



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

May 08, 2025

DIVISION MEMORANDUM

No. 236 s. 2025

To: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads/OICs
All Others Concerned

SUBMISSION, EVALUATION AND VALIDATION OF THE INTERIM
OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF
ALL SCHOOL HEADS SY 2024-2025

1. Pursuant to the existing guidelines on Results-Based Performance Management System (RPMS), all public school heads are required to submit their self-rated Office Performance Commitment and Review Form (OPCRF) every end of the school year. In this regard, the schedule for submission, evaluation and validation of 2024-2025 OPCRf is as follows:

Activity	Date/Time	Venue	Person in charge
Submission of OPCRf with Newsletter/Journal (both Elementary and Secondary)	May 8 and 9, 2025	ASDS Office	ASDS Staff
Evaluation and Validation of Secondary OPCRf	May 13, 2025 (Tuesday) 8:30am	3 rd Floor Conference Hall, SDO Bulacan	EPSvr in charge
Evaluation and Validation of Elementary OPCRf	May 14 and 15, 2025 (Wednesday and Thursday) 8:30am	3 rd Floor Conference Hall, SDO Bulacan	PSDS in charge

2. Immediate and widest dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent