



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

March 14, 2025

DIVISION MEMORANDUM

No. 158s, 2025

DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendents
SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Assistant Principals from SHS Implementers
Unit Heads of the OSDS
Section Heads of SGOD
All Others Concerned

1. This Office announces the conduct of Division Management Committee Meeting (MANCOM) on the following schedules:

Levels	Dates	Participants
Elementary Level	March 27, 2025 @ KB Gym, Capitol View, City of Malolos, Bulacan at 8: 00 am	Assistant Schools Division Superintendents CID and SGOD Chiefs Public Schools District Supervisors Division Education Program Supervisors Unit Heads from the OSDS and SGOD Elementary School Heads SHN (Nurses)
Secondary Level	March 28, 2025 @ National University – Baliwag at 8:00 am	Assistant Schools Division Superintendents CID and SGOD Chiefs Education Program Supervisors Unit Heads from the OSDS and SGOD Secondary School Heads, and Assistant Principals from the SHS Implementers SHN (Nurses)

2. The agenda of the meeting are as follows:
- 2.1. CID Concerns
 - 2.2. SGOD Concerns
 - 2.3. OSDS Concerns
 - 2.4. Schools Division Superintendent/Assistant Schools Division Superintendents' Concerns



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3. Attached is the copy of the Minutes of Meeting dated February 21, and 28, 2025 for references.
4. There will be a registration fee of P600.00 (for elementary group and secondary group) for each participant to cover meal expenses to be charged against school MOOE. An official receipt shall be released upon payment to the Office of the Cashier on or before March 26, 2025. While registration fee of the SDO personnel shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. 100 % attendance is highly encouraged and failure to attend on the said MANCOM still requires attendees to settle the registration fee.
6. This Memorandum shall serve as the travel authority of all participants.
7. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD. CESO V
Schools Division Superintendent