



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF BULACAN**

January 27, 2025

**DIVISION MEMORANDUM**

No. 065, s. 2025

**GOOGLE CERTIFIED EDUCATOR LEVEL 1 PROGRAM**

To: Assistant Schools Division Superintendents  
Functional Division Chiefs  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In line with the Schools Division of Bulacan's commitment to nurturing teachers with competencies to improve efficiency and teaching performances making learners future-ready and equipped with 21<sup>st</sup> century skills, this Office, through the ICT Unit, announces the conduct of the **"Google Certified Educator Level 1 Program"**.
2. In collaboration with Q Software Research Corporation, the capacity building will be conducted as follows:

| Participants                               | Date                      | Venue                                       |
|--------------------------------------------|---------------------------|---------------------------------------------|
| <b>Batch 1</b><br><b>(70 participants)</b> | <b>February 4-6, 2025</b> | <b>San Rafael Central Elementary School</b> |
| <b>Batch 2</b><br><b>(60 participants)</b> | <b>April 1-3, 2025</b>    | <b>San Rafael National Trade School</b>     |

3. At the end of this division upskilling, the participants are expected to:
  - a.) Create action plan for cascading with their respective schools the fundamentals of Google Workspace for Education aligned with Department of Education PPSH and PPST Standards;
  - b.) Utilize effectively Google Suite Tools for Digital Governance, Teaching and Learning Delivery; and
  - c.) Apply best practices in to improve digital governance, teaching and learning.
4. Participants to this seminar are entitled to **6 CPD Points and Google Certified Educator Level 1 Voucher (for Batch 1)**.



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5. Attached herewith is the official list of participants, the program management team and the technical working group.
6. Participants are enjoined to ensure that they have stable internet connection, laptop and extension cord during the capacity building.
7. To strengthen the implementation of ICT Programs in the Schools Division of Bulacan, the School Heads are requested to oversee the implementation of the programs in their respective schools and ensure that teachers and learners have access to necessary resources. School ICT coordinators are instructed to provide support for teachers in the use of digital tools and DepEd issued accounts.
8. In addition, School heads are reminded of DO 9, s2005 titled "Instituting measures to increase engaged time-on-task and ensuring compliance therewith" and ensure that no classes will be disrupted during the conduct of the activity.
9. The meals, snacks, transportation and other incidental costs incurred by participants shall be charged to School's Maintenance and Other Operating Expenses or local funds, in accordance with standard accounting and auditing rules and regulations.
10. This serves as the official travel authority for all designated participants and technical working group.
11. For any queries and concerns regarding this matter, you may contact Richard C. Biglete, Division IT Officer I via email at [ictsbulacan@deped.gov.ph](mailto:ictsbulacan@deped.gov.ph) or via MS Teams – ICT Unit Channel using the school main tenant account.
12. For strict compliance and guidance.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

OSDS/ICT Unit  
January 27, 2025



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*List of Participants Google Certified Educator Level 1 (Batch 1)*

