



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

Division Advisory
No. 011, s. 2025

To: Assistant Schools Division Superintendent
CID Chief/SGOD Chief
Education Program Supervisors and District Supervisors
Public Secondary and Elementary School Heads
All Others Concerned

From: The Office of the Schools Division Superintendent

Subject: **INVITATION TO ATTEND THE SEMINAR TITLED, LEADING
THE WAY: BUILDING INNOVATIVE RESEARCH CAPACITY
FOR GLOBAL IMPACT**


Date: April 21, 2025

We are pleased to inform you of an invitation from Top Rate Review and Training Center, Inc. to participate in their upcoming seminar titled "Leading the Way: Building Innovative Research Capacity for Global Impact." This seminar will be held at Lafayette Luxury Suites, Baguio City, from May 14 to 16, 2025.

A registration fee of ₱8,500.00 may be charged to School MOOE/School Fund/Local School Board subject to the usual accounting and auditing procedures.

For your reference, the invitation letter and seminar details are attached to this communication.

We encourage your participation in this valuable learning opportunity.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Top Rate Review and Training Center Inc.

Bulihan, City of Malolos, Bulacan, Philippines

Sec. Reg. No. 2023020084758-27 / TIN NO. 625-401-822-00000

21 April, 2025

NORMA P. ESTEBAN, EdD, CESO V

Schools Division Superintendent

DepEd SDO Bulacan

Dear **Dr. Esteban:**

Warmest Greetings!

I hope this letter finds you in excellent health and high spirits.

It is with great pleasure that we extend a warm invitation to your esteemed School Principal/Head to attend our upcoming seminar titled "Leading the Way: Building Innovative Research Capacity for Global Impact." This enriching event is organized by Top Rate Review and Training Center Inc., in collaboration with the Philippine Association for Research, Development, and Extension Professionals Inc. (PARDEP Inc.), and will take place at Lafaayette Luxury Suites, Baguio City, from May 14 to 16, 2025.

This seminar is thoughtfully designed to empower participants with essential leadership strategies and innovative research skills aimed at boosting their effectiveness and impact in both academic and professional settings. It is particularly beneficial for school heads, administrators, and educators in leadership roles, as well as for individuals preparing for graduate studies or advancing toward higher education.

Top Rate Review and Training Center Bulacan, located in the heart of Malolos City, is a newly established learning hub committed to providing comprehensive and effective review and training programs for aspiring professionals. Rooted in our dedication to academic excellence, we continuously seek to offer meaningful learning experiences—such as this seminar—that nurture leadership and research capacity among today's educators.

Enclosed are the formal invitation letter and a detailed seminar program for your review and consideration. We sincerely hope that your School Principal/Head will be able to participate in this significant professional development opportunity.

Should you have any inquiries or require additional information, please do not hesitate to contact me at topratereview.center888@gmail.com.

We look forward to your favorable response and to working together in promoting the academic and professional growth of our educational leaders.

Thank you very much. God bless us all.

Sincerely,

DR. EUGENE B. MUTUC

Chief Executive Officer

Top Rate Review and Training Center



Top Rate Review and Training Center Inc.

Bulihan, City of Malolos, Bulacan, Philippines

Sec. Reg. No. 2023020084758-27 / TIN NO. 625-401-822-00000

TOP RATE REVIEW & TRAINING CENTER INC.

in collaboration with the

PHILIPPINE ASSOCIATION FOR RESEARCH, DEVELOPMENT, AND EXTENSION PROFESSIONALS Inc. (PARDEP Inc.)

Theme: *“Leading the Way: Building Innovative Research Capacity
for Global Impact”*

at Lafaayette Luxury Suites, Baguio City on May 14 – 16, 2025

SEMINAR WORKSHOP OVERVIEW

In an era of rapid technological advancements and global challenges, building a strong research capacity is critical to producing impactful, high-quality research. This seminar organized by Top Rate Review and Training Center Inc, titled “Leading the Way: Building Innovative Research Capacity for Global Impact,” is designed to equip researchers, educators, industry professionals, and graduate students with the tools, strategies, and insights needed to enhance their research practices and drive meaningful global change.

PROGRAM OF ACTIVITIES

Day 1 – Wednesday, May 14, 2025

Time	Topics/Activities
08:00 - 12:00 NN 10:00	Arrival of participants in Baguio City Registration and Distribution of Seminar Toolkit
12:00 - 1:00 PM	Buffet Lunch
01:00 - 2:00 PM Attire	Registration of participants Semi-formal
02:00 - 2:30 PM	Welcome Ceremonies Prayer Recognition of participants Welcome Message
02:30 - 4:00 PM	Keynote Speaker DR. TEODY C. SAN ANDRES <i>(President, Bulacan State University)</i> Achieving Excellence Through Leadership: A Research-Driven Approach to Success <ul style="list-style-type: none">• Will focus on the key leadership principles and strategies that foster a culture of high performance and success.• This topic is about effective leadership techniques, including building trust, empowering teams, and cultivating a vision that motivates and drives exceptional outcomes.• Participants will learn how to lead with purpose, inspire innovation, and overcome challenges to achieve both personal and organizational excellence.
04:00 - 4:30	Health Break (PM Snack)
5:00 PM	Dinner - Buffet Networking opportunities

Day 2 – Thursday, May 15, 2025

08:00 - 8:30 AM Registration

08:30 - 9:00 AM Welcome Ceremonies
Prayer
Day 1 Synthesis

09:00 - 10:30 AM **Enhancing Research Impact: A Comprehensive Guide to Bibliometric Review of Literature**
Dr. Rudolf Anthony A. Lacerna
(Executive Director, Open University System PUP)
Bibliometric methods provide objective, data-driven insights into the impact of research outputs. By measuring citations, h-index, and other metrics, it allows for a clear understanding of how influential a researcher, institution, or publication is within a field.

Health Break (AM Snack)

10:30 - 12:00 NN **AI Technology in Research: Tools and Trends**
Dr. Jonilo C. Mababa
(President, Philippine Society of Information Technology Educators)

- Exploring the role of digital tools and technology in modern research.
- Using educational software and platforms for data collection and analysis
- Leveraging online surveys, webinars, and virtual focus groups in research.
- Exploring AI and machine learning applications in educational research.

12:00 - 1:00 PM Buffet Lunch

1:00 - 3:00 PM **Navigating Legal Issues in Education**
Atty. Corazon A. David

- Legal Rights and Responsibilities of Educators
- Students' Legal Rights and Protections
- Legal Issues in School Administration and Governance
- Addressing Discrimination and Harassment in Schools

3:00 – 3:15 PM Health Break (PM Snack)

3:15 - 5:00pm **Exploring the Depths of Human Experience: A Comprehensive Guide to Qualitative Research Methods**
Dr. Ramil G. Ilustre

- Regional Education Program Supervisor In-charge of English, Journalism, and Foreign Language in DepEd Regional Office III.
- This topic will delve into the fundamentals and nuances of Qualitative Research Methods, a critical approach in understanding human behavior, experiences, and social phenomena. Unlike quantitative methods, which focus on numerical data and statistical analysis, qualitative research emphasizes context, meaning, and subjective experience, offering deeper insights into people's thoughts, emotions, and social interactions.
- In addition, this topic will provide practical guidance on how to design, conduct, and analyze qualitative research, with a focus on data collection techniques, ethical considerations, and the importance of reflexivity in the research process. Participants will also learn about different qualitative data analysis methods, including thematic analysis, content analysis, and coding.

5:00 pm Buffet Dinner
Networking opportunities

Day 3 – Friday, May 16, 2025

AM

08:00 - 8:30 AM

Registration

08:30 - 9:00 AM

Welcome Ceremonies

Prayer

Day 2 Synthesis

09:00 - 11:00 AM

Publication and Dissemination of Research Findings

Dr. Eugene B. Mutuc

(Director, Internationalization Office – Bulacan State University)

- How to prepare research papers for publication in peer-reviewed journals.
- Navigating the publication process and selecting the right journal.
- Strategies for presenting research at conferences and other professional gatherings.
- Open access and academic networking for sharing research findings.

11:00 - 11:30 AM

Health Break

11:30 - 12:00 NN

Distribution of Certificate of Participation, PARDEP Membership, and Certificate and Membership ID

12 noon onwards

Home Sweet Home