRATIVE OFFICER II | SAN MIGUEL CENTRAL          |           |





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**MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM**

**Venue :**

**Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan**

**Date : June 24, 2025**

| NAME |                            | POSITION                  | DISTRICT / SCHOOL | SIGNATURE |
|------|----------------------------|---------------------------|-------------------|-----------|
| 183  | GLADYS B. STO DOMINGO      | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 184  | SHAIRA MAE C. ARIZ         | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 185  | ADRIAN PAUL L. ANILLO      | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 186  | CEDRIC A. REYES            | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 187  | JOY ANGELI C. ROXAS        | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 188  | JHOVEL V. VICTORIA         | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 189  | GERVY B. BERNANDINO        | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 190  | ALEXA LUCIA C. ARGAME      | ADMINISTRATIVE OFFICER II | SAN MIGUEL NORTH  |           |
| 191  | MICHAELA JOY G. DELA CRUZ  | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 192  | MARLON JOSE P. PENGSON     | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 193  | CHARLENE P. YAMBOT         | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 194  | KRIZZANIE S. DOMONGDONG    | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 195  | MARICRIS M. CORREA         | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 196  | JONABELLE C. GARCIA        | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 197  | JENNIFER B. CULIANAN       | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 198  | ARVIN C. TUANDO            | ADMINISTRATIVE OFFICER II | SAN MIGUEL SOUTH  |           |
| 199  | RACHELLE ANN M. TAGUIAM    | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 200  | MARITES M. PUNZALAN        | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 201  | MICHELLE C. ACOSTA         | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 202  | GLORYLYN V. CASTRO         | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 203  | KIM CHRISTOPER DC. DE DIOS | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 204  | MANILYN C. SANTOS          | ADMINISTRATIVE OFFICER II | SAN RAFAEL EAST   |           |
| 205  | DANICA N. RODRIGUEZ        | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST   |           |
| 206  | ANALYN E. DURLAO           | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST   |           |
| 207  | BEVERLY R. JAYPE           | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST   |           |
| 208  | JENELYN V. DELA CRUZ       | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST   |           |





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**MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM**



**Venue :**

**Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan**

**Date : June 24, 2025**

| NAME |                                 | POSITION                  | DISTRICT / SCHOOL                    | SIGNATURE |
|------|---------------------------------|---------------------------|--------------------------------------|-----------|
| 209  | MAYREEN S. BUENAVENTURA         | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST                      |           |
| 210  | MARK ARMAND CHESTER S. SANDOVAL | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST                      |           |
| 211  | MARIANNE S. RAMOS               | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST                      |           |
| 212  | LADY ANNEX M. VERGEL DE DIOS    | ADMINISTRATIVE OFFICER II | SAN RAFAEL WEST                      |           |
| 213  | MARY ROSE DS. ARMENION          | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 214  | VANESA L. ENRIQUEZ              | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 215  | CHRISTYAN EDDWARD R. CRISTOBAL  | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 216  | NATALIE V. VEGA                 | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 217  | LYN CHING C. PASCUAL            | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 218  | JENNILENE REM C. QUITANEG       | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 219  | ERIANNE F. MATAWARAN            | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL                   |           |
| 220  | RICKY A. LORCA                  | ADMINISTRATIVE OFFICER II | STA. MARIA CENTRAL / STA. MARIA WEST |           |
| 221  | CASSIE DENEISE Z. OCAMPO        | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 222  | ROMEO Y. DAQUIZ JR.             | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 223  | MELANIE S. PALMA                | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 224  | ANN ROSELLE C. RODRIGUEZ        | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 225  | MAR JIM EMIL M. PEREZ JR.       | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 226  | ROSE ANNE M. ESTRELLA           | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 227  | PATRICK JAMES O. SANTOS         | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 228  | ANALIZA G. PEREZ                | ADMINISTRATIVE OFFICER II | STA. MARIA EAST                      |           |
| 229  | RIKKA DEANNISE DT. TORRES       | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |
| 230  | MARIO A. EUGENIO, JR.           | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |
| 231  | MA. ELLAINE A. FURTON           | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |
| 232  | ARON ZALDY R. PIDLAOAN          | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |
| 233  | RICHARD M. HABLA                | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |
| 234  | CATHERINE L. DE GUZMAN          | ADMINISTRATIVE OFFICER II | STA. MARIA WEST                      |           |