| No. | District            | School Name                     | Participants Full Name    |
|-----|---------------------|---------------------------------|---------------------------|
| 1   | DRT                 | Pulong Sampaloc ES              | Airene Laron              |
| 2   | DRT                 | Pulong Sampaloc ES              | Pinky Jane P. Papa        |
| 3   | DRT                 | Pulong Sampaloc ES              | Andrea Mae Santiago       |
| 4   | DRT                 | Pulong Sampaloc ES              | Airene Sebastian          |
| 5   | San Ildefonso North | Sumandig ES                     | Eric Victoria             |
| 6   | San Ildefonso North | Mataas na Parang ES             | Jerrylyn Turla            |
| 7   | San Ildefonso North | Lapnit ES                       | Rizza P. Saranilla        |
| 8   | San Ildefonso North | Lapnit ES                       | Rovilyn DP. Dela Cruz     |
| 9   | San Ildefonso North | Calasag Es                      | Cristina R. Aquino        |
| 10  | San Ildefonso South | Akle HS                         | Erica De Guzman           |
| 11  | San Ildefonso South | Akle HS                         | Mon Carlou Mangubat       |
| 12  | San Ildefonso South | Akle HS                         | Lea Jane Rodriguez        |
| 13  | San Ildefonso South | Akle HS                         | Dezarie Valmores          |
| 14  | San Ildefonso South | Akle HS                         | Guillermo Milanes         |
| 15  | San Ildefonso South | Palapala ES                     | Jonalyn S. Perez          |
| 16  | San Miguel Central  | Vedasto R. Santiago HS          | Clarissa P. Del Rosario   |
| 17  | San Miguel Central  | Vedasto R. Santiago HS          | Juliet SA. Sunga          |
| 18  | San Miguel Central  | Vedasto R. Santiago HS          | Charisse Mae S. Singalawa |
| 19  | San Miguel Central  | Vedasto R. Santiago HS          | Elmar S. Legaspi          |
| 20  | San Miguel Central  | Vedasto R. Santiago HS          | Maria Fe V. Lozano        |
| 21  | San Miguel North    | Sta. Ines Elementary School     | Guia Marie Joy Cahapay    |
| 22  | San Miguel South    | Mandile Elementary School       | Jasmine Joy Quiambao      |
| 23  | San Miguel South    | San Miguel National High School | Rogelio C. Samson         |
| 24  | Sta. Maria West     | Cay Pombo Elementary School     | Roseann Peralta           |
| 25  | San Rafael East     | San Rafael CES                  | May R. Calzado            |
| 26  | San Rafael East     | San Rafael CES                  | Jocelyn F. Lovendino      |
| 27  | San Rafael East     | San Rafael CES                  | Paolo C. Yumul            |
| 28  | San Rafael East     | San Rafael CES                  | Bernard R. Balbanero      |
| 29  | San Rafael East     | Tukod ES                        | Reynalyn Balarao-Siapco   |
| 30  | San Rafael East     | Talacsan ES                     | Edwin Espanueva           |
| 31  | San Rafael East     | Pantubig ES                     | Marian G. Benoza          |
| 32  | San Rafael East     | Pulo ES                         | Tricia Ann F. Nilayan     |
| 33  | San Rafael East     | San Rafael CES                  | Joey S. Anonat            |
| 34  | San Rafael East     | San Rafael NTS                  | Ryan C. Pilueta           |
| 35  | San Rafael East     | San Rafael NTS                  | Adolf Lester Venturina    |
| 36  | San Rafael East     | San Rafael NTS                  | Kenneth C. Pelaez         |
| 37  | San Rafael East     | San Rafael NTS                  | Marilyn R. Samonte        |
| 38  | San Rafael East     | San Rafael NTS                  | Mark Carlo DG. Lajom      |



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| No. | District        | School Name             | Participants Full Name   |
|-----|-----------------|-------------------------|--------------------------|
| 39  | San Rafael East | San Rafael CES          | Lannie N. Peregrino      |
| 40  | San Rafael East | Maronquillo NHS         | Geraldine Glean          |
| 41  | San Rafael East | Maronquillo NHS         | Eduardo Garcia           |
| 42  | San Rafael East | Maronquillo NHS         | Hazelle Anne Del Carmen  |
| 43  | San Rafael East | Maronquillo NHS         | Angelica Libunao         |
| 44  | San Rafael East | Caingin ES              | Jamaica F. Siapco        |
| 45  | San Rafael East | Pasong Bangkal ES       | Rozzele Ann M. Pechardo  |
| 46  | San Rafael East | Pasong Callos ES        | Geofrey Granada          |
| 47  | San Rafael East | Tarnbubong ES           | Micah Jeleanne T. Mateo  |
| 48  | San Rafael East | Maronquillo ES          | Venus DG. Viola          |
| 49  | San Rafael East | Sapang Pahalang ES      | Anjanette P. Balagtas    |
| 50  | San Rafael East | Sampaloc ES             | Winchard E. Villaverde   |
| 51  | San Rafael East | Pasong Callas ES        | Maricris V. Dela Cruz    |
| 52  | San Rafael West | Lydia D. Villangca TS   | Rhoshette V. Cruz        |
| 53  | San Rafael West | Lydia D. Villangca TS   | Joel L. Arce             |
| 54  | San Rafael West | Lydia D. Villangca TS   | Mayra Narito             |
| 55  | Pandi North     | Mamerto C. Bernardo MCS | Luisa D. Guevarra        |
| 56  | Pandi North     | Siling Matanda ES       | Leopoldo A. Ignacio, Jr. |
| 57  | Guiguinto       | Felizardo C. Lipana NHS | Restituto Flores         |
| 58  | Pandi South     | Manatal ES              | Joanne Jacinto           |
| 59  | Angat           | Don Pablo Amisola MS    | MARIA GLIZEL M. MONTESA  |
| 60  | Balagtas        | Marciano C. Rivera ES   | Rea Lyn Borja            |
| 61  | Norzagaray East | Apugan ES               | Jenelyn N. Mariano       |
| 62  | Norzagaray East | Kanyakan ES             | Nedda Marjorie D. Correa |
| 63  | Norzagaray East | Sapang Kawayan ES       | Deverly Ann D. Bernabe   |
| 64  | Norzagaray East | Minuyan National HS     | Katherine G. Gabito      |
| 65  | Norzagaray East | Minuyan National HS     | Jordan L. Rayo           |
| 66  | Norzagaray West | NHVHS                   | Robert Jonnydel M. Rayo  |
| 67  | Norzagaray West | Matictic IS             | Joy D. Velasquez         |
| 68  | Norzagaray West | Partida ES              | Baby Lydia H. Callo      |
| 69  | Norzagaray West | FVR Phase 3 ES          | Roxanne SM. Tianzon      |
| 70  | Norzagaray West | FVR Phase 3 ES          | Aira C. Elemينو          |
| 71  | San Rafael East | Coral na Bato ES        | Cristel C. Elemينو       |
| 72  | San Rafael East | San Rafael CES          | Cristel Anne S. Libunao  |
| 73  | San Rafael East | San Rafael CES          | Carmina S. Vardeleon     |
| 74  | San Rafael East | San Rafael CES          | Gina DG. Siapco          |
| 75  | San Rafael East | San Rafael CES          | Milicent Joy S. Flores   |
| 76  | San Rafael East | San Rafael CES          | Catherine S. Ariño       |



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*List of Participants Google Certified Educator Level 1 (Batch 2)*

| No. | District         | School Name                   | Participants Full Name    |
|-----|------------------|-------------------------------|---------------------------|
| 1   | Bustos           | Bonga Menor Elementary School | Reynaldo Antonio          |
| 2   | Bustos           | Bonga Menor Elementary School | Evermina Santos           |
| 3   | Bustos           | Simplicio S. Del Rosario MES  | Jose Beltran              |
| 4   | Bustos           | San Pedro Elementary School   | Cindy Abigail Zafra       |
| 5   | DRT              | Bayabas Elementary School     | Editha San Pedro          |
| 6   | DRT              | Baras Bakal Elementary School | Jecah-Mae F. Eusebio      |
| 7   | DRT              | Baras Bakal Elementary School | Editha San Pedro          |
| 8   | DRT              | Camachile Elementary School   | Mary Anne D. Sombilla     |
| 9   | DRT              | Camachille Elementary School  | Hermina C. Roxas          |
| 10  | DRT              | Pulong Sampaloc ES            | Jeffrey C. Dote           |
| 11  | DRT              | Pulong Sampaloc ES            | Imelda E. Carreon         |
| 12  | DRT              | Sapang Bulac ES               | Rona C. Castro            |
| 13  | DRT              | Sapang Bulac ES               | Rona C Castro             |
| 14  | DRT              | Bayabas ES                    | Imelda M. Villadarez      |
| 15  | DRT              | Cabayunan ES                  | Aprilene B Jetomo         |
| 16  | DRT              | Calumpit ES                   | Manuel A. Padua           |
| 17  | DRT              | Camachin ES                   | Christine T. De Jesus     |
| 18  | DRT              | Camachin ES                   | Demetria B. Castro        |
| 19  | DRT              | Camachin ES                   | Analiza F Commendador     |
| 20  | DRT              | Kalawakan ES                  | Shaira Mae M. Flores      |
| 21  | DRT              | Kalayaan ES                   | John Ernie T. Ariate      |
| 22  | DRT              | Kalayakan ES                  | Javeson L. Gacayan        |
| 23  | DRT              | Talbak ES                     | Rommel D. Santos          |
| 24  | DRT              | Talbak ES                     | Remalyn V. Nimo           |
| 25  | DRT              | Talbak ES                     | Airene C. San Gabriel     |
| 26  | DRT              | Bato ES                       | Zandro P. Donceras        |
| 27  | DRT              | Basyo ES                      | Jomar C. Merino           |
| 28  | DRT              | Duplas ES                     | Ma. Jesusa S. Vigonte     |
| 29  | DRT              | Kambubuyugan ES               | Michael Sanchez           |
| 30  | DRT              | Talamsi II ES                 | Mac Martin Valiente       |
| 31  | DRT              | Cucong ES                     | Chariza T. Sioson         |
| 32  | DRT              | Cucong ES                     | Michael S. Flores         |
| 33  | DRT              | Alejandro E. Flores Sr. ES    | Pinky Jane P. Papa        |
| 34  | DRT              | Alejandro E. Flores Sr. ES    | Helen P. Santiago         |
| 35  | DRT              | Durumugan ES                  | Arfel Alvaro              |
| 36  | San Miguel North | Pinambaran ES                 | Norlan Velayo             |
| 37  | San Miguel North | Pinambaran ES                 | Joy Angeli C. Roxas       |
| 38  | San Miguel South | San Miguel ES                 | Michaela Joy G. Dela Cruz |



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*List of Participants Google Certified Educator Level 1 (Batch 2)*

| No. | District           | School Name                      | Participants Full Name |
|-----|--------------------|----------------------------------|------------------------|
| 39  | San Miguel South   | Dona Narcisa B. Vda. De Leon ES  | Connie Pangilinan      |
| 40  | San Miguel South   | Dona Narcisa B. Vda. De Leon ES  | Marlon Jose P. Pengson |
| 41  | San Rafael East    | San Rafael National Trade School | Marissa Facun          |
| 42  | Balagtas           | Borol II ES                      | Sharlmilla Peralta     |
| 43  | Balagtas           | Northville VI ES                 | Jocelyn Manzano        |
| 44  | Balagtas           | Balagtas Heights ES              | Nilvelyn Macadat       |
| 45  | Bocaue             | Congressman Erasmo R. Cruz MES   | Rowena Martin          |
| 46  | Bocaue             | Joni J. Villanueva-Tugna ES      | Robert Victor          |
| 47  | Bocaue             | Joni J. Villanueva-Tugna ES      | John Edward Mariano    |
| 48  | Angat              | Teodoso R. Manuel ES             | Erlyn Halili           |
| 49  | Angat              | Marcelo L. Adriano MES           | Arnaldo Sincioco       |
| 50  | Angat              | Benito C. Cruz ES                | Ma. Gina Del Rosario   |
| 51  | Sta. Maria Central | Guyong ES                        | Maricel Santiago       |
| 52  | Sta. Maria Central | San Gabriel NHS                  | Josephine Cabuhat      |
| 53  | Sta. Maria Central | ES Sta. Maria ES                 | Analyn Rosales         |
| 54  | Sta. Maria East    | Bagbaguin ES                     | Ludette Anne De Jesus  |
| 55  | Sta. Maria East    | Tabing Bakod ES                  | Lolita Pascual         |
| 56  | Sta. Maria East    | Tumana ES                        | Edwin Porras           |
| 57  | Sta. Maria East    | Tumana ES                        | Bluo Marie Luciano     |
| 58  | Sta. Maria West    | Bagong Barrio ES                 | Sheryl Silverio        |
| 59  | Sta. Maria West    | Cornelia M. De Jesus MES         | Jennifer Malitan       |
| 60  | Sta. Maria West    | Perez ES                         | Sheila Marie De Silva  |



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*Technical Working Group*

Division Core Management Team:

Program Manager:

Richard C. Biglete  
 Information Technology Officer I

Marilene G. Ramos  
 Senior Education Program Specialist, HRDS

Ma. Lourdes J. Patag  
 Senior Education Program Specialist, SMME

Technical Work Group Members:

Technical, Facilitator and Documentation

|                           |                                          |
|---------------------------|------------------------------------------|
| Jonalyn S. Perez          | Palapala Elementary School               |
| Rea Lyn F. Borja          | Marciano C. Rivera Elementary School     |
| Riza Saranilla            | Lapnit Elementary School                 |
| Cristina R. Aquino        | Calasag Elementary School                |
| Restituto Flores          | Felizardo C. Lipana National High School |
| Tristan Russ E. Valderama | SDO Bulacan – ICT Unit                   |
| Ronald G. Salvador        | SDO Bulacan – ICT Unit                   |
| Gerry R. Inoncillo        | SDO Bulacan – SHN Unit                   |

Venue and Arrangement

|                                 |                                      |
|---------------------------------|--------------------------------------|
| Lannie N. Peregrino             | San Rafael Central Elementary School |
| May Crisette L. Magayon (Emcee) | San Rafael Central Elementary School |
| Ma. Cristina T. Marcelo         | San Rafael Central Elementary School |
| May R. Calzado                  | San Rafael Central Elementary School |
| Jocelyn F. Lovendino            | San Rafael Central Elementary School |
| Paolo C. Yumul                  | San Rafael Central Elementary School |
| Bernard R. Balbanero            | San Rafael Central Elementary School |
| Joey S. Anonat                  | San Rafael Central Elementary School |
| Maricris V. Dela Cruz           | Pasong Callos Elementary School      |

*Resource Speaker*

|                           |                                 |
|---------------------------|---------------------------------|
| Tristan Russ E. Valderama | SDO Bulacan – ICT Unit          |
| Quennie Rose Ronario      | Q Software Research Corporation |
| Eugene Grace Carunia      | Q Software Research Corporation |
| Hester Simon              | Q Software Research Corporation |



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**P R O G R A M**

| TIME               | DAY 1                                                                                                | DAY 2                                                                                                                                | DAY 3                                                                                                   |
|--------------------|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| 8:00 AM – 8:30 AM  | <b>Registration</b><br>Pre-Test                                                                      | Management of Learning (EDDIS 1 to 3)                                                                                                | Management of Learning (EDDIS 4 to 6)                                                                   |
| 8:30 AM – 9:00 AM  | <b>Plenary</b><br>Opening Program Preliminaries                                                      | <b>Session 4</b><br>Communicate with students and parents                                                                            | <b>Session 7</b><br>Measuring Progress                                                                  |
| 9:00 AM – 10:00 AM | <b>Session 1</b><br>Technical Support Ticketing System and DepEd Issued Accounts Management          |                                                                                                                                      |                                                                                                         |
| 10:00-10:30        | <b>Health Break</b>                                                                                  |                                                                                                                                      |                                                                                                         |
| 10:30 12:00        | <b>Session 2</b><br>Google Educator Certification Program Overview and Google Workspace Introduction | <b>Session 5</b><br>Manage Time Effectively                                                                                          | <b>Session 8</b><br>Assessment<br><br>GCE Level 1 Certification Examinations (70 selected participants) |
| 12:00-1:00 PM      | <b>Lunch Break</b>                                                                                   |                                                                                                                                      |                                                                                                         |
| 1:00 PM – 2:30 PM  | <b>Session 3</b><br>Organize your classroom, Organize your Office                                    | <b>Session 6</b><br>Manage Student Work, Manage Personnel Work                                                                       | <b>Session 9</b><br>Feedback Survey                                                                     |
| 2:30 PM – 3:00 PM  | <b>Health Break</b>                                                                                  |                                                                                                                                      |                                                                                                         |
| 3:00 PM – 4:30 PM  | <b>Self-paced Task:</b><br>Google Drive and Google Docs Collaboration                                | <b>Self-paced Task:</b><br>Create roster in Google Classroom, Assign work and collect assignments, give and receive digital feedback | <b>Plenary</b><br>Program Commitment<br><br>Closing Program                                             |
| 4:30–5:00 PM       | <b>Debriefing</b>                                                                                    |                                                                                                                                      | Program Evaluation                                                                                      |