



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

February 12, 2025

DIVISION MEMORANDUM

No. 089, s. 2025

To: Assistant Schools Division Superintendents
Division Chiefs (SGOD and CID)
Unit Heads
Public Elementary and non-IUs School Heads/Principals
Accounting and Budget Unit Personnel
Administrative Assistant III and Administrative Officer II Concerned
All Others Concerned

Project MACE (M-entoring, A-dopting, C-apacity Building, and E-mpowering) for ADAS III, ADAS II and AO II about Budget and Accounting Process

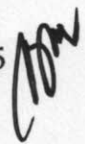
1. This Office announces the conduct of the Project MACE (M-endoting, A-dopting, C-apacity Building, and E-mpowering) for ADAS III, ADAS II and AOII about Budget and Accounting Process on February 13-14, 2025 at 8:30am onwards at Lian Gwen Pavillon, 593 Diversion Rd Santa Isabel, Malolos, Bulacan
2. The objectives of the activity are:
 - a. To provide an orientation on the ADASes in the new processes in the Budget, Accounting, and Cashier Unit
 - b. To equip the participants on the updates about fund utilization, taxation, and other financial management matters.
 - c. Attached herewith is Enclosure no. – List of Participants to the said activity.
3. The participants from each district/cluster are required to bring their own laptops, cable extension and pocket wifi.
4. Meals of all the participants are to be charged against the Division MOOE. The transportation of participants from the SDO is to be charged against the Division MOOE while the transportation of the other participants is to be charged against their respective school MOOE subject to the usual accounting and auditing rules and regulations.



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5. 100% attendance of all concerned in required.
6. If in case the participant cannot attend, he/she shall be represented by another non-teaching personnel from the same school.
7. This Memorandum serves as the Travel Authority of the participants.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent 

Accounting Unit
February 12, 2025 



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Enclosure No. 1 to Division Memorandum no. 009 s. 2025

	Office/Station	Name	Day 1	Day 2
1	ACCOUNTING	AGNES M. SEIFNEZHAD	YES	YES
2	ACCOUNTING	CAREN M. JAMINAL	YES	YES
3	ACCOUNTING	CLAIRE C. DE JESUS	YES	YES
4	ACCOUNTING	ARLENE B. CAPARAS	YES	YES
5	ACCOUNTING	SHERYL A. DELA PEÑA	YES	YES
6	ACCOUNTING	JOHN RICHARD P. TIONGSON	YES	YES
7	ACCOUNTING	TOBY C. ALEJANDRO	YES	YES
8	ACCOUNTING	MARICRIS S. ISIP	YES	YES
9	ACCOUNTING	MA. JOSEFINA B. ALINCASTRE	YES	YES
10	ACCOUNTING	MARY JOY M. DEL MORO	YES	YES
11	BUDGET	ALVIN V. SURIBEN	YES	NO
12	BUDGET	YANELEEN GRACE NICOLAS	YES	YES
13	BUDGET	ANGELA DIONISIO	YES	YES
14	BUDGET	BIANCA BORLONGAN	YES	YES
15	EDDIS LEADER	RAY ANGELO ZIALCITA	YES	YES
16	NURSE		YES	YES
17	NURSE		YES	YES
18	MONITORING AND EVALUATION		YES	YES
19	SPEAKER	CARL PAULO FERNANDO	NO	YES
20	ANGAT	DARIUS B. SARMIENTO	YES	YES
21	BALIWAG NORTH	CAROLINA MORA	YES	YES
22	BALIWAG SOUTH	REPRESENTATIVE	YES	YES
23	BOCAUE	LAILANIE C. CASTRO	YES	YES
24	BULAKAN	BEVERLY JOY F. AQUINO	YES	YES
25	MARILAO NORTH	ANGELITO R. GINO CRUZ	YES	YES



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	Office/Station	Name	Day 1	Day 2
26	MARILAO SOUTH	MARIAN P. MANZO	YES	YES
27	OBANDO	REINASOL DE ARMAS	YES	YES
28	SAN MIGUEL CENTRAL	KRISTIN S. MENDOZA	YES	YES
29	SAN MIGUEL CENTRAL	CHERRY QUEEN O. PASCUAL	YES	YES
30	SAN MIGUEL NORTH	SHAIRA MAE C. ARIZ	NO	NO
31	SAN MIGUEL NORTH	MARIZ SP. CULLANAN	YES	YES
32	SAN MIGUEL SOUTH	MARIPAS FRANCISCO	YES	NO
33	SAN MIGUEL SOUTH	SUZETTE LIGON	YES	NO
34	PANDI NORTH	LYKA STEPHANIE R. SANTOS	YES	NO
35	PANDI NORTH	ENGEL BERT A. TORRES	NO	YES
36	PANDI SOUTH	REYNALDO SANTOS	YES	YES
37	BUSTOS	JOVAN R. COLARINA/JULIETA V. ANGELES	YES	YES
38	DRT	JAMES DOMINIC P. BORJA	NO	YES
39	DRT	LOUISE DEI B. SARMIENTO	NO	YES
40	PAOMBONG	JAILY JESSICA G. CERDEÑA	YES	YES
41	PAOMBONG	ROWENA G. ARIZAPA	NO	NO
42	PLARIDEL	TEDDIDIAH G. VILLANUEVA	NO	NO
43	PLARIDEL	MARIVIC B. CERBITO	YES	YES
44	HAGONOY EAST	GERONIMO R. DE LARA	YES	YES
45	HAGONOY WEST	JUAYMAH C. BONDOC	NO	YES
46	HAGONOY WEST	SHIRLY A. CRUZ	YES	NO
47	PULILAN	RICA A. ALBIA	YES	YES
48	PULILAN	MARICEL G. BALTAZAR	YES	YES
49	SAN ILDEFONSO NORTH	CELESTE G. GA	YES	NO
50	SAN ILDEFONSO SOUTH	IVY JOSE	YES	NO
51	SAN ILDEFONSO SOUTH	LUISITO GOMEZ	YES	NO



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52	BALAGTAS	PAUL JOHN VIRI	YES	YES
53	CALUMPIT NORTH	MARIA CORAZON M. GALANG	YES	YES
54	CALUMPIT SOUTH	COLEEN JOYCE C. CASIMIRO	YES	YES
55	GUIGUINTO	MARCOS MANIO	YES	NO
56	NORZAGARAY EAST	PHILIP ANDREW SANTIAGO TAN	YES	YES
57	NORZAGARAY WEST	CHRISTOPHER PEREZ LEGASPI	YES	YES
58	NORZAGARAY WEST	SHERYL CRUZ	YES	YES
59	SAN RAFAEL EAST	CATHERINE D.C. CORPUZ	YES	YES
60	SAN RAFAEL WEST	DANICA RODRIGUEZ	YES	YES
61	STA MARIA CENTRAL	MARIANNE POBLETE	YES	YES
62	STA MARIA EAST	RONALDO C. MOSQUERA	YES	YES
63	STA MARIA WEST	TEODORA M. GARRIDO	YES	YES
64	Angel M. Del Rosario High School	PAULO MIKAEL F. JOSON	YES	YES
65	Banga High School	CATHERINE ANN C. SIÑERES	YES	YES
66	Batia High School	JEREMY JANE L. NICOLAS	YES	YES
67	Bulihan High School	JOHN T. SANTIAGO	YES	YES
68	Dr. Pablito V. Mendoza, Sr. High School	CHRISTINE JOBELLE FULGENCIO	YES	YES
69	Esteban Paulino High School	FRANCIS C. ESTROPIA	YES	YES
70	F F. Halili NASchool, Cay Pambo-Annex	LOUIE SYRON DC. IBAL	YES	YES
71	Gabihan HS	JIA EMIRENE B. LAJOM	YES	YES
72	GAT Francisco Balagtas High School	JAMES IVAN DE LUNA	YES	YES



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73	Guiguinto National Vocational High School - Annex	MARIA DIANA O. VILLANUEVA	YES	YES
74	Kalayakan High School	KIMBERLY DADULA	YES	YES
75	Kapitangan National High School	DARWIN JOSEPH D. PANGANIBAN	YES	YES
76	Lydia D. Villangca Trade School	MARIBETH B. DE GUZMAN	YES	YES
77	Emilia Perez Ligon HS	MARICEL H. MAGLAQUE	YES	YES
78	Mapulang Lupa High School	MARIVIC S. REYES	YES	YES
79	NPC HS	JAYSON DS BERMAS	YES	YES
80	Pinalagdan High School	CRISSON JASPER P. FERMALINO	YES	YES
81	Romeo Acuña Santos Memorial High School	ERCELYN S. SAN MIGUEL	YES	NO
82	San Gabriel National High School	JOSEPHINE L. CABUHAT	YES	YES
83	San Miguel - Meysulao High School	RONAMINA T. SANTOS	YES	YES
84	Sapang Bulac High School	ROSE ANN C. SANTOS	YES	YES
85	Sta. Barbara High School	AIRA MAY-AN M. CRUZ	YES	YES
86	Sta. Catalina Bata National High School	MARIEJOY I. IGNA	YES	YES
87	Sta. Cruz High School	JAMIRA ANN M. ALONZO	YES	YES
88	Sta. Cruz National High School	ROWENA G. ARIZAPA	YES	YES
89	Talbak High School	MAR FLORENCE DC. SEBASTIAN	YES	YES
90	Teodoro Evangelista Memorial High School	LILIAN G. SARDON	YES	YES
91	Upig High School	ARZEL MANIEGO	YES	YES
92	Baliuag Senior High School	GERARDO V. PAGUILIGAN	YES	YES



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93	Banga High School	LAILANI C. PASCUA	YES	YES
94	Obando Senior High School	DESIREE E. PANGCOY	YES	YES
95	SHS Within Luis Gravador Elementary School	MARK P. ARMENTA	YES	YES
96	Catacte IS-JHS	Jovan R. Colarina	YES	YES
97	Dulong Malabon IS	Paolo Joson Suarez	YES	YES
98	Inaon IS	Jan Anthony A. Banag	YES	YES
99	Matictic IS	Arianne Joi Mariano	YES	YES