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|--|---|--|--|
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|  | <b>Attendance Sheet</b>   |  |  |
| <b>Title of Activity</b>   | <b>MERITOCRACY AND EXCELLENCE: A COMMITMENT TO PRIME HRM</b>  |  |  |
| <b>Venue :</b>   | Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan  |  | <b>Date :</b> June 24, 2025  |

|     | NAME                        | POSITION                  | DISTRICT / SCHOOL                       | SIGNATURE |
|-----|-----------------------------|---------------------------|---|-----------|
| 235 | JOHN LEAN C. SERRANO        | ADAS II                   | SAN FRANCISCO XAVIER HIGH SCHOOL        |           |
| 236 | MA. ARLENE S. DELA PEÑA     | ADAS II                   | DOÑA CANDELARIA MENESES DUQUE NHS       |           |
| 237 | ERCELYN S. SAN MIGUEL       | AO II                     | ROMEO ACUÑA SANTOS MEMORIAL HS          |           |
| 238 | SERGIUS PAULUS A. CAMUA     | ADAS II                   | TALIPTIP NATIONAL HIGH SSCHOOL          |           |
| 239 | RONAMINA T. SANTOS          | ADAS II                   | SAN MIGUEL-MEYSULAO HIGH SCHOOL         |           |
| 240 | CHARMINE D. SARMIENTO       | ADMINISTRATIVE OFFICER II | STA. LUCIA NHS (SHS)                    |           |
| 241 | JEFFREY C. CATALAN          | ADAS II                   | FRANCES NATIONAL HIGH SCHOOL            |           |
| 242 | CLARISSA P. SILOT           | ADAS II                   | CALUMPIT NHS (SAN MARCOS NHS)           |           |
| 243 | ABIGAIL D. DALUZ            | ADAS II                   | CANIOGAN HIGH SCHOOL                    |           |
| 244 | JOY S. GANIGAN              | ADAS II                   | IBA NATIONAL HIGH SCHOOL                |           |
| 245 | JONALYN R. PUNO             | ADAS II                   | SAN PEDRO NATIONAL HIGH SCHOOL          |           |
| 246 | KARLA MAE V. TOLENTINO      | ADAS II                   | RAMONA S. TRILLANA HS                   |           |
| 247 | ROSALINA T. PATRICIO        | ADAS II                   | RAMONA S. TRILLANA HS (SHS)             |           |
| 248 | CATHERINE A. PEREZ          | ADMINISTRATIVE OFFICER II | STA. MONICA NATIONAL HIGH SCHOOL        |           |
| 249 | MA. SALVACION L. BAUTISTA   | ADMINISTRATIVE OFFICER II | KAPITANGAN NATIONAL HIGH SCHOOL         |           |
| 250 | CRISSON JASPER P. FERMALINO | ADAS II                   | STA. CRUZ NHS / PINALAGDAN HIGH SCHOOL  |           |
| 251 | JANELLE B. ROSETE           | ADMINISTRATIVE OFFICER II | DAMPOL 2ND NATIONAL HIGH SCHOOL         |           |
| 252 | JOEY S. RONDUEN             | ADAS II                   | ENGR. VIRGILIO V. DIONISIO MHS          |           |
| 253 | ALVIN S. CRUZ               | Administrative Officer II | DR. PABLITO V. MENDOZA, SR. HS          |           |
| 254 | JACQUELINE B. FONTANILLA    | Administrative Officer II | ALEXIS G. SANTOS NATIONAL HIGH SCHOOL   |           |
| 255 | LORIE SAMPILO               | Administrative Officer II | AGUINALDO J. SANTOS NATIONAL HS         |           |
| 256 | BENCJ JORDANE C. BALBIN     | ADAS II (JHS)             | BANGA HIGH SCHOOL                       |           |
| 257 | ARMAN R. JUMAQUIO           | ADAS II                   | DR. FELIPE DE JESUS NHS                 |           |
| 258 | JENNIFER E. DOMINGO         | ADAS II                   | JAIME J. VISTAN HIGH SCHOOL             |           |
| 259 | MARIEJOY I. IGNA            | ADAS II                   | STA. CATALINA BATA NATIONAL HIGH SCHOOL |           |
| 260 | MYRA V. AQUINO              | ADAS II                   | CALAWITAN NHS                           |           |





