



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

January 10, 2025

Division Memorandum No. 014, series 2024

**CONDUCT OF ONE-DAY CONFERENCE TITLED, REVISITING SDO
PROCUREMENT PROCESS ON GOODS & SERVICES IN PREPARATION OF THE
IMPLEMENTATION OF FY 2025 PROCUREMENT PROJECTS**

To: Assistant Schools Division Superintendent
Division Chiefs
Select Education Program Supervisors
Select District Supervisors
Bids and Awards Committee (Goods & Services)
All concerned.

1. In Fiscal Year 2024, the Bids and Awards Committee for Goods and Services completed a huge number of procurement projects, and as the new year begins, a review and evaluation of the programs implemented becomes imperative to facilitate the timely implementation of the new programs and projects in queue for this year. Moreover, there are several factors that must be addressed concerning procurement process to avoid the issues encountered in previous year and finally clear confusions on the division procurement process.
2. Relative to this, a one-day conference shall be conducted on January 21, 2024, at the Conference Room, 3rd Floor, this Schools Division Office, to be attended by the project proponents, select District Supervisors and all concerned personnel.
3. For information and guidance of all concerned.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent