

Republic of the Philippines

Department of Education REGION III SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM No. 156 s. 2025

SUBMISSION OF DOCUMENTS FOR THE RECLASSIFICATION OF SCHOOL PRINCIPAL I POSITIONS IN THE SECONDARY AND ELEMENTARY LEVELS

Assistant Schools Division Superintendents To: Public Schools District Supervisors **Division Chiefs HRMPSB Members** Secondary/Elementary Principals/OICs All Others Concerned

- 1. Please be informed that the submission of documents for the reclassification of School Principal positions in the secondary and elementary levels shall be on March 21, 2025. (Enclosure No.1 - Checklist of the required documents)
- 2. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (OS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations
- 3. The Qualification Standards required for the said position are as follows: (DepEd Order No. 97, s. 2011)

Education	Experience	Training	Eligibility
Master's degree	Two (2) years	48 hours of relevant	RA 1080
in the fields of	1 , *	training initiated,	
	Teacher	sanctioned,	
supervision,		approved/recognized	NQESH
leadership or		by DepEd not used	Passer
management		in the immediate	
plus 24 doctoral		previous promotion	
units			

4. Wide dissemination of this Memorandum is highly desired.

NORMA P. ESTEBAN, EdD, CESO V Schools Division Superintendent

March 18, 2025 **HRMPSB**







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Email:



Republic of the Philippines

Department of Education region in schools division of bulacan

Enclosure No. 1

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Marie Paris			V STANDARDS	
POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
PRINCIPAL I	Master's Degree in the fields of administration, supervision, leadership or management	Two (2) years as Head Teacher III (ELEM); 2 yrs as HT VI (SEC)	48 hours of relevant training initiated, sanctioned and approved/recognized by DepEd not used in the immediate previous promotion	RA 1080 (Teacher
PRINCIPAL II	Master's Degree in the fields of administration, supervision, leadership or management plus 6 Doctoral Units	One (1) year as Principal I	48 hours of relevant training initiated, sanctioned and approved/recognized by DepEd not used in the immediate previous promotion	RA 1080 (Tember
PRINCIPAL III	Master's Degree in the fields of administration, supervision, leadership or management plus 12 Doctoral Units	Two (2) years as Principal II	56 hours of relevant training initiated, sanctioned and approved/recognized by DepEd not used in the immediate previous promotion	RA 1080 (Tencher
PRINCIPAL IV	Master's Degree in the fields of administration, supervision, leadership or management plus 24 Doctoral Units	Two (2) years as Principal III	56 hours of relevant training initiated. sanctioned and approved/recognized by DepEd not used in the immediate previous promotion	RA 1080 (Teacher
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	ment from the Schools Division S	upenintendent		
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	e latest post-authord Personal Serv. Llist of teachers with their item:			
	ion of non-availability of item fro			
Justificat	ion for the reclassification of po-	sition		
Duly Acco	emplished PDS (CSC Form 212, F	Revised 2017) with w	ork experinece sheet, if applicable	
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				net.
	including completion of gradua	te and post graduate	units/degrees, if applicable	
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Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan

Website: https://bulacandeped.com
Email: bulacan@deped.gov.ph

I hereby certify that the above documents are complete, adequate, and authenticated records to the best of my knowledge and ability. I inderstand that I was also held responsible and accountable for whatever inconsistencies made during the process of pre-evaluation.