



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 31 s. 2025

**SCHOOL RANKING FOR VACANT TEACHER II POSITION IN THE JUNIOR  
HIGH SCHOOL OF DAMPOL 2<sup>ND</sup> NATIONAL HIGH SCHOOL**

To: Public Schools District Supervisor  
HRMPSB Members  
School Principals/OICs  
Teaching Personnel of Dampol 2<sup>nd</sup> NHS  
All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher II Position in Dampol 2<sup>nd</sup> NHS shall be held on January 30, 2025, 9:00 am at Dampol 2<sup>nd</sup> NHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher II position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher II/SG-12	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	1 year of relevant experience	None required	RA 1080 (Teacher)

5. The School HRMPSB shall be composed of the following:

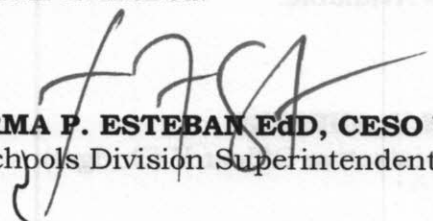
Chairperson : Division Education Program Supervisor  
Members : School Principal  
One (1) Head Teacher  
One (1) Master Teacher  
Faculty President



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Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order No. 66, s. 2007. Interested and qualified applicants shall submit the following documentary requirements on or before January 28, 2025.
  - Letter of Intent;
  - Official Transcript of Records;
  - Updated Service Records;
  - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC);
  - Performance Rating for three (3) consecutive rating periods; and
  - Certificates, MOVs and other documents determinants
7. The Schools Division Superintendent must be furnished with the following:
  - a. Comparative Assessment Result (School HRMPSB)
  - b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
  - c. Complete documents of the applicants used in the evaluation
  - d. Minutes of the ranking
8. The Comparative Assessment Result for Teacher II should be posted in three (3) conspicuous places.
9. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

January 14, 2025  
HRMPSB/hr