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**Venue :**

Bright Sparks Multiple Intelligence, Victory, Pulilan, Bulacan

**Date :** June 24, 2025

| NAME |                                | POSITION                  | DISTRICT / SCHOOL                      | SIGNATURE |
|------|--------------------------------|---------------------------|--|-----------|
| 261  | JELLI ANNE R. COMIA            | ADAS II                   | AKLE HS                                |           |
| 262  | APRIL A. BURGOS                | T-III                     | JOHN J. RUSSELL MHS (SIBUL NHS)        |           |
| 263  | JERINE DR. DE LARA             | ADMINISTRATIVE OFFICER II | VEDASTO R. SANTIAGO HS                 |           |
| 264  | ISRAEL G. GALICIA              | ADAS II (JHS)             | PARTIDA NATIONAL HIGH SCHOOL           |           |
| 265  | IRENE S. JIMENEZ               | ADAS II                   | SAN RAFAEL NAT'L TRADE SCHOOL          |           |
| 266  | ELLANIE M. REYES               | ADAS II                   | CARLOS F. GONZALES HS                  |           |
| 267  | MARIBETH B. DE GUZMAN          | ADAS II                   | LYDIA D. VILLANGCA TRADE SCHOOL        |           |
| 268  | DESIREE E. PANGCOY             | ADAS II                   | OBANDO SENIOR HIGH SCHOOL              |           |
| 269  | FRANCIS JAVIER V. TRINIDAD     | ADASII                    | LOLOMBOY NATIONAL NHS                  |           |
| 270  | JEREMY JANE L. NICOLAS         | ADMINISTRATIVE OFFICER II | BATIA HIGH SCHOOL                      |           |
| 271  | RAMICA G. SANGUIR              | ADAS II                   | ILUMINADA MENDOZA-ROXAS MEMORIAL HS    |           |
| 272  | MARVIN M. SANTOS               | Admin Aide-Clerk          | FELIZARDO C. LIPANA NHS (STA. RITA HS) |           |
| 273  | EDCELYN M. POLON               | AA IV                     | TIAONG NHS                             |           |
| 274  | MARIA DIANA O. VILLANUEVA      | ADMINISTRATIVE OFFICER II | GUIGUINTO NVHS - ANNEX                 |           |
| 275  | HONEY JANE G. HUFANA           | ADAS II                   | VIRGINIA RAMIREZ-CRUZ HIGH SCHOOL      |           |
| 276  | MARK ANTHONY B. CONCEPCION     | ADAS II                   | BUNSURAN NHS                           |           |
| 277  | KARLA CAMILLE M. MATRE         | ADAS II                   | MASAGANA HS                            |           |
| 278  | GIZELLE C. CHONGPICO           | School Clerk              | ANGEL M. DEL ROSARIO HIGH SCHOOL       |           |
| 279  | REVELIE S. MERCADO             | ADAS II                   | ANGAT HS (BINAGBAG NHS - TABOC NHS)    |           |
| 280  | BENEDICT A. BUENAVENTURA       | ADAS II-SHS               | BINAGBAG NHS                           |           |
| 281  | MA. CONCEPCION C. SUMBILLO     | ADMINISTRATIVE OFFICER II | MINUYAN NATIONAL HIGH SCHOOL           |           |
| 282  | ARLENE A. SANTIAGO             | ADAS II                   | JULIAN B. SUMBILLO HIGH SCHOOL         |           |
| 283  | CHRISTINE LYNNORE M. DEMOCRITO | ADMINISTRATIVE OFFICER II | NORZAGARAY NATIONAL HIGH SCHOOL        |           |
| 284  | JENNIE O. PADERO               | ADAS II (JHS)             | FORTUNATO F. HALILI NAS                |           |
| 285  | ANNALYN G. MENDOZA             | ADAS II (JHS)             | CATMON NATIONAL HIGH SCHOOL            |           |
| 286  | RIZA S. PENA                   | Admin Aide - Clerk        | PARADA NHS                             |           |



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| NAME |                              | POSITION                     | DISTRICT / SCHOOL                 | SIGNATURE |
|------|------------------------------|------------------------------|-----------------------------------|-----------|
| 287  | JOCELYN M. CABRERA           | AO II/ ADAS II               | STA. MARIA NATIONAL HIGH SCHOOL   |           |
| 288  | CELINE A. GOYALA             | ADA I                        | PULONG BUHANGIN NHS               |           |
| 289  | LOUIE SYRON DC. IBAL         | AO II                        | F. F. HALILI NAS, CAY PAMBO-ANNEX |           |
| 290  | VICTORIA O. MADRIGAL         | ADMINISTRATIVE OFFICER IV    | SDO BULACAN                       |           |
| 291  | LORADEL B. PASCO             | ADMINISTRATIVE OFFICER II    | SDO BULACAN                       |           |
| 292  | GARRY S. SALAMAT             | ADMINISTRATIVE ASSISTANT III | SDO BULACAN                       |           |
| 293  | HANA M. HERNANDEZ            | ADMINISTRATIVE ASSISTANT III | SDO BULACAN                       |           |
| 294  | MARIANNE T. MANARANG         | ADMINISTRATIVE ASSISTANT II  | SDO BULACAN                       |           |
| 295  | LLOYD V. CUNANAN             | ADMINISTRATIVE AIDE VI       | SDO BULACAN                       |           |
| 296  | WELLA PATRICIA F. FERNANDO   | ADMINISTRATIVE STAFF         | SDO BULACAN                       |           |
| 297  | CZARINA A. LADERAS           | ADMINISTRATIVE STAFF         | SDO BULACAN                       |           |
| 298  | FRESLY JOHN M. CORPUZ        | ADMINISTRATIVE STAFF         | SDO BULACAN                       |           |
| 299  | CYRILLE ALEXANDRIA MANANSALA | ADMINISTRATIVE ASSISTANT II  | HAGONOY WEST                      |           |
| 300  | AQUINO, ENELYN CARREON       | ADMINISTRATIVE OFFICER II    | BULAKAN                           |           |
| 301  |                              |                              |                                   |           |
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