



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

January 17, 2025

**DIVISION MEMORANDUM**

No. 41, s. 2025


**CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 011,  
s. 2025 ON THE CONDUCT OF DIVISION MANAGEMENT COMMITTEE  
MEETING (MANCOM)**

To: Assistant Schools Division Superintendents  
SGOD AND CID Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Assistant Principals from SHS Implementers  
Unit Heads of the OSDS  
Section Heads of the SGOD  
All Others Concerned

1. Additional Information in Item No. 1: January 22, 2025 at the Valencia Hall of Bulacan State University, Malolos City, Bulacan for the elementary level and January 24, 2025 at the Villa Emmanuella Resort, Poblacion, Plaridel, Bulacan for the secondary level.
2. Item No. 4 shall be read as: "There will be a registration fee of P600.00 for each participant in the elementary level and P1,200.00 for each participant in the secondary level to cover meal expenses to be charged against school MOOE. An official receipt shall be released upon payment to the Office of the cashier on or before January 17, 2025. While registration fee of the SDO personnel shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations
3. All other permissions of the said Memorandum are still in effect.
4. Immediate dissemination of this Memorandum is desired.

**For:**

**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

  
**MARIA CELINA L. VEGA, CESO VI**  
Assistant Schools Division Superintendent  
Office-in-Charge  
Office of the Schools Division Superintendent