



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

March, 12, 2025

DIVISION MEMORANDUM
No. 157, s. 2025

**PRESENTATION OF THE FIRST QUARTER PROGRAM IMPLEMENTATION
REVIEW (PIR)
CY 2025**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors/Public Schools District Supervisors
Unit Heads of the OSDS and SGOD
All Others Concerned

1. Pursuant to the Regional Memorandum No. 005, s. 2022, on the schedule of the conduct of RMEA and DMEA, the Schools Division Office of Bulacan through the Schools Management, Monitoring, and Evaluation Unit shall conduct the first quarter report presentation of the Program Implementation Review (PIR) on **April 1-4, 2025 (Tuesday to Friday) at 3rd floor SDO Conference hall**, DepEd Building, Capitol Compound, Malolos City, Bulacan.

2. This activity aims to:

- a. provides precise, relevant, and accurate information on the accomplished PPAs essential for refining work plans and strategies,
- b. examines the issues and challenges encountered in the first quarter along with the measures taken to address them,
- c. Determine the factors that hinder or contribute to the accomplishment of the target,
- d. Set recommendations/agreements/actions to improve performance.

3. The participants in this activity are the Assistant Schools Division Superintendents, Chief of CID & Chief of SGOD, Education Program Supervisors, Public Schools District Supervisors (EDDIS Chairpersons), Unit Heads of OSDS and SGOD and Technical Working Group. Unit heads shall be accompanied by 1 scribe. The scribe shall note down all concerns and recommendations and submit the final copy of PIR in word format.

4. In the essence of time and smooth flow of activities, the following terms of engagement shall be followed:



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@depd.gov.ph



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- a. All unit/section heads shall encode the reports/accomplishments with complete numerical data, findings, interpretation, and analysis (qualitative and quantitative analysis of data) via Microsoft Office shared drive to be posted via DMEA/PIR FB Messenger on or before **March, 31 2025**;
 - b. Refer to Enclosure No. 1 for a schedule of the specific unit/section for the presentation at the Conference Hall;
 - c. The unit/section head shall present the report using his/her laptop, and
 - d. It is highly advised to observe the assigned presentation date and time allotted for each unit/section.
5. After the presentation, unit heads shall incorporate the suggestions of the panel of reactors and submit the soft copy of the final first quarter PIR to the same drive (refer to 4. a) on the next day for consolidation of reports.
6. All participants are expected to observe the minimum health standard protocols.
7. All expenses incurred in the abovementioned activity shall be charged against DIVISION MOOE subject to usual accounting/auditing rules and regulations.
8. Immediate dissemination and compliance with this Memorandum are earnestly desